

DEPARTMENT OF VIRGINIA VFW - AUXILIARY PRESIDENT'S BOOK 2019-2020



Department President Marcia Theme
"Our Veterans are Tops"



National President Peggy Theme is
"Serving Our Veterans with Aloha"



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MESSAGE FROM OUR DEPARTMENT PRESIDENT



Auxiliary Brothers and Sisters, welcome to a brand-new year. This is going to be a great year and we are going to do great things for our veterans.

Put A Little Love in Your Heart by Jackie Deshannon

**Think of your fellow man
Lend him a helping hand
Put a little love in your heart
You see it's getting late
Oh please don't hesitate
Put a little love in your heart**

**And the world will be a better place
And the world will be a better place
For you and me
You just wait and see.**

I want us to put a lot of love in our hearts this year. Love for our veterans and their families and love for our brothers and sisters in this great organization.

What better way to show our love than to work hard this year?

First, we need to increase our membership. We need to bring in new members. We can always use new blood, new ideas, new energy and of course more help.

We need to retain our current members. Get your members involved and active. Everyone needs to be needed. Even if they are no longer able to be active, they are still very important. They can be a wealth of information. Take time to talk to them about projects they did that worked and even projects they tried that did not work. They are our history.

Next, we need to be very active in our programs. We can do so much to benefit not only our veterans but also their families, our youth and our communities. Be sure to read all the communications to keep up with new things that are coming up with each program. Also be sure to report, report, report. We have a new section in our communications called the swap corner. Be sure to share projects and ideas with other auxiliaries.

My theme this year is "Our Veterans Are Tops" and they are. Let's show them they are this year.

Our National President, Peggy Haake's theme is: "Serve Our Veterans with Aloha." Aloha can mean many things. It can mean hello or farewell. It also stands for love, affection, compassion and kindness. This is what I want us to fill this year with.

I wish every auxiliary the absolute best this year. Our success does not start at the top, it starts with every member, from the auxiliary, from the District, to the Department to National.

With much love,

A handwritten signature in cursive script that reads "Marcia Semones".

Marcia Semones, President, Dept. of Virginia



MESSAGE FROM OUR NATIONAL PRESIDENT



***Serving Our Veterans
with Aloha***

Dear Members,

First, I want to say Aloha. I know many of you have heard that word from me over the years, and you might not have thought much about it, or just: "Of course, that's what everyone from Hawaii says!" And coming from Kahului, Hawaii, we do say "Aloha," a lot. But this little word packs powerful meaning.

Aloha comes from our Native Hawaiian forefathers, and it means many beautiful things. It is the perfect greeting. It also means farewell. It stands for love, affection, compassion and kindness. Aloha radiates warmth and caring with no expectation of anything in return.

This year, I want members to ***Serve Our Veterans with Aloha***, that generous, limitless giving that we know so well, and that comes from our hearts. You might not even have known it until now, but you've been sharing your spirit of Aloha as long as you've been a member of our organization, even for as long as you have cared about making a difference for the better in the lives of all of our veterans, active-duty service members, their families and communities.

We, as the VFW Auxiliary, have been living and embodying Aloha for more than a century.

For all of us, the veterans and service members we care so deeply about are family, and those bonds then brought us together as the family we chose to join – the VFW Auxiliary. Our Auxiliary family looks a little different today than it did years ago. We are so pleased to welcome many brothers. We have younger generations with new ideas about our future joining our ranks.

But at our very core, we have been and always will be about serving veterans in the very best ways we can; with kindness and compassion for our heroes and for each other, and by promoting our National Programs and putting them into practice. We must work together to be effective in our mission of serving veterans and the military.

This year, we will add another National Program to the 10 we had last year. This one will be called Mentoring for Leadership, and it incorporates respecting the past, embracing the present and planning for the future. We can do all of this at once, by finding the best ways to pair our wealth of experienced leaders, trusted friends and good listeners with members who want very much to expand their knowledge of our organization. Find out more about this new Program and its National Ambassador on Page 42.

We will continue the momentum of *Building on the VFW Auxiliary Foundation*, a resource for every member at every level of our organization that includes step-by-step guidelines and training that will bolster and educate members from Auxiliaries, Districts and Departments alike.

The *Foundation*, along with Mentoring for Leadership, are two key elements I know will position us for a strong and successful future. Our mission is still very relevant and very much needed. We can meet those needs by ***Serving Our Veterans with Aloha***, by opening our hearts to them and to one another. Together, anything is possible.

And with that, I will now say "mahalo," which means thank you, for everything you do every day to serve our veterans and active-duty service members.

Loyally,



Peggy Haake
National President



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Flag and Patriotism Education POW/MIA Recognition Smart/Maher National Citizen Education Teacher Award

**National President, Peggy Haake's Theme "Thank a Veteran with Aloha"
Department of Virginia President, Marcia Semone's Theme "Our Veterans are the Tops"
[Snap, Record and Share](#)**

Americanism is and should be foremost to every American, Post, Auxiliary, people and members it represents.

I plan, with your help, to take every opportunity to show our love, proper etiquette and respect for our great country!

On the first page of our VFW Auxiliary Podium Edition, Bylaws and Ritual, **Americanism** is defined by the Commanders in Chief...of the World War at a conference held in Washington in February 1927.

"Americanism is an unfailing love of country, loyalty to its institutions and ideas; eagerness to defend it against all enemies, undivided allegiance to the flag; and a desire to secure the blessings of liberty and posterity."

In the words of President Theodore Roosevelt, **"Americanism** is a question of spirit, conviction, and purpose. Not of creed or birthplace."

Please note that there is no comma and therefore no pause in the Pledge of Allegiance after one nation. The pause comes after under GOD, one nation under GOD (**pause**):

"I PLEDGE ALLEGIANCE to the Flag of the United States of America and to the REPUBLIC, for which it stands, (**pause**) one nation under GOD (**pause**) INDIVISIBLE (**pause**) with LIBERTY and JUSTICE FOR ALL. (Emphasis is given to the words in capital letters)

Go on Google to research Red Skelton on the "Pledge of Allegiance" his words explain every word of the Pledge.

All VFW Auxiliary members can use M.A.L.T.A. Sign in and use M.A.L.T.A. for **incredible resource information** about **Americanism**. All you need to sign in is your membership number and set a password. VFWAuxiliary.org, click M.A.L.T.A. member login, click resources, scroll down to **Americanism**.

I will be sending each District President a presentation about the new program **"Snap, Record and Share"**. It should be shared with each of your Auxiliaries. This program will be an opportunity to show what your Auxiliary is doing.

Your Historian, Community Outreach and **Americanism** Chairmen can work together to produce a poster collage (**Snap**), a video (**Record**) or post (**Share**) on Media the activities for your Auxiliary. There will be more information about the program and awards and citations for participating Auxiliaries.

Promote **Americanism** by connecting with the Community. Work with your Post and local communities such as businesses, churches, schools, scouts, and first responders to promote **Americanism**.

Record a video of Auxiliary members teaching flag etiquette or POW/MIA or flag folding to share on social media or in school.

Create a Facebook page and show how your Auxiliary is dedicated to **Americanism**.

Work with your community on Patriotic holidays. **Loyalty day – May 1, Armed Forces Day - third Saturday in May, Memorial Day – May 30, Flag Day - June 14, Independence Day – July 4, Patriot Day September 11, POW/MIA Day third Friday in September, Gold Star Mother’s & Family Day – last Sunday in September, Veteran’s Day- November 11 and Pearl Harbor Day – December 7.**

Help a youth group to decorate your float for a Patriotic Holliday or hand out flags or poppies. Take pictures and make a collage. Conduct a flag rising at a youth sporting event. Attend an Honor Flight and take pictures. Go to www.vfwauxiliary.org/resources.

Help your Post sponsor a teacher for the Smart/Maher VFW National Citizenship Education Teacher Award who has demonstrated activities such as field trips to City Hall, Community Volunteerism, hosting Veterans to talk about their Military experience, and special projects to develop Democratic values. Go to ww.vfw.org/community/youth-and-education.

BUDDY” ® POPPY

VFW NATIONAL HOME FOR CHILDREN

The Buddy Poppy helps our disabled veterans and National Home helps families in their time of despair. Working together, they make a difference in the lives of our veterans, active-duty service members and their families.

A little history of “Buddy” Poppy (Google says) Buddy Poppy. Before Memorial Day in 1922, we did our first poppy distribution, becoming the first veterans’ organizations to organize a nationwide distribution. The poppy soon was adopted as the official memorial flower of the Veterans of Foreign Wars of the United States, as it remains today.

In February 1924, the VFW registered the name “Buddy” Poppy with the U.S. Patent Office. A certificate was issued on May 20, 1924, granting the VFW all trademark rights in the name of Buddy under the classification of artificial flowers. No one else can legally use the name “Buddy” Poppy.

To us, as members of the VFW Auxiliary, the poppy is more than that. The poppy gives us an opportunity to talk to others, helps to recruit new members and a sense of comfort to veterans and their families to know they are not forgotten. Learn more by going to the website at www.vfw.org/community/community-initiatives/buddy-poppy. Learn what one little flower does for our organization.

Make sure you use buddy-poppies in all of our programs. Give me examples on how you used them. Buddy Poppy drives can be any time or place (as long as you have permission). Distribute them at parades, bingo or trivia nights, etc. Be creative; use in window displays, wreaths, hats, centerpieces, let your imagination soar.

“Buddy” Poppy Display Contest

They are judged in 3 categories;

- 1. Public Promotion (window, booth, parade, poster displays, campaign promotions, etc.)**
- 2. Memorial or Inspirational (wreaths, memorial tablets or plaques, patriotic or devotional themes)**
- 3. Artistic or Decorative (Post Home displays, table centerpieces, corsages)**

In all 3 categories, you must use one original poppy form and color with label attached.

Rules, deadlines, judging, awards and other helpful tools are listed in the VFW’s “Buddy” Poppy Chairman’s Manual available at www.vfwauxiliary.org/resources.

VFW National Home for Children; Education in our organization and our Community

The National Home for Children provides a safe and healing environment for active duty service members, veterans and their families. They live in single-family homes, have access to professional case management services, on site licensed child care, life skills training, tutoring, other educational services as well as recreational and community service opportunities.

National Home for Children is our best kept secret that we need to change; military families are depending on us to help them with added struggles they may face; so let's educate ourselves, our Auxiliaries and our communities. Learn more at www.vfwnationalhome.org.

Founded in 1925 more than 90 years ago the VFW National Home for Children located in Eaton Rapids, Michigan has helped military and veterans families who need a fresh start. Families can live there rent-free 4 yrs. There are 42 single- family homes, there's a gym, library, computer/ science labs, daycare, playgrounds, fishing ponds, hiking trails and much more.

Through it all one thing has remained constant: National Home's commitment to honor our nation's veterans and active duty military by providing help & hope for their children and their families. In accepting families to the program one thing is asked of them, to commit to making changes in their lives. To remain in the home they are expected to demonstrate constant progress in family goals. National Home is dedicated to help each family reach it's full potential.

Military & Veteran Family Helpline; 1-800-313-4200; e-mail help@vfwnationalhome.org or www.vfwnationalhome.org/help. Please note this is a helpline, **Not** a hotline. The helpline is open 8:00 a.m. To 4:30p.m. Eastern Time, except holidays. Messages left after hours will be answered the next business day.

