

**VFW AUXILIARY DEPARTMENT OF VIRGINIA  
AUDIT REPORT**

AUXILIARY # \_\_\_\_\_

DISTRICT # \_\_\_\_\_

FOR CALENDAR YEAR \_\_\_\_\_

Please Circle which Quarterly Audis is being Submitted

Quarter	Months Covered	Audit Completed By	Approved Audit sent to Department Treasurer no later than
1ST	Jan 1 - March 31	April 30 Annually	May 31, Annually
2ND	April 1 - June 30	July 31, Annually	August 31, Annually
3RD	July 1 - Sept 30	October 31 Annually	November 30, Annually
4TH	Oct 1 - Dec 31	January 31, Annually	February 28, Annually

**Auxiliary Vote**

**Approved Audit**

**Date:** \_\_\_\_\_

**DISTRIBUTION OF RECEIPTS, DISBURSEMENTS AND CASH BALANCE BY FUND**

FUND	CASH BALANCE LAST REPORT	RECEIPTS	DISBURSEMENTS	CASH BALANCE THIS REPORT
Auxiliary General Fund				
Dept/Natl Dues(Restricted)				
Aux Relief Fund (Restricted)				
Cancer Ins. (Restricted)				
Kitchen/Bingo Fund				
Other				
<b>TOTALS:</b>	\$ _____	\$ _____	\$ _____	\$ _____
Savings Account				
<b>TOTAL BALANCE</b>	\$ _____	\$ _____	\$ _____	\$ _____

Outstanding check #	Amount	
		Bank Balance as shown on Bank Statement: \$ _____
		Total Amount of Outstanding Checks: \$ _____
		Add Total Amount of Outstanding Deposits: \$ _____
<b>TOTAL</b>		Total Adjusted Bank Balance: \$ _____

This is to certify that the books and records of the Treasurer and Secretary have been audited, found correct, and all money properly accounted for

**TRUSTEES SIGNATURES:**

#1. \_\_\_\_\_

#2. \_\_\_\_\_

#3. \_\_\_\_\_

Audited this Date: \_\_\_\_\_

**DISTRIBUTION:**

Original to Auxiliary Secretary after the Senior Trustee has read.  
Copy to the Auxiliary Treasurer

Must mail copy to Department Treasurer

Debbie Martin  
539 Westwood Drive  
Ruckersville, VA 22968