Donations to National Home can be made two ways;

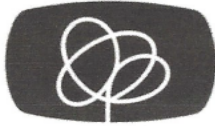
1. Malta: visit www.vfwauxiliary.org select MALTA member Login, log in, select "make a gift from main menu, select make a gift button, enter the amount & payment information, select make gift payment button. You will receive confirmation of your gift.
2. Donate by mail: earmark check to Health & Happiness;
VFW Auxiliary National Headquarters
Attn: Health and Happiness Donations
406 W. 34th. Street, 10th. Floor
Kansas City, MO. 64111

Donations are vital to the National Home, as they DO NOT receive government funding that's why they rely on donations.

As an auxiliary, we donate at least \$.10 cents per member to Health & Happiness. So **PLEASE** consider hosting a fundraiser. Need an idea for a fundraiser go to www.vfwnationalhome.org/ideas .

“SERVE OUR VETERANS WITH ALOHA”

Peggy Schupska Chairman 2927 Bapaume Ave. Norfolk, 23509 (757)295-6599
district2schupska@gmail.com



LIFE MEMBERSHIP APPLICATION

MEMBER INFORMATION

Title: Mr. Mrs. Ms. Miss Name:
Address:
City: State: ZIP Code:
Date of birth: Email: Phone:
Membership Type:
Associate (not a member of the VFW or VFW Auxiliary)
Life Member (must be a member in good standing of the VFW or VFW Auxiliary or a unit of the VFW or VFW Auxiliary. Complete affiliation information below. If no Post or Auxiliary number is provided, an Associate Membership will be issued.)

VFW & VFW AUXILIARY INFORMATION
(Required if a VFW or VFW Auxiliary member)

I am a member of VFW Post _____ in the Department of _____ VFW
I am a member of VFW Auxiliary _____ in the Department of _____ VFW Auxiliary

RECRUITER (Not required)

Recruiter name: _____ Recruiter Post or Auxiliary number: _____

PAYMENT INFORMATION

Please allow 3-4 weeks for your membership certificate, card and other information to be sent. You can also apply online at: www.vfwnationalhome.org/membership
One time membership fee and Life Member pin \$50 \$ 50.00
Check enclosed and made payable to VFW National Home for Children
Charge my Visa Mastercard Discover American Express
Name on card: Card number:
Signature: Expiration date:

WHY SHOULD YOU BECOME A LIFE MEMBER

BEING A LIFE MEMBER or an Associate Life Member of the VFW National Home for Children is one way you can create a bond between yourself and the mission of the National Home. Your support and encouragement honors our veterans and today's military by helping their children and families in times of need. Life Members in good standing with the VFW or VFW Auxiliary may vote for trustees representing their National Home District and proposed Bylaw or Articles of Incorporation changes.

CHIEF OF STAFF

Kathy Birch
2019-2020 Chief of Staff and Extension Chairman
304 E Main Street
Berryville, VA 22611-1306
katbirch@comcast.net or kbirch@vfwauxva.org
(540) 955-3311

The Department Chief of Staff is the main contact for the Extension Program. The Chief of Staff works with the Department President and Organizers to establish new Auxiliaries and assist District and Auxiliary Presidents to maintain our current Auxiliaries.

Main Goals of the Extension Program

Establish New Auxiliaries Presentations to Bachelor Posts

Establishing a new Auxiliary benefits not only our organization but assists the VFW with their mission. The goal is to have a VFW Auxiliary member, who speaks positively and enthusiastically, address a bachelor post at one of its monthly meetings to promote what a positive addition having an Auxiliary is. Resources are available on the national website, to include:

1. PowerPoint and PDF "Why Having an Auxiliary Can Benefit Your Post"
2. Handout "Top 10 Reasons for Your Post to have an Auxiliary"
3. The VFW Auxiliary Eligibility Wheel and current membership applications

Starting a New Auxiliary: If there is an interest in beginning the process of starting a new Auxiliary, be aware of these three beginning steps and then contact the Department President:

1. A VFW Post must vote by two-thirds (2/3) majority to have an Auxiliary.
2. The Department President appoints the official organizer, and he or she must be a member of the VFW Auxiliary.
3. A minimum of fifteen (15) eligible applicants must be on the application for the Charter.

A **Charter Kit** should be given to New Auxiliaries at their institution. The Kit should include:

1. The 2019-2020 National Program Book;
2. A copy of the "*Building on the VFW Auxiliary Foundation*"; and the Department of Virginia's President's Program Book
3. 2019-2020 Department and District Rosters
4. National and Department Fact Sheets
5. *Roberts Rule of Orders* (current edition)
6. Welcome letter from the Department President

Revitalize and Rejuvenate

Membership is the heart of the Auxiliary. When you recruit a new member, renew, or rejoin a member, we help our organization and the Post serve our communities, our veterans and their families. We cannot lose the members who are lost during a forfeiture or closure of an Auxiliary. Recognize when an Auxiliary is in need of support and recognize members who have done a good job. Active, involved members are the heart of the organization.

Official Visit Communication

District Presidents must be educated on how to recognize the red flags that show an Auxiliary is in need of mentoring and assistance. When a District President makes an official visit, the tools available will help in reporting, mentoring and educating your members.

The New District President Notice of Auxiliary Visit form and the Official Visit Inspection Report are tools to measure the health of an Auxiliary and provides ideas on how the Auxiliary can have better officers, chairmen and programs.

District Presidents must make their Official inspections of every Auxiliary completed by December 31, 2019.

Maintaining Current Auxiliaries

Maintaining current Auxiliaries through resources and tools available to every member is possible through the National organization's resources on its website is vital to the goals of our Auxiliary. Resources include:

1. Healthy Auxiliary Tool Kit of 7 resources to identify and solve issues.
2. Building on the VFW Auxiliary Foundation
3. District Presidents Official Visit using the new Notice of Auxiliary Official visit form. Honest reporting by the District President is important to the members of the Auxiliary.
4. Using the **5 Essentials of an Auxiliary** required by the National Organization:
 - a. Auxiliaries should have at least ten (10) business meetings per year
 - b. Dues should be paid on at least ten (10) members on or before February 1 of the current year.
 - c. Up-to-date with submission of quarterly audits by Trustees
 - d. Officers elected, installed and reported to National Headquarters no later than June 30.
 - e. Offices of the President and Treasurer MUST be bonded by August 31.

“Serve Our Veterans with Aloha”
“Our Veterans are Tops”

HISTORIAN/MEDIA RELATIONS

The member responsible for Historian/Media Relations duties is a memory keeper and collector of the five W's: the who-what-where-when-and-why of your Auxiliary. These individuals compile and chronicle memories and events in written format, photographs, memorabilia and. print news/video clips.

The Historian/Media Relations member captures the narrative of the program year.

At the Auxiliary level, these members are the people who get the word out about the Auxiliary to our communities. They inform the public about our valuable National Programs. The Auxiliary historian keeps a written report of the history of his or hers Auxiliary and submits this to his or her President at the end of the year. Supplemental materials can include photographs and newspaper clippings that document special Auxiliary events.

For the media relations piece of this role, a great place to start is the VFW Auxiliary website:

www.vfwauxiliary.org/resources.

ITEMS YOU WILL FIND THERE:

- The VFW Auxiliary Publicity Guide that includes lots of valuable information and ideas to promote your Auxiliary.
- The VFW Auxiliary Elevator Speech/What We Do that summarizes who we are and what we do and how we describe ourselves as an organization to the media.
- Website and social media information-There are a lot of resources here, everything from the basic to setting up a Facebook page for your Auxiliary.

Pictures are the mainstay for the Historian. To be able to share our work and experiences we have multiple methods: mail, email, Facebook and our Web page. When submitting photos please include:

- **Auxiliary and District number**
- **Type of event (i.e. meeting, fundraiser, poppy drive, etc.)**
- **Who (names of individuals left to right)**
- **Date of photo**

If sending in original photos, please DO NOT write on the back! Write on a separate piece of paper with the above information.

MEDIA RELATIONS:

Do you have a bulletin or newsletter? This is a great way to communicate with your members about what events in the planning stages. The newsletter can be in conjunction the Post. The main purpose is to communicate with the members about events coming up and way to publicize what you do.

Remember, social media includes Facebook, twitter, Pinterest, YouTube sites. The means of communications depends on the level of computer knowledge each Auxiliary possess.

Last thing remember to REPORT, REPORT, REPORT!!!!

Serving our Veterans with Aloha
Our Veterans are tops

Judy Lupole

Historian

2019-2020

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Virginia Beach, Virginia 23464

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2019-2020

“Serving our Veterans with Aloha”

Volunteer Recruitment, Recognition and Support, Promote Suicide Prevention
Mental Health Issues and Health Research, Educate the Community on Service in
VA and non-VA Medical Facilities and Health Research

Since 1914 when the VFW Auxiliary was formed members have been volunteering in hospital and medical facilities The Hospital Program was one of the first programs formed.

WHERE CAN WE SERVE: Local Hospitals, Veterans’ Homes, Nursing Homes, Domiciliary and both VA and Non-VA Medical facilities and clinics.

WHO CAN SERVE: Members, Non-Members, Youth, Church groups and Families

WHAT CAN WE DO: Volunteer opportunities are based on the facility’s needs. Some facilities may have a formal volunteer program with specific jobs, events and need. Other facilities may have different types of volunteer opportunities. Always follow the guide lines given. And be sure to ask how you can be of assistance.

VOLUNTEER RECRUITMENT, RECOGNITION AND SUPPORT: Volunteers are so VERY important to the program. The service a volunteer gives to a facility helps to keep expenses down. Volunteers help to create a caring and friendly atmosphere. The following are some tips for recruiting and keeping volunteers.

- Monthly sign up sheet for regular events.
- Find how the volunteers wish to receive communications, i.e. telephone, e-mail, Facebook or text.
- Alert the volunteers for special events via their preference of communications.
- Recognition of current volunteers at a public event.
- Be specific about what the volunteer will be doing including the time commitment.
- Don’t stop if someone says no to the first invitation. Keep trying.
- Find out what the volunteer’s talent is....sewing, knitting, crochet, gardening, music?

WHAT CAN WE EARN: Members can earn Hospital Volunteer Service pins from the National headquarters. The form and information on the hours needed is available on the National website, www.vfwauxiliary.org/resources. The information will also be on the Department website. The Auxiliary Hospital Chairman should track the hours volunteered (both VA and non VA facilities) and submit the application for the pins to National. Non-members can earn a one-time only volunteer pin for 100 hours of volunteer service. This information is also available on the National website under resources. Members can be nominated for Outstanding Hospital Volunteer of the Year. The application is on the Department website.

Veterans Voice Writing Project: The Veterans Voices Project was founded in 1946 and as long been supported by the VFW Auxiliary. It is a therapeutic writing project to help Veterans express themselves communicate in a creative way. To learn more about the program visit www.veteransvoices.org.

VETERANS AND MILITARY SUICIDE PREVENTION AND MENTAL HEALTH

AWARENESS: Educate yourself and others of the warning signs of suicide. Make a difference in the life of a veteran or service member in crisis. The VETERANS CRISIS LINE connects Veterans and their families and friends with qualified, caring Department of Veteran Affairs responders. It is a confidential toll-free hotline, online chat or text

- Call 1-800-273-8255 and Press 1
- Chat online at www.veteranscrisisline.net
- Send a text message to 838255.

The confidential support is available 24 hours, 7 days a week, and 365 days a year. There is also support for the deaf and hearing impaired.

TIP: Include the Veterans Crisis line telephone number as a contact in your cell phone.

Veteran & Military Suicide Awareness Blue Teardrop sticker. This VFW Auxiliary's symbol gives the issue of suicide awareness the attention it so desperately needs. Wearing the teardrop gives you the opportunity to open the conversation about this crisis. The teardrop sticker template is available at www.vfwauxiliary.org/resources.

MENTAL WELLNESS SUPPORT AND RESOURCES: 20 Veterans commit suicide each day. The VFW and Auxiliary are committed to change the stigma surrounding mental health, improve research, support your community and explore treatment options. The following are some resources available.

- The Campaign to Change Direction: www.changedirection.org
- Give An Hour: www.giveanhour.org
- Patients Like Me: www.patientslikeme.com/join/vfw
- One Mind: www.onemind.org
- Help Heal Veterans (Therapeutic Craft Kits) www.healvets.org
- The Elizabeth Dole Foundation.org: www.elizabethdolefoundation.org

EDUCATE THE COMMUNITY: Find out the facilities in your community and what services they offer to Veterans. The Department of Veterans Affairs has many resources. Check out the Office of Research & Development which has printable fact sheets that highlights past and current research in key areas being studied. The fact sheets are available at www.research.va.gov/topics.

Please check out www.vfwauxiliary.org/resources Hospital. This is a great resource for information. And do check out the Hospital Program Guide.

If you have any questions or if I can assist in any way, please let me know. I look forward to working with you.

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LEGISLATIVE



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SERVING OUR VETERANS WITH ALOHA OUR VETERANS ARE TOPS

The Veterans of Foreign Wars Legislative 2019 Priority Goals: Budget

Health Care
Disability Assistance and Memorial Affairs
Education, Employment and Transition Assistance
Military Quality of Life
National Security, Foreign Affairs and POW/MIA

It's our responsibility to get acquainted with issues that face our veterans. You can learn more by going to www.vfwauxiliary.org and select **“What We Do”**, click on **“Legislative”**.

I encourage you to sign up for **VFW Action Corps weekly** you will be kept up to date on all the key issues the VFW is fighting for. The VFW Action Corps is what gives the VFW its strength in advocating for our nation's heroes. Working hand in hand with the VFW's National Legislative service, members of the VFW Action Corps are armed with all the tools and information they need to help the VFW in its mission to support our nations veterans.

To contact the VFW in D.C., go to www.vfw.org/advocacy. By Phone: 202-543-2239
By mail: 200 Maryland Ave, NE Washington DC 20002

You can visit www.vfw.org/advocacy/grassroots-efforts to see the many bills that have been passed recently to help our nations heroes.

Together this 2019-2020 year we will spread the word to help our great VFW with their mission of carrying the voice of 22 million veterans.

By making it easy for our members and community to know who their congressional representatives are and being able to contact them on key issues, we can make a difference. Educating our community and schools about the issues our great veterans face, we can make a difference.
‘We must ensure that people in our community are registered to vote and they are educated on the legislation that is effecting our veterans.

I look forward to working with you, please feel free to contact me with any questions. You are free to email or mail your reports to me.

MEMBERSHIP

The VFW Auxiliary Virginia started with a small group of women who wanted to serve veterans, and it has grown exponentially and now includes both males and females as members. There is only one way to add members: **ask someone to join. And once they join, ask them to participate** and help us invest in the future of our department.

Our organization has been working to Recruit, Rejoin and Retain members for years. Let's **IMAGINE** changing these words **Invite, Include and Invest!** As we invite others to join and include all members, we invest in our membership and the future of our DEPARTMENT.

Membership is a 24 hour a day, seven day a week, 365 day a year effort. When we combine drive, commitment and passion for the work our organization does for our nation's heroes, just **IMAGINE** how we can grow!




Invite new Members

Ask Someone to Join: There are numerous places and times to ask someone if they want to join the VFW Auxiliary. Your approach will look different depending on who your audience is. **IMAGINE** what your Auxiliary can do when you invite others to join! Share your passion for the work our organization does for our nation's heroes and ask someone to join while eating lunch with a co-worker, church or school function, in line at the Grocery store.



Include Current Members

Include All Members: It's important to engage new members, but it's equally important to include current members on committees and ask them to help with Auxiliary events and Programs. Another set of hands is always needed to help us in the work we do every day. **Never turn down a Volunteer** that wants to help fold letters, send cards, help in the kitchen, serve a meal.



Invest in the Future of our Department

Invest in the Future of Our Organization: Don't wait until November to send dues notices to Annual members. Let them know well in advance they will not be a member in good standing unless dues are paid. After a second attempt to collect dues, offer to "Adopt" a



Have a Plan: Every District and Auxiliary should have a Membership Plan and work together on the plan. This plan should include: Contacting current members, Outreach to former members, Recruiting events for new members. Picking a mentor for a new member.

Before a membership year begins, set your calendar for when you plan to do each of these: Make it as easy as possible for members to renew their dues. **They can renew online in MALTA!**

Member if deemed appropriate.

Teresa Evans, 2019-2020 Membership Chairman
1657 Macgregory St.
Virginia Beach, VA 23464
757-338-3138 va4life34@aol.com

MENTORING FOR LEADERSHIP

Betty Gimble
80 Winter Wheat Lane
Fredericksburg, VA 22406-4455
Home 540-658-1415 Cell 703-851-5819
Email bjg1503@gmail.com

Respect the Past – Mentoring provides a look back on traditions of the Auxiliary.

Embrace the Present – Mentoring provides the insight to the current practices.

Plan for the Future – Mentoring creates knowledge helpful for leadership skills.

A mentor can be defined as a trusted friend, good listener, a person open to new ideas, understanding, someone who possesses patience, is knowledgeable, and has compassion to perform a simple but vital task linking to a positive experience for members.

Objectives • Create future leaders by providing guidance and support to all members. • Enhance knowledge and educate on topics relating to the Auxiliary that will complement all Programs. • Ensure a positive member experience, embracing the diversity of membership and how valuable every member is with a first and lasting impression.

Strategy • Provide opportunities to learn by utilizing resources available within the Programs & Publicity Resource Page at www.vfwauxiliary.org/resources and the Online Auxiliary Academy at www.vfwauxiliary.org/online-auxiliary-academy. • Support leadership and goals; include all levels in activities and responsibilities.

Implement • Study and select sections of the Building on the VFW Auxiliary Foundation to review.* • Implement the CARE mentor concept by using the Mentoring at VFW Auxiliary – Relationship Building for the Future program.* • Effective communication will engage a positive dialogue amongst all members. • Apply Healthy Auxiliary Resources.* • Distribute VFW Auxiliary Member Questionnaire (updated). • Review collective results and act upon items of concern. *Referenced resources may be found at www.vfwauxiliary.org/resources.

Results • Increased knowledge and involvement in Auxiliary Programs. • Renewed interest and energy in the members' participation. • Completed year-end reports will increase interest in pursuing National awards. Mentoring for Leadership will translate into “**Serving Our Veterans with Aloha**” and show that “**Our Veterans are Top**”.

Through this Program you will be encouraged to embrace and promote the CARE concept.

- **Catch** the member when they first join.
- **Ask** them to participate.
- **Remember** what it felt like to be new.
- **Engage** them in a program that fits them.

When a new member joins select someone to be a mentor to them and explain meeting proceedings, *the Podium Edition: Bylaws and Ritual*, and National Programs. Find out what their interests are and if they are interested in getting involved. The more we provide a positive and organized meeting experience it will leave the member wanting to come back. We need to be willing to listen to the new members and not just tell them that we tried that and it did not work. Maybe they will have a different ideal to make it work. We must be open to new ideas.

We have lots of resources available to us from National Headquarters. Resource material can be found at www.vfwauxiliary.org/resouces.

- 2019-2020 National Program Book.
- Mentoring at VFW Auxiliary: Relationship Building for the Future.
- Building on the VFW Auxiliary Foundation

The Mentoring for Leadership and Chief of Staff/Extension Programs utilize many of the same tools and resources. Reviewing and sharing the various Membership materials available shall create dialogue and interest to the mentee and future leaders. These materials are also available on the National website.

The Cycle of Respect

- Respect for others
- Acknowledging their potential
- Using their abilities well
- Creating meaning and purpose
- Letting people give of their best
- Fully recognizing people's contributions

Goals + Mentoring + Leadership = Healthy Auxiliary

PRESIDENT'S SPECIAL PROJECT

VFW Virginia Service Officer Program

The VFW Service Officer Program is a small group of dedicated men and women that do the paperwork, give advice, make the arguments for veterans to get their benefits from the Veterans Administration (VA). This includes health care, compensation for health issues, home loans, education, life insurance, and much more. The program represents veterans at all levels of the VA including any appeals needed. The Service Officers also represent widows and dependents.

Through the efforts of the staff, over 1,500 claims were filed where the veterans received benefits worth \$27,324,695.

The Program

The Service Officer Program in the Department of Virginia is composed of four accredited staffers and a secretary. The staff has offices in Hopewell, Staunton, Dale City, and soon Norfolk.

The expenses for 2019-2020 are projected to be \$125,000.00 to help veterans recover benefits worth more than 218 times the amount invested.

Funding: National Headquarters \$54,000.00, Service Officer Foundation \$16,000.00 expected for the upcoming year. Shortfall \$55,000.00

Out of pocket expenses have been covering some of the shortfall in the past.

Cost to the veteran: Veteran Service Officers do not charge anyone to get any help. It is illegal for a veterans organization to charge for this service, The VFW helped write this law a long time ago. The VFW has been doing claims for 100 years and will continue that strong tradition!

What We Can Do?

While this is an overview of what the Service Officers do, we need to look at areas we can focus our efforts. Some real expenses that are our focus to help raise funds include:

\$3,000 to equip our newest office in Norfolk

\$2,000-\$2,500 in expenses related to training (service officers undergo at least 40 hours of training per person, per year)

\$5,000 for outreach events around Virginia where service officers go to the veteran vice them coming to us.

These shortfalls give us a goal of at least \$10,000 to raise to help the Department Service Officer Program.

Bob DeChamplain, President's Special Project Chairman
7417 Wildwood Dr.
Norfolk, VA 23518
Cell: 757-506-2326
Email: rdechamplain1@cox.net

SCHOLARSHIPS

What does a scholarship mean to someone who wants to further their education?



With today's rising cost for a college education, students, as well as their parents need to know about our programs so that we can provide them with a little extra money.

All four of our Scholarships encourage patriotism and assist students so they can reach their full potential. When your VFW and Auxiliary promote these programs, we are "Serving Our Veterans With Aloha" and remembering that "Our Veterans are Tops" by helping their families, supporting our communities, and encouraging students who are the future of our country.

CONTINUING EDUCATION SCHOLARSHIP

This scholarship is open to only our Auxiliary members, their spouses and their children who need financial help with furthering their education. The member must have been a member for at least one year. The applicant must be 18 years old, complete an application and submit an essay of 300 words.

A \$1,000 scholarship will be awarded to one applicant in each of our four conferences.

Please see our website for the brochure on Continuing Education Scholarship.

YOUNG AMERICAN CREATIVE PATRIOTIC ART CONTEST

This contest is open to students in grades 9-12 including home-schooled students who will be judged on a patriotic theme and technique. Starting this year, two and three dimensional art will be accepted.

For more information on the Young American Creative Patriotic Art contest, see our website for the brochure.

VOICE OF DEMOCRACY AUDIO/ESSAY CONTEST

This contest is for students in grades 9-12 as well as students who are home-schooled. Students compete by writing and recording a 3-5 minute essay on this year's patriotic theme "What Makes America Great."

For more information on the Voice of Democracy Audio/Essay Contest, see our website for complete details.

PATRIOT'S PEN ESSAY CONTEST

This contest is for students in grades 6-8 as well as home-schooled. Students compete by writing a 300-400 word essay on this year's patriotic theme "What Makes America Great."

For more information on the Patriot's Pen Essay Contest, see our website for complete details.

*** * ***

The Young American Creative Patriotic Art Contest, Voice of Democracy Audio/Essay Contest and the Patriot's Pen Essay Contest are great programs, but don't assume everyone knows about them. Remember there are deadlines and if you want the best response to our programs, you need to start as early as possible.

Get the word out in your community.

Here are a few suggestions that might be of interest to you, give this information to the following:

Public Schools, Private Schools and JROTC Units
(visit your schools in early August before the school year begins and talk with the guidance counselor, the principal or even teachers that may have participated in previous years)

Home-Schooled Associations

Parent-Teacher Associations

Church and/or Youth Groups

Youth Organizations
(such as Scouts of America, Girls Scouts, Sports Teams)

Financial Aid Offices

Student Veteran Centers

*** * ***

Debbie Weekley, Scholarship Chairman
22821
E-mail: scholarship@auxvfwva.org

595 Bowman Road, Dayton, VA
Home phone: 540-879-2066

2019 - 2020 Theme
“What Makes America Great”

Student Entry Deadline: October 31, 2019

Patriotic Essay Writing Competition Grand Prize: \$5,000 Award

What Is Patriot's Pen?

Conducted nationwide, this VFW-sponsored youth essay competition gives students an opportunity to write essays expressing their views on an annual patriotic theme. We invite you to join the more than 120,000 students who participated last year in this contest. The national winners will receive at least \$500. The first-place national award is currently \$5,000 plus an all-expense paid trip to Washington, D.C., for the winner and a parent or guardian.

The National Association of Secondary School Principals (NASSP) has again approved this contest for its National Advisory List of Contests and Activities.

Big National Prizes

National awards total: \$55,000
 Prizes include the various amounts listed below:

1st: \$5,000	7th: \$1,750
2nd: \$4,000	8-10th: \$1,500
3rd: \$3,500	11-12th: \$1,250
4th: \$2,750	13-23rd: \$1,000
5th: \$2,500	24-25th: \$750
6th: \$2,000	26-53rd: \$500

The Internal Revenue Service requires that any recipient that receives more than a \$599 award should receive a Form 1099 identifying the proceeds as taxable. This may require the winner to provide their social security number.

How Does the Contest Work?

All entries begin at the Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the local VFW Post competition. Individual students may submit their entry directly to the Post. This participating Post should be within your local area and within your U.S. state of residence.

The contest consists of four levels. The first level (entry) is sponsored by local VFW Posts. Post winners advance, one for every 15 entries, to the VFW District (regional) level where the one first-place winner is advanced to the VFW Department (state) level. The one first-place winner at the Department level is then advanced into the VFW national competition. The winner from each Department (state) then competes for the national prizes.

Who Can Enter?

Patriot's Pen is open to 6th-, 7th- and 8th-grade students enrolled by the Oct. 31 deadline in public, private or parochial schools in the U.S., its territories or its possessions. Home-schooled students also are eligible. Although U.S. citizenship is not required, students must be lawful U. S. permanent residents or have applied for permanent residence (the application which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. Dependents of U.S. military or civilian personnel in overseas schools can participate, too. (Foreign exchange students and former winners that placed in the National contest are excluded from the contest.)

2019-20 Official Student Entry Form Patriot's Pen Competition

Entry Form Must Be Completed by All Contestants Please Print or Type Clearly

Name: First, M.I., Last _____
 Address _____
 City, State, Zip _____
 () _____ Phone _____ Email _____
 Date of Birth (mm/dd/yy) _____ Gender _____ Grade in School _____ Essay Word Count _____
 School Name, City, State _____
 Teacher's Name and Email (if applicable) _____
 Parent/Guardian's Name Phone/Email _____

I Have Read and Understand the Contest Rules

Signature of Student Participant _____ Date _____

To Be Completed by the VFW Post

I certify that this student has an authorized entry in our VFW Post Level Patriot's Pen Competition.

Post Commander's/Chairman's Signature _____ Post # _____

VFW Auxiliary President's/Chairman's Signature _____

Post Address _____ City, State, Zip _____

VFW Post Email _____

No. of students participation _____ No. of winners advanced to District _____

Amt. of Post/Aux. awards \$ _____

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ _____

To Be Completed by the VFW District

I certify that the student named in the previous section is the duly selected winner of the Patriot's Pen Essay Contest District Competition and is our sole entry into the Department finals.

District Chairman's Signature _____ Dist. # _____

Address _____ City, State, Zip _____

() _____ Phone _____ Email _____

To Be Completed by the VFW Department Chairman

I certify that the student named in the previous section is the duly selected first-place winner of the Patriot's Pen Essay Department Competition, and is our sole entry into the National Judging.

Department Chairman's Signature _____

() _____

Daytime Phone _____ Email _____

The winner has been will be (check one) notified that they are the first place Department winner on _____. Note: National Headquarters will contact your winner after this date to notify them of their national placement.

PATRIOT'S PEN

2019 - 2020 Theme "What Makes America Great" Student Entry Deadline: October 31, 2019

How Do I Get Started?

- Ask a teacher or youth group/club adult leader to supervise the Patriot's Pen writing competition.
- Contact a local VFW Post within your local area within your state and indicate your interest in participating.
- Establish a contact person who is a member of that VFW Post or its Auxiliary.
- Make sure that your essay is submitted to the VFW Post before the contest deadline of Oct. 31, 2019. You can submit your essay and entry form electronically (by email) upon the Post's approval. Entries sent to VFW National directly will be returned.

How Am I Judged?

You will be judged on how well you understand, develop and present the theme. A positive approach is recommended to express your viewpoint.

Knowledge of the theme is worth 30 points:

You must show a thorough knowledge of the theme in your work. Demonstrate you have researched the issue extensively.

Theme development is worth 35 points:

Answer all relevant facts about the theme such as the who, what, where, when and why. Relate the theme to your own experiences.

Clarity of ideas is worth 35 points:

Write your essay in an easy-to-understand format. Leave your reader with a clear understanding of your explanation of the theme.

What Is the Theme?

VFW's Commander-in-Chief annually chooses the year's theme. The 2019-20 theme is

What Makes America Great.

What Are the Rules?

- Essay lengths: 300-400 typewritten words (+ or - 5 words max).
 - You must write your own essay.
 - All essays should be typed in English with no color or graphics and cannot be less than 300 words or greater than 400 words in length. (Essays under or over these word amounts will be eliminated.) Every word is counted regardless of length. The essay title (theme) or added footnotes do not contribute to the word count.
- At any time during the contest additional participant personal information (i.e. SSN, photo, etc.) could be requested by the VFW.

In no way may contestants identify themselves within their essay (including, but not limited to, your name, school, city, state, race or national origin.) Do not put your name on your essay. The entry form is your essay's cover sheet. Secure the

Official Student Entry Form with a staple or other fastener on top of your essay. Contestants are allowed to enter only once each year if otherwise eligible (one Post competition). Contestants found in violation of this rule will face elimination from the competition and will be required to return any and all prize money awarded or received.

The essay must be a contestant's original work and a product of the contestant's own thinking. The approach to the Patriot's Pen theme should be positive and clearly focused. Poetry is not acceptable. Quotations may be used sparingly if plainly identified wherever used. A contestant's teacher, counselor or parent may check the essay for punctuation, grammar and/or spelling, but the content must remain the contestant's. Contestants will be judged on the basis of their essay alone and are not required to present the essay orally. All essays become the property of the Veterans of Foreign Wars. The VFW retains non-exclusive rights to use your essay and likeness in the promotion and execution of the organization's programs and activities.

Deadline Information

To qualify, all entries must be submitted to a sponsoring local VFW Post by midnight October 31, 2019.

Note:

If you need help finding a participating VFW Post in your area, follow these instructions:

First, visit vfw.org/findapost to "Find A VFW Post." Be sure this Post is within the state you reside in.

If you do not have success in finding a Post, or if you have trouble getting in touch with them, you can contact your VFW Department (state) headquarters office to see if they can offer any information or assistance. You can visit vfw.org/ContactUs and look for "Find a State Contact" to get your VFW state office's phone number and Email.

If you need assistance, please email us at the VFW National Headquarters at youthscholarships@vfw.org.



For assistance contact:

816.756.3390 ext. 6155
youthscholarships@vfw.org
www.vfw.org

Revised 1/2019

LOCAL VFW POST INFORMATION :

CONTACT: _____

PHONE: _____ BEST TIME TO CALL : _____

ALTERNATE CONTACT: _____

PHONE: _____ BEST TIME TO CALL : _____

2019 - 2020 Theme
“What Makes America Great”

Student Entry Deadline: October 31, 2019

Patriotic Audio Essay Competition Grand Prize: \$30,000 Award

What Is The Voice of Democracy Program?

Since 1947, the Voice of Democracy has been the Veterans of Foreign Wars' (VFW's) premier scholarship program. Each year, nearly 40,000 high school students compete for more than \$2 million in scholarships and incentives. Students compete by writing and recording an audio essay on an annual patriotic theme. This year's theme is, What Makes America Great.

Why Should I Enter?

Prizes and scholarships can be awarded at the Post, District, state and national level. Department (State) winners receive an all-expense-paid trip to Washington, D.C., Feb 29 - March 4, 2020, to tour the city, be honored by the VFW and its Auxiliary and receive their portion of \$154,000 in national awards, the top scholarship being \$30,000.

The Rules

Who can enter?

The Voice of Democracy is open to students in grades 9-12 by the Oct. 31 deadline, who are enrolled in a public, private or parochial high school or home study program in the United States, its territories and possessions; or in an overseas U.S. military/civilian dependent school. Although U.S. citizenship is not required, students must be lawful U.S. permanent residents or have applied for permanent residence (the application for which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. Foreign exchange students, students age 20 or over, previous Voice of Democracy first place state winners, GED or Adult Education Students are ineligible.

What do I need to enter?

Record your original 3-5 minute (+ or - 5 seconds max.) essay on an audio CD or a flash drive. One student per CD or flash drive. When burning your CD, make sure that "Create Audio CD" option (or similar) is selected so the program can properly convert your sound file and burn it to CD. After it has finished, be sure to playback your audio CD on a system other than your computer, such as a standard radio or car CD player, to verify that the conversion/burning process was successful. You will submit the recording, typed essay and this completed entry form. Provide these items to your school/group competition or local VFW Post for judging. In addition you can submit your emailed entry form, essay, and audio file to the VFW Post upon approval. You must be the sole author of your essay. The recording must be in your own voice and in English. Hearing/speech impaired students should email the Voice of Democracy National Office at youthscholarships@vfw.org for special instructions. No music, singing, poetry or sound effects are allowed. The body of the essay must not identify you in any way, (including, but not limited to, your name, school, city, state, race or national origin) although the recording & typed essay should be labeled with your name, to show ownership. You may enter only one competition at one Post (if otherwise eligible) per year. At any time during the contest, additional participant personal information could be requested by the VFW, including but not limited to a photograph, SSN or biographical information.

2019-20 Official Entry Form Voice of Democracy Competition

Must Be Completed by All Contestants

Name: First, MI, Last

Address

City, State, Zip

Phone

Email

Date of Birth (mm/dd/yy)

Grade in School

Age at time of D.C. Trip

School Name, City, State

Teacher's name and Email (if applicable)

First Name You'd Like on a Name Badge

Student Jacket Size
(Adult Size Only)

To Be Completed by Student's Parent/Guardian
 (required even if student is 18 or over)

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date

Parent/Guardian's Daytime Phone

Parent/Guardian's Email

I Have Read and Understood the D.C. National Finals Rules
 (On Opposite Side)

I certify that I am the sole author of the enclosed audio/essay entry and that I have only entered the competition once yearly if otherwise eligible.

I understand that if it is found that I have entered any other Post's competition or used this essay for another VFW competition, I face elimination from the competition and will return any and all prizes or incentives awarded.

Signature of Student Participant

Date

VOICE OF DEMOCRACY

2019 - 2020 Theme
"What Makes America Great"
Student Entry Deadline: October 31, 2019

Official Rules for Students Advancing to National Level

If selected as a first-place state winner, I have the consent of my parent/guardian and school to attend the Voice of Democracy National Finals in Washington, D.C. March 2-6, 2019, as a guest of the VFW National Organization.

I understand that state winners who do not attend as stated above will forfeit all rights to compete in the National Finals and will be replaced by their state's second place winner.

In the event my audio essay is selected for entry into the National Voice of Democracy Competition, I do hereby for myself, for my heirs, executors, administrators and assignees; waive, release and discharge all rights and claims which I have or which may hereafter accrue against the Veterans of Foreign Wars of the United States (VFW) and/or the several Departments (state organizations) of the Veterans of Foreign Wars and their respective officers, agents, successors and assigns from any damages which may be sustained by me in connection with my participation in or association with the VFW Voice of Democracy Competition and/or arising out of my travel to and during the Competition. In the event of sickness, accident or injury in connection with the Competition, I consent to and accept the services of a duly licensed medical, surgical or dental specialist selected on my behalf and for such treatments, as they may deem necessary. I understand that VFW will not be liable for such treatment. I further understand that the Veterans of Foreign Wars of the United States retains non-exclusive rights to use my tape, essay and likeness in the promotion and execution of the organization's programs and activities.

To Be Completed by the VFW Post

I certify that this student has an authorized entry in our VFW Post level Voice of Democracy Competition.

Post Commander's/Chairman's Signature _____ Post # _____

VFW Auxiliary President's/Chairman's Signature (if applicable) _____

Post Address _____

City, State, Zip _____

VFW Post Email _____

No. of students participating _____

No. of winners advanced to District _____

Amt. of Post/Aux. scholarship awards \$ _____

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ _____

To Be Completed by the VFW District

I certify that the student named in the previous section is the duly selected winner of the Voice of Democracy Contest District Competition and is our sole entry into the Department finals.

District Chairman's Signature _____ Dist. # _____

Address _____

City, State, Zip _____

() _____

Phone _____ Email _____

To Be Completed by the VFW Department Chairman

I certify that the student named in the previous section is the duly selected first-place winner of the Voice of Democracy Department Competition, is our sole entry into the National Judging and will attend the National Finals in Washington, D.C.

Department Chairman's Signature _____

() _____

Daytime Phone _____ Email _____

The winner has been will be (check one) notified that they are the first-place Department winner on _____. Note: National Headquarters will contact your winner after this date to make travel arrangements for them to be in Washington, D.C.

Where Do I Submit My Entry?

All entries begin at the local VFW Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the local VFW Post. Individual students may submit their entry directly to the Post. This VFW Post should be within your local area and within your U.S. state of residence. Entries sent to VFW National will be returned. One winner for every 15 entries from each Post advances to District and one District winner advances to the state (Department) competition. State winners are invited to Washington, D.C., where their audio essays compete in the finals competition. If you need help finding a participating VFW Post in your area, follow these instructions: First, visit this website www.vfw.org/find-a-post to "Find A VFW Post." Be sure this Post is within the state you reside in. If you do not have success in finding a Post, or if you have trouble getting in touch with them, you can contact your VFW Department (state) office to see if they can offer any information or assistance. You can visit this link <https://www.vfw.org/ContactUs/> and look for "Find a State Contact" to get your VFW state office's phone number and email. If you still need assistance, please email us at VFW National Headquarters at youthscholarships@vfw.org

What Is the Deadline for My Entry?

All entries competing at the Post level must be in the hands of that VFW Post by midnight, Oct. 31, 2019. It is the responsibility of the student to meet this deadline by submitting their entry to the proper location by ensuring it is a participating Post.

What Are the Judging Criteria?

Originality is worth 30 points:

Treatment of the theme should show imagination and human interest.

Content is worth 35 points:

Clearly express your ideas in an organized manner. Fully develop your theme and use transitions to move smoothly from one idea to another.

Delivery is worth 35 points:

Speak in a clear and credible manner.

The National Association of Secondary School Principals (NAASP) has again approved this contest for its National Advisory List of Contests and Activities.



For assistance contact:
(816) 756-3390 ext. 6155
Email: youthscholarships@vfw.org
www.vfw.org

Revised 2/2019

LOCAL VFW POST INFORMATION :

CONTACT: _____

PHONE: _____ BEST TIME TO CALL : _____

ALTERNATE CONTACT: _____

PHONE: _____ BEST TIME TO CALL : _____

VETERANS & FAMILY SUPPORT PROGRAM

VFW National Veterans Service • VFW Veterans & Military Support Programs
Assisting Veterans, Active-Duty Service Members and Their Families

“Serve our Veteran’s with Aloha”

National Veterans Service (NVS)

The VFW’s National Veterans Service (NVS) helps veterans, service members and their families obtain the benefits they deserve.

The VFW has a nationwide network of nearly 300 VFW Service Officers who help veterans navigate the Veterans Affairs system. VFW Service Officers have recovered more than \$1 billion annually in VA benefits for veterans and their dependents.

VFW Veterans & Military Support Program

Veterans & Military Support contains four programs initiated by the VFW:

Military Assistance Program (MAP) – Funds ways to connect with local military units by providing financial assistance for Posts, Districts and Departments to sponsor morale-boosting activities.

Unmet Needs – Can help in a Crisis. Grants of up to \$1,500 payable to a creditor can help a service member bridge the gap to make a mortgage or rent payment, home repairs and many other situations where assistance may be needed.

VFW “Sport Clips Help a Hero Scholarship” Program – The VFW and Sport Clips are giving the gift of scholarships to our nation’s heroes as a way of thanking them for their dedicated service to our nation. The scholarship awards up to \$5,000 to qualifying veterans and service members to help them complete their educational goals without incurring excessive student loan debt.

Operation Uplink – Invaluable service to our military service members by providing a morale boosting and vital connection to family and friends.

Military Assistance Program (MAP) Funds Ways to Connect with Troops

MAP helps VFW and Auxiliary members give more to their local military units. MAP helps to forge and nurture bonds with those units by providing financial assistance for Posts, Districts and Departments to sponsor morale-boosting send-offs, homecomings and casual get-togethers.

Posts and Auxiliaries participating in Adopt-A-Unit and Family Readiness Group events can also receive assistance. MAP keeps care packages circulating by covering postage costs.

Karla. Coker. 2019-2020 VFS Chairman
13212 Trails End Ct, Manassas VA 20112
kjcoker1503@gmail.com



Vicki Butler, Youth Activities Chairman
4178 Thistle Circle
Virginia Beach, VA 23462
(757)284-1651- Phone
vickibutler@hotmail.com- email

The goal of this program is to teach our youth how to be responsible adults by serving their country, communities, and veterans. Below are different ways your Auxiliary can engage and educate our youth.

Creating, Sponsoring and Working with Youth Groups

Sponsor a youth group and engage youth in any Auxiliary program. You can also partner with an existing youth group (i.e. scout troop, church youth group, sports team, etc).

Nominate Youth Groups for a Supporting our Veterans National Citations

Recognize a youth group in your community, or one you are working with, for their work in honoring our veterans and/or active duty service members and their families. Citation applications are found at www.vfwauxiliary.org/resources.

Patriotic Youth Award

Recognize an individual youth for their patriotism, support of veterans, and/or active duty service members and their families. The award is located at www.vfwauxiliary.org/resources under Youth Activities.

Random Acts of Patriotism (RAP)

See a youth demonstrating patriotism? Recognize them with a RAP coin or card. You can download and print the cards from here: www.vfwauxiliary.org/resources or purchase the coins from the VFW store.

Patriotism thorough Literacy

Promote and support reading among youth with this new program! Use your local library and introduce new books about our nation's history to inspire patriotism and good citizenship.

Illustrating America

Promote and get patriotic drawings from children in grades K-8. You can judge them at your Auxiliary level and submit the winners to the Department and ultimately can win at the National level. Rules are that: 1- Students must attend school in Virginia. 2- Art must be 2 dimensional. 3- Must be on canvas or paper. 4- Watercolor, pencil, pastel, charcoal, tempera, crayon, acrylic, pen, ink, oil, marker, or other media may be used. 5- Coloring sheets, digital art and photography are **NOT** accepted. 6- Art should be no smaller than 8x10 and no larger than 18x24.

Involve Youth in ALL Auxiliary Programs

Encourage the participation of children in every Auxiliary program. Bring them to VA hospital visits, help put together care packages, send cards to the VFW National Home for Children, help Veterans with their computer skills. There are so many ways to get youth involved!

SECRETARY

Ellen Stogsdill
6772 Chartwell Drive
Virginia Beach, Virginia 23462
757-777-7194

ellenstogsdill@cox.net secretary@vfwauxva.org

Duties of the Secretary

Sec. 812—Secretary, Duties of (All Levels)

- The Secretary shall keep in books or files:
 - The current “Podium Edition Bylaws and Ritual”
 - A record of all the minutes of each meeting of the Auxiliary
 - The manner in which the minutes of the Auxiliary meetings are read, printed and/or distributed shall
 - be at the discretion of the Auxiliary by vote of the membership.
 - It is permissible to secure typed or computer-generated minutes in the permanent book.
 - Or insert in a three- ring binder or clip folder
 - Each minute page shall be numbered consecutively and provide a space for the Trustees to initial at audit.
 - The Treasurers reports and the audit reports must be incorporated in the minutes.
 - Corrections shall be made in the margins.
 - Shall attend to all matters of correspondence under the direction of the President.
 - A General or Special-Order file for the current year in which shall be preserved all orders and circulars issued by the National and Department Headquarters.
 - In the order in which they are received
 - A letter file in which shall be kept all correspondence of the Auxiliary.
 - General correspondence to be retained for one (1) year.
 - Policy and rulings are to be maintained in a permanent file.
 - All communications from National or Department Officers are official and shall be read at a meeting before being filed for reference.
 - All communications of any nature whatsoever intended for the consideration of the National Body shall be signed by the President and forwarded by the Secretary of the Auxiliary to the Department President.
 - All official communications to National Officers from the Auxiliary must also be forwarded through channels.
 - Shall notify orally or in writing all newly elected members.
 - Shall under the direction of the President, prepare all reports required of them.
 - Shall transfer to their successor, without delay, all papers, books and other property of the Auxiliary in their possession.
 - Shall see that all installation reports have been submitted to Secretaries required to receive them within the appropriate time frame.
 - To perform such other duties as are usually incident to such office.
 - Shall notify all required offices the names and addresses of elected and appointed Officers.

Sec. 812A—Auxiliary Secretary

- The Auxiliary Secretary shall
 - Maintain a roll of deceased members with the date of death.
 - Input or transmit the names of the Delegates and Alternates to Secretaries required to receive them within thirty (30) calendar days of election.
 - Immediately following installation, submit the installation report to the National Secretary and the Department Secretary within the appropriate time frame.



Debbie Martin. State Treasurer
539 Westwood Drive
Ruckersville, VA 22968
434.985.7987
debva0406@gmail.com

Sec. 813—Treasurer, Duties of (All Levels)

- Duties of the Treasurer are most efficiently conducted through electronic means.
- The Treasurer is responsible for keeping National Headquarters up to date with bank information, i.e. account number and/or routing number.
- The Treasurer shall be the Treasurer of all Auxiliary committees handling funds.
- The Treasurer shall, at the end of their term of office, or sooner if so, ordered by proper authority, transfer to their successor without delay, all paper, books, money, and other property of the Auxiliary in their possession.
- Upon approval by the National President, the Auxiliary President may appoint an acting Treasurer when the Treasurer is unable to function for a period due to illness, death, resignation, or extended vacations.
 - The request must be in writing to National President.
- All funds shall be accounted for by the Treasurer in the Auxiliary books
 - Which shall consist of a ledger, cash book, or a computerized system
 - And printed and secured in a permanent record book
 - So long as the records contain the same data as required formats prescribed by National Headquarters
- The manner in which the Treasurer's Reports are read, printed and/or distributed shall be at the discretion of the Auxiliary by vote of the membership.
- The Trustees or Audit Committee members shall sign each page in said permanent record book.
- The Treasurer shall collect all money due and give a receipt for all cash.
- The Treasurer shall submit all forms necessary to be in compliance with Federal and State regulations.

Sec. 813A—Auxiliary Treasurer

- The Auxiliary Treasurer shall hold all funds and securities belonging to the Auxiliary in a FDIC or equivalent Banking Institution in the name of the Auxiliary.
- An Auxiliary shall have a General Fund and a Relief Fund
- And any other funds needed, such as:
 - A National and Department Dues Fund
 - A Cancer Insurance Fund
 - A Kitchen Fund
 - A Bingo Fund
 - And so forth
- Money in the Funds shall be maintained in one (1) checking account.
 - However, if state law requires money in the Bingo, Gaming or similar Fund to be maintained in a separate checking account, then the Auxiliary may have two (2) checking accounts.
 - Auxiliary bonds purchased for the offices of the President and Treasurer do not cover gaming accounts.
- An Auxiliary may also have savings and investment accounts upon approval of the Auxiliary.
- Auxiliaries may not possess credit cards, ATM (Automated Teller Machine) cards, and/or debit cards.
- Bills may not be paid electronically,
 - With the exception of money transferred to National Headquarters
 - Or for the purpose of paying taxes
- The General Fund contains unrestricted monies, which may be expended for any purpose.
- The other Funds established contain restricted funds, which may only be expended for the purposes for which they were received.
- The Treasurer shall collect and process dues in accordance with the procedures established by the National Treasurer.
- The Treasurer's report shall be presented in any manner determined by vote of the Auxiliary.
 - Shall include in detail, all receipts and disbursements of the last meeting
 - And pre-approved customary expenses and all receipts since the last meeting.
- No motion to accept this report is necessary.
- The Auxiliary Treasurer shall send the names and fees, if applicable, of the Delegates and Alternates to the Department Treasurer prior to the Department Convention.



**HOW TO UPDATE YOUR DEPARTMENT EMAIL ADDRESSES FOR 2019-2020 YEAR
 EMAILS ARE PROVIDED FOR THE FOLLOWINGS MEMBERS :**



- State Offices, Chairman's and PDP'S.
- District and Auxiliary Presidents.
- District and Auxiliary Secretaries.
- District and Auxiliaries Treasurers.

DEPARTMENT COMMUNICATIONS WILL BE SENT TO ALL PRESIDENTS, SECRETARIES AND TREASURERS USING YOUR DEPARTMENT EMAIL ADDRESS EACH MONTH. YOU MUST SIGN ON TO THIS ACCOUNT TO RECEIVE COMMUNICATION OR SEND OUR DEPARTMENT TREASURER A CHECK FOR \$25 TO RECEIVE BY US MAIL.

Go to the sign-in page, <https://portal.office.com> and type your full

As of June 30, 2019, all Email Account will be reset and you cannot use your previous information. You must follow the directions below for logging into your account for 2019-2020 starting July 1, 2019,

address in the first box. Example: secretary@auxfwva.org

Your temporary password is: **Aux2020#** Make sure you use a capital A and the # at the end. You will immediately be prompted to change your password. Enter the default password then enter your new password twice and Login. Note: New password must include one number, a capital letter and a symbol.

Make sure you save your link to your favorite bar.

Also, if you would like to forward the emails from this account to your personal account go to "References" in the top navigation bar. Then select "Mail" scroll down to the receiving messages section and enter your personal email address where it says "Forward a Copy to" if you check box under that "Don't keep a local copy of messages" you will not have to come back into the account and clean out your old emails. Click "Save" at the top of the window.

Example: Whatever your User Name is: _____@auxfwva.org

Temporary Password: Aux2020# (You can only use one (1) time.

You will then be prompted to create a new Password (see 1. & 2. above).

Your User Name and Password will be used each time that you sign on to E-Mail.

MAKE SURE YOU WRITE YOUR USER NAME AND PASSWORD DOWN AND STORE IN A SAFE PLACE. All users listed on the next page must signed on and reset their password.

Office	New Email	Example
Auxiliary President	presYourAuxiliaryNumber@auxfwva.org	pres6072@auxfwva.org
Auxiliary Secretary	secYourAuxiliaryNumber@auxfwva.org	sec6072@auxfwva.org
Auxiliary Treasurer	treasYourAuxiliaryNumber@auxfwva.org	treas6072@auxfwva.org
District President	presYourDistrictNumber@auxfwva.org	presdist1@auxfwva.org
District Secretary	secYourDistrictNumber@auxfwva.org	secdist1@auxfwva.org
District Treasurer	treasYourDistrictNumber@auxfwva.org	treasdist1@auxfwva.org
Past Department President	FirstInitialLastName@auxfwva.org	pbaskett@auxfwva.org
State President	president@auxfwva.org	
State SVP	svp@auxfwva.org	
State JVP	jvp@auxfwva.org	
State Secretary	secretray@auxfwva.org	
State Treasurer	treasurer@auxfwva.org	
State Chaplain	chaplain@auxfwva.org	
State Conductress	conductress@auxfwva.org	
State Guard	guard@auxfwva.org	
State Chief of Staff	cos@auxfwva.org	
State Historian	historian@auxfwva.org	
State Patriotic Instructor	pi@auxfwva.org	
State Americanism Chairman	americanism@auxfwva.org	
State Banner Chairman	banner@auxfwva.org	
State Buddy Poppy/National Home	buddypoppynathome@auxfwva.org	
State Hospital Chairman	hospital@auxfwva.org	
State Legislative Chairman	legislative@auxfwva.org	
State Membership Chairman	membership@auxfwva.org	
State Mentoring for Leadership	mfl@auxfwva.org	
President's Special Project	specialproject@auxfwva.org	
State Scholarship Chairman	scholarship@auxfwva.org	
State VFS Chairman	vfs@auxfwva.org	
State Youth Activities Chairman	youth@auxfwva.org	



Starting 7-1-2019: Please contact the Department Secretary if you have any problems signing into the account secretary@auxfwva.org or ellenstogsdill@cox.net

Members who has never signed in or has not signed in to the account in over 6 months, email has been deleted.

AMERICANISM AUXILIARY REPORT FORM

Department of Virginia May 1, 2019 – April 30, 2020

Chairman:	Barbara Worley	Address:	108 King William Drive
Phone:	(757) 880-9112		Williamsburg, VA 23188
E-Mail:	bmkworley@cox.net		

Auxiliary Report Submitted by (required):			
Date:		Phone Number:	
Address:			
E-Mail Address:			
Auxiliary Number:		District Number:	

Check each that Apply. Use an extra sheet of paper if needed to give complete details. Send Americanism reports to me by E-mail or Post Office. Always request a notice (RSVP) that I received your report. This report is vital, for your Auxiliary to be reported and recognized in the Communications, I need to receive your report by the **5th of each month**, otherwise it will be reported following month. The Banner report will only show those Auxiliaries who have sent in a report. Keep a copy for your records.

New this year: SNAP: Make a Collage, RECORD: Make a Video and/or SHARE: on Media

1. Did your Auxiliary conduct special programs on Patriotic Holidays? ___ Yes ___ No
For example, Memorial Day, Veterans Day, POW/MIA Remembrance Day and etc.
2. Did your Auxiliary participate in a POW/MIA Program? ___ Yes ___ No
3. Number of POW/MIA Flags presented (at least 2" x 3" or larger) _____
4. Number of American Flags presented (at least 2" x 3") _____
5. Did your Auxiliary participate by helping your Post in the Smart/Maher National Citizenship Education Teacher Award? ___ Yes ___ No
For example, assisting the Post, taking the contest to schools, or making a donation
6. Did your Auxiliary present certificates to businesses or citizens In recognition of their displaying the American flag, POW/MIA or other displays of American pride? ___ Yes ___ No
7. Did your Auxiliary promote Americanism through any media? ___ Yes ___ No
For example, TV, radio, Newspaper, Flyers, or Facebook
8. Did your Auxiliary conduct patriotic education in the Auxiliary and/or community ___ Yes ___ No
9. Did your Auxiliary conduct a Family Freedom Festival? ___ Yes ___ No
10. Did your Auxiliary submit a Video Promoting patriotism with Community involvement? ___ Yes ___ No
11. Did you **SNAP** ___ Yes ___ No **RECORD** ___ Yes ___ No **SHARE** ___ Yes ___ No
Did you submit your project? If no, why? _____

The above list can be used as a planning guide for activities for your Auxiliary

Many of your activities can be reported not only in Americanism, they can be reported to multiple programs if they involve the History of your Auxiliary, Hospital, Veterans & Family, Youth, Legislation, President's Special Project, Buddy Poppy Days, Community Outreach and/or Scholarship.

Your Auxiliary works hard, and we need to know it through your reports.

Save a copy of this report to your computer and then attach to an e-mail to your Dept. Chairman.

Buddy Poppy/VFW National Home for Children

2019-2020 Report Form

Chairman: Peggy Schupska
2927 Bapaume Ave.
Norfolk, VA. 23509-1803
district2schupska@gmail.com
(757)295-6599

District # _____ Auxiliary number _____ Chairman: _____

"Buddy" Poppy

1. Did your Auxiliary promote the "Buddy" Poppy?
(Through distribution, education had/or publicity _____
Within the Post/Auxiliary: _____
In the (Community outreach): _____
2. Number of "Buddy" Poppy drives that were hosted: _____
With the Post: _____ Without the Post _____
3. Is your Auxiliary participating (submit an entry?) In the Department
"Buddy" Poppy Display Contest: _____
4. Did your Auxiliary use the "Buddy" Poppy Chairman's Manual? _____

VFW National Home for Children

5. Did your Auxiliary promote the National Home through education and/or
publicity? _____
6. Did your Auxiliary make donations to the National Home?
(**NOT** including Health & Happiness donation): _____
Amount Donated: \$ _____
7. Did your Auxiliary promote the National Home's Military & Veteran Family
Helpline? _____

2019-2020 Chief of Staff and Extension Report Form

Auxiliary #: _____

Date of Report: _____

District #: _____

Contact: _____

Contact phone/email: _____

“Serve our Veterans with Aloha” National President Peggy Haake

“Our Veterans are Tops” Department President Marcia Semones

1. Did your Auxiliary present **Good Job Awards**? Yes _____ No _____
List the reasons why your members, non-members and/or comrades were presented with this award:

2. Did your Auxiliary receive a **Certificate of Good Health**? Yes _____ No _____

3. Did your Auxiliary participate in your District’s School of Instruction training sessions to include “Building on the VFW Auxiliary Foundation” guide book?

Yes _____ No _____

4. Were your Auxiliary officers and members informed of the new **District Presidents Notice of Auxiliary Official Visit** form along with the talking points for the District President prior to your official annual inspection?

Yes _____ No _____

5. Did your Auxiliary, or any Auxiliary member, assist the Department and District Deputy Chief of Staff in recognizing a bachelor post in your area and assisting with the organizing of a new VFW Auxiliary? Did your Auxiliary review the VFW Auxiliary’s information sheet “Top 10 Reasons for Your Post to have an Auxiliary” prior to visiting a bachelor post?

Yes _____ No _____

If yes, please give a brief overview of your activities to help organize a new Auxiliary:

6. Did your Auxiliary contact unpaid members or state members-at-large in your geographical area to rejoin or transfer into your Auxiliary? Were you successful?

Yes _____ No _____

7. Did you use publicity to revitalize your Auxiliary? Yes _____ No _____
What media was used? (Check all that apply)

TV _____ Radio _____ Newspapers _____ Flyers _____ Facebook/Social Media _____

Kathy Birch, Department of Virginia Chief of Staff

304 E Main Street, Berryville, VA 22611-1306

Home: (540) 955-3311 Cell: (540) 539-5447

Email: katbirch@comcast.net

HISTORIAN REPORT

2019-2020

Chairman Name _____	Auxiliary Number _____
Phone Number _____	District Number _____

1. Does your auxiliary send a monthly or quarterly newsletter / bulletin to their members?
Printed/Mailed: _____
Electronic (PDF, Word document or via an email service provider
such as Constant Contact, Mail Chimp, Vertical Response, etc.): _____
2. Does your auxiliary have a Facebook Page? Yes ___ No ___
Joint Facebook Page with the Post: _____
Own Auxiliary Facebook Page: _____
3. Does your auxiliary have a website?
Joint website with the Post: _____
Own Auxiliary website: _____
4. Did your Auxiliary use the VFW Auxiliary Publicity Guide? _____
5. Has your auxiliary used a fillable press/media release available from
www.vfwauxiliary.org/resources? (ex: Membership drive, Family
Freedom Festival, Voice of Democracy, etc.): _____
6. Did your auxiliary used/presented a Communications Award to local media? _____
7. How many auxiliary members attended a media relations training hosted by
The Department Historian/Media Relations Chairman? _____

Send Reports to:
Judy Lupole
2019-2020 Chairman
1246 Quarter Way
Virginia Beach State VA 23464
757-581-2702
Email luvedale88@verizon.net

Hospital Report Form 2019-2020

Auxiliary #: _____
District: _____
Chairman: _____

Date: _____
Contact # _____
E-Mail _____

- 1) Number of VFW Auxiliary members volunteering in ANY VA and/or non VA Medical Facility
Number of Volunteers _____ Total Hours: _____
- 2) Number of NEW Volunteers Adults: _____ Youth: _____
- 3) Did your Auxiliary sponsor/conducted an event or activity in ANY VA and/or nonVA medical facility
Yes _____ No _____
- 4) Money spent on Hospital projects this report \$ _____
- 5) Did your Auxiliary have an applicant for Outstanding Hospital Volunteer of the Year?
Yes _____ No _____
- 6) Did you Auxiliary promote Suicide Prevention and Mental Health Awareness?
If so please explain _____

- 7) Did your Auxiliary recognize volunteers throughout the year? Yes _____ No _____
- 8) Did your Auxiliary use publicity and/or media to recruit volunteers and involve the community? If so please explain _____

- 9) Did your Auxiliary present Hospital Volunteer Service pins to members? Yes _____ No _____
- 10) Did you Auxiliary conduct/participate in Volunteer Service Pins Yes _____ No _____
- 11) Did your Auxiliary participate in the Veterans Voices Writing Project?
Subscribing to the magazine Yes _____ No _____; Making a donation Yes _____ No _____
Volunteering with the program Yes _____ No _____
- 12) Did your Auxiliary use the Hospital Program Guide? Yes _____ No _____
- 13) Did your Auxiliary promote the VA Office of Research and Development Yes _____ No _____

Carol Vangi
1024 Hullview Ave.
Norfolk, VA 23503
757-621-5519
cjonesvangi@gmail.com

Legislative Report Form 2019-2020

Auxiliary # _____

District # _____

Chairperson: _____

Phone Number _____

1. Did your **Auxiliary** promote the **VFW Priority Goals**? Yes No

Explain:

2. How did your **Auxiliary** encourage members to communicate with legislators on veterans' issues?

3. Number of **Auxiliary Members** who signed up for **VFW Action Corps Weekly**? _____

4. How did your **Auxiliary** communicate pending legislation and special legislative alerts?

5. Number of contacts made by members personally to legislators on veterans' issues:

Personal Contacts: _____ Emails: _____ Social Media: _____

Letters/Postcards: _____ Phone Calls: _____

6. Number of members who attended events where they could interact with legislators:
_____ (Examples: town halls, meet and greets, legislative conferences)

7. Did Your **Auxiliary** promote the "**VOTE in HONOR of a VETERAN**" initiative: Yes No

8. Did Your **Auxiliary** use the tools outlined in the "**Guild to Contacting your Legislators**"?

Please send your reports by mail or email: Dawn Kuhn

18439 Whites Point Dr Abingdon, Virginia 24211 kuhn@comcast.net

804-909-5792

If you have any questions, please feel free to contact me.

MEMBERSHIP

2019-2020 REPORT

SUBMIT By 10th of each month to

Teresa Evans

1657 Macgregory Street
Virginia Beach, VA
464

Va4life34@aol.com

(757) 338-3138

1. Did your Auxiliary use the following methods to collect Annual dues?

(Check all that apply)

Phone Calls: Emails: Letters/Postcards:

Face-to-Face-Conversations: Social Media: Other:

2. Did your Auxiliary send dues reminders/notices utilizing Reminders/ Notices generated from **MALTA**? Yes No

**An Auxiliary can send dues reminders/notices by both mail and email.*

3. Did Your Auxiliary use media to promote Auxiliary membership?

Yes No (Examples: TV, radio, newspaper, flyers, Facebook)

4. How often do you provide Membership training within your Auxiliary?

5. Number of members who “**Adopted-A-Member**” during the 2019-2020 Program Year? _____

Auxiliary Number:	
District #:	
Auxiliary Chairman:	
Address:	
City:	
State:	
Zip:	
Phone Number:	
Email:	

MENTORING FOR LEADERSHIP

2019-2020 REPORT FORM

Send your report form to
Betty Gimble, Chairman
80 Winter Wheat Lane
Fredericksburg, VA 22406-4455
Home phone 540-658-1415 Cell phone 703-851-8519
email bjg1503@gmail.com

Number of **members** fulfilling the role as mentor: _____

Did your Auxiliary implement the Mentoring for Leadership Program: _____

Did your Auxiliary use *Mentoring at VFW Auxiliary – Relationship Building for the Future* materials: _____

Did your Auxiliary use the mentoring resources available at www.vfwauxiliary.org/resources to start and/or continue mentoring in your Auxiliary: _____

Auxiliary Number _____ District _____

Chairman Name = _____

Address _____

Phone Number _____

Email Address _____

PRESIDENTS SPECIAL PROJECT

VFW Veterans Service Office

Department of Virginia
2019 – 2020

Auxiliary #: _____ Chairman Name: _____
District #: _____ Phone #: _____
Email Address: _____

1. How did your Auxiliary promote the President's Special Project? _____

2. What activity did your Auxiliary do in support of VFW Veterans Service Office?

3. Did your Auxiliary make a donation to the Program? _____ Amount? \$ _____

Only your Reports are to be sent to the President's Special Project Chairman, Bob DeChamplain.

All monies are to be sent directly to the Department Treasurer, Debbie Martin, 539 Westwood Drive, Ruckersville, VA 22968-3676.

Bob DeChamplain, President's Special Project Chairman
7417 Wildwood Dr.
Norfolk, VA 23518
Cell: 757-506-2326
Email: rdechamplain1@cox.net

“Serving Our Veterans with Aloha”
“Our Veterans are Tops”

Scholarships

“Serving Our Veterans With Aloha”

“Our Veterans are Tops”

Auxiliary No. _____ Chairman _____
 District No. _____
 Report Date _____ Phone No. _____

CONTINUING EDUCATION SCHOLARSHIP

1. Did your Auxiliary promote the Continuing Education Scholarship contest? _____
 (For example: distributing applications, publicizing/promoting program, etc.)
2. Did your Auxiliary submit an application? _____

YOUNG AMERICAN CREATIVE PATRIOTIC ART CONTEST

3. Did your Auxiliary promote the Young American Creative Patriotic Art Contest? _____
 Number of members involved? _____
 Number of hours volunteered? _____
4. Did your Auxiliary submit an entry? _____
5. How many students submitted an entry to your Auxiliary? _____
6. Total amount your Auxiliary awarded to winners? _____
7. Did your Auxiliary donate to the National Young American Creative Patriotic Art Contest Escrow Fund? _____ If so, how much? _____

PATRIOT’S PEN ESSAY CONTEST

8. Did your Auxiliary assist your Post in conducting the contest? _____
 Number of members involved? _____
 Number of hours volunteered in conducting/promoting contest? _____
9. Did your Auxiliary participate without an entry? (i.e. made a donation) _____

VOICE OF DEMOCRACY AUDIO/ESSAY CONTEST

10. Did your Auxiliary assist your Post in conducting the contest? _____
 Number of members involved? _____
 Number of hours volunteered in conducting/promoting contest? _____
11. Did your Auxiliary participate without an entry? (i.e. made a donation) _____
12. Did your Auxiliary publicize any of these contests within your community? _____
 Explain: _____

13. Did your Auxiliary host/co-host an awards ceremony to recognize winners and participants in any of these programs? _____

Send report by 1st of each month to: Debbie Weekley, Scholarship Chairman
 595 Bowman Road
 Dayton, VA 22821
 OR email to scholarship@auxvfwva.org
 (540) 879-2066

Veterans and Family Support

REPORT FORM 2019-2020

Report date: _____ Auxiliary # _____ District #: _____
Name: _____ Phone #: _____ Email: _____

1. Number of events hosted/co-hosted with the VFW fundraising for the National Veterans Service (NVS): _____
 2. Number of events hosted/co-hosted with your VFW Post fundraising for VFW Veterans and Military Support Programs: (For example, Unmet Needs, VFW "Sport Clips Help a Hero Scholarship," etc.): _____
 3. Number of events or projects participated in and/or sponsored for homeless veterans: _____
(For example, Stand Downs, clothing drives, etc)
 4. Number of times your Auxiliary provided direct aid to veterans, active-duty service members and/or their families? (For example, meals, transportation, cards, packages, donations, etc.) _____
- Total monetary value of donations and goods/services provided: \$ _____
- Total monetary value of donations provided: \$ _____
- Approximate number of veterans/military personnel assisted: _____

Send your reports to the Department Veterans and Family Support Chairman:
Karla Coker, 13212 Trails End Ct., Manassas VA 20112
Phone: 571-221-7350 email: kjcoker1503@gmail.com

Youth Activities Report Form 2019-2020

Auxiliary # _____ District # _____ Chairman/Submitter
Name _____

1. Did your Auxiliary work with any youth groups?
 - a. How many different groups? _____
 - b. If so, how many youths are involved? _____
2. Did your Auxiliary involve youth in your Auxiliary Programs? Yes/No Details:

3. How many Youth Groups Supporting our Veterans citation applications were submitted to National? _____
4. How many Patriotic Youth Awards were awarded to individual youths by your Auxiliary? _____
5. Did your Auxiliary purchase and/or distribute RAP coins or cards? Yes/No
 - a. How many were distributed? _____
6. Did your Auxiliary participate in Illustrating America?
 - a. Did your Auxiliary solicit any participation? Yes/No
Details: _____

 - b. Were any entries submitted to the Department Chairmen by April 15th? Yes/No
7. Did your Auxiliary promote/participate in Patriotism through Literacy? Yes/No
Details:

8. Anything else your Auxiliary would like to report as Youth Activities?

Please submit all reports/information to:
Vicki Butler, Youth Activities Chairman
4178 Thistle Circle
Virginia Beach, VA 23462
(757)284-1651- Phone
vickibutler@hotmail.com- email

VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY



MEMBERSHIP SUMMARY FORM

VFW AUX NO.: _____ DEPARTMENT OF: _____ LOCATION: _____

MEMBERSHIP YEAR: _____ DATE: _____ REPORT NO: _____

For New and Rejoining Members (Annual and Life) include a copy of their membership application.

	NAME	MEMBER NO.	CONT	NEW	REJOIN	LIFE	CK #	AMOUNT
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
TOTALS								

AMOUNT SENT	
LIFE MEMBERSHIP	
DEPARTMENT (ANNUAL)	
NATIONAL (ANNUAL)	
TOTAL	

Make checks payable to your Department.

Auxiliary Treasurer Name

E-mail Address

Telephone No.

By submission of this form, I hereby certify that all Bylaws have been followed and the members reported on this form have paid the dues listed.

MEMBERSHIP/MEMBER TRANSFER APPLICATION PLEASE PRINT CLEARLY

Recruited/Recommended by: _____ Recruiter Member ID _____

Auxiliary No. _____ City _____ State _____ Member ID (If already a member) _____

Annual Membership Life Rejoined Previous Member No. _____, Previous Auxiliary _____

Member-at-Large Life Member-at-Large in Department of _____ or in National

These fields required. Name _____ Date of Birth ____/____/____
 Address _____ Male or Female
 City _____ State _____ ZIP _____
 Phone (____) _____ - _____ Email _____

POST AFFILIATED: (*Must be a member to the VFW Post affiliated with the Auxiliary to which you are applying.)
 Relationship _____ to Eligible Veteran* _____ VFW Membership ID _____

LIFE MEMBER TRANSFER, Previous Auxiliary _____ Accepting Treasurer's Signature _____
 Date _____

ANNUAL TRANSFER, Previous Auxiliary _____ Paying or Nonpaying ? (check one)

ANNUAL TRANSFER CONVERTING TO LIFE, Previous Auxiliary _____ (Fill out Life Membership information below.)

NON AFFILIATED: (*Veteran is not a member of the VFW Post affiliated with the Auxiliary to which you are applying.)
 Relationship _____ to Eligible Veteran* _____ VFW Post _____ (If applicable)

Name of campaign ribbons or medals: _____

Dates of Service: ____/____/____ to ____/____/____ Location: _____

I attest that I am a citizen of the United States or a U.S. National, and am at least 16 years of age. I further state that I believe in God. I pledge to comply with the National Bylaws of the Veterans of Foreign Wars of the United States Auxiliary. I attest I am not eligible for membership in the VFW. I further attest that the above is true and correct to the best of my knowledge, including my stated relationship to the Veteran.

Applicant's Signature _____ Date _____

Investigating Committee: 1) _____ 2) _____ 3) _____

Per Section 102 of the National Bylaws. Rejected Election Date ____/____/____ Obligated Date ____/____/____

LIFE MEMBERSHIP Check here if this is a gift.
 Card will be mailed to the Auxiliary Treasurer.
 Payment: Cash Check Visa
 MasterCard Discover AMEX
 Life Membership Fee \$ _____
 Name on credit card _____
 Billing address for card _____
 City _____ State _____ ZIP _____
 Credit Card No. _____
 CVV Code _____ Exp. ____/____/____
 Signature _____ Date _____

LIFE MEMBERSHIP ACH (Bank withdrawal)
 Name of Bank _____
 Bank Routing No. _____
 Account No. _____

Attach voided check HERE. (Required)



LIFE MEMBERSHIP FEES
 Effective 1/1/2017

Attained age at 12/31 of year applying for Life Membership.

Through 20	\$253
21-25	\$242
26-30	\$230
31-35	\$219
36-40	\$213
41-45	\$201
46-50	\$196
51-55	\$184
56-60	\$173
61-65	\$161
66-70	\$150
71-75	\$132
76-80	\$109
81-85	\$86
86-90	\$69
91 and over	\$58

OBLIGATION
In the presence of Almighty God and the members of this organization here assembled, I do of my own free will and accord, solemnly promise that I will never wrong or defraud this organization nor a member thereof nor permit either to be wronged if in my power to prevent it. I will never propose for membership any person not eligible, according to our Bylaws. I further state that I believe in God. I will be faithful to the United States of America, obedient to the laws and loyal to the Flag. Should my membership with this organization cease in any way, I will consider this obligation as binding outside of the organization as though I had remained a member. I do so promise. Signature _____ (Must be signed by all members.)
 VFW Auxiliary HQ Revised 01/2019

VFW Auxiliary Member Change/ Update Form

Rev. 8-18

REQUIRED FIELDS:

Member's Current Name _____ Membership ID No. _____

Current Address _____

E-mail Address _____ Phone Number (_____) _____

Current Auxiliary # _____ Department of _____ Date of Birth _____

NAME CHANGE Former Name: First _____ Last _____

ADDRESS CHANGE

CONTINUOUS ANNUAL DUES (We recommend using the Membership Summary Form for multiple dues payments.)

CONVERT TO LIFE MEMBER

Life Membership Fee \$ _____

Check here if this is a gift. It will be mailed to the Auxiliary Treasurer.

Payment Methods:

Check: Make check payable to: **VFW Auxiliary**

Credit Card VISA MasterCard Discover AMEX

Name as it appears on the card: _____

Address associated with the card holder: _____

Credit Card Number _____

CVV Code _____ (3 digit code shown on back of credit card) Expiration _____ / _____
Month / Year

Card Holder's Signature _____ Date _____

ACH (Bank withdrawal) Name of Bank _____ Routing Number _____

Attached voided check HERE (required) Account Number _____

REPLACE MY MEMBER CARD

\$5 Annual \$10 Life

NAME CHANGES OR LOST CARD REQUESTS MUST BE ACCOMPANIED BY A CHECK made payable to VFW Auxiliary or complete the payment information above if using a credit card or ACH. Please send directly to National Headquarters at 406 W. 34th St., 10th Floor, Kansas City, MO 64111. You can also order a replacement card online in MALTA by visiting vfwauxiliary.org and selecting "Member Login."

DEATH REPORT Date of Death _____

LIFE MEMBERSHIP FEES	
Effective 1/1/2017	
Attained age at 12/31 of year applying for Life Membership.	
Through 20	\$253
21-25	\$242
26-30	\$230
31-35	\$219
36-40	\$213
41-45	\$201
46-50	\$196
51-55	\$184
56-60	\$173
61-65	\$161
66-70	\$150
71-75	\$132
76-80	\$109
81-85	\$86
86-90	\$69
91 and over	\$58



VETERANS OF FOREIGN WARS AUXILIARY
NATIONAL HEADQUARTERS

OFFICER CHANGE OR CORRECTION FORM

Date Mailed: _____

Auxiliary No. _____ Dept. of _____

DATE OF CHANGE: _____

Change from: _____
Name President, Secretary or Treasurer

Change to: _____
Name President, Secretary or Treasurer

Membership ID No. _____

Address: _____

Phone: _____

E-Mail: _____

Change of Annual Auxiliary Dues: from \$ _____ to \$ _____

****Please Note: This form is not to be used to report Annual Elections****

Copy to: VFW Auxiliary National Headquarters
406 West 34th St., 10th Floor
Kansas City MO 64111
jcriswell@ladiesauxvfw.org
Phone: 816-561-8655
Fax: 816-931-4753

Copy to: Department Secretary

Ellen Stogsdill, Department Secretary
6772 Chartwell Drive
Virginia Beach, VA 23464
757-777-7194 ellenstogsdill@cox.net

Form 990-N

Annual Electronic Filing Requirement for Small Exempt Organizations - (e-
Postcard)

*Complete the information below and send to the
Department Treasurer if you would like her to complete the
Auxiliary Form 990-N for your Auxiliary*

The Auxiliary to VFW Post

would like for the Treasurer of the Department of Virginia Auxiliary
VFW to file their 990-N for the period of July 1, 2018 to June 30,
2019.

We declare that our receipts do not exceed \$50,000.00 for this
period.

EIN: _____

Signed by: _____

Name and Auxiliary Title

Mail to: Debbie Martin, Department Treasurer
539 Westwood Drive
Ruckersville, VA 22968-3676
Email to: debva0506@gmail.com

If you File your 990 using the Annual Electronic Exempt for your Auxiliary (e-
Postcard).



Please make sure you send Debbie Martin an email that it
is completed with a copy of the receipt form the IRS that
it has been filed.

The following form must be complete when there is a change in the Office of the Treasurer.

Form 8822-B (Rev. February 2018) Department of the Treasury Internal Revenue Service	Change of Address or Responsible Party — Business ▶ Please type or print. ▶ See instructions on back. ▶ Do not attach this form to your return. ▶ Go to www.irs.gov/Form8822B for the latest information.	OMB No. 1545-1163
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Before you begin: If you are also changing your home address, use Form 8822 to report that change.

If you are a tax-exempt organization (see instructions), check here

Check **all** boxes this change affects:

- 1 Employment, excise, income, and other business returns (Forms 720, 940, 941, 990, 1041, 1065, 1120, etc.)
- 2 Employee plan returns (Forms 5500, 5500-EZ, etc.)
- 3 Business location

4a Business name	4b Employer identification number
-------------------------	--

5 Old mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
----------------------	-------------------------	---------------------

6 New mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
----------------------	-------------------------	---------------------

7 New business location (no., street, room or suite no., city or town, state, and ZIP code). If a foreign address, also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
----------------------	-------------------------	---------------------

8 New responsible party's name

9 New responsible party's SSN, ITIN, or EIN

10 Signature
 Daytime telephone number of person to contact (optional) ▶ _____

Sign Here	Signature of owner, officer, or representative	Date

	Title	

Where To File	
Send this form to the address shown here that applies to you.	
IF your old business address was in . . .	THEN use this address . . .
Connecticut, Delaware, District of Columbia, Florida, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin	Internal Revenue Service Cincinnati, OH 45209-0023
Alabama, Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, any place outside the United States	Internal Revenue Service Ogden, UT 84201-0023

Future Developments

Information about any future developments affecting Form 8822-B (such as legislation enacted after we release it) will be posted at www.irs.gov/Form8822B.

Purpose of Form

Use Form 8822-B to notify the Internal Revenue Service if you changed your business mailing address, your business location, or the identity of your responsible party. Also, any entities that change their address or identity of their responsible party must file Form 8822-B, whether or not they are engaged in a trade or business. If you are a representative signing for the taxpayer, attach to Form 8822-B a copy of your power of attorney. Generally, it takes 4 to 6 weeks to process your address or responsible party change.

Changing both home and business addresses? Use Form 8822 to change your home address.

Tax-Exempt Organizations

Check the box if you are a tax-exempt organization. See Pub. 557, Tax-Exempt Status for Your Organization, for details.

Addresses

Be sure to include any apartment, room, or suite number in the space provided.

P.O. Box

Enter your box number instead of your street address only if your post office does not deliver mail to your street address.

Foreign Address

Follow the country's practice for entering the postal code. Please do not abbreviate the country name.

"In Care of" Address

If you receive your mail in care of a third party (such as an accountant or attorney), enter "C/O" followed by the third party's name and street address or P.O. box.

Responsible Party

Any entity with an EIN is required to report a change in its "responsible party" on lines 8 and 9 within 60 days of the change. See Regulations section 301.6109-1(d)(2)(i). See Form SS-4, Application for Employer Identification Number, and its instructions, for guidance about who can be a "responsible party" for line 8 and which identification number to enter for line 9.

Signature

An officer, owner, general partner or LLC member manager, plan administrator, fiduciary, or an authorized representative must sign. An officer is the president, vice president, treasurer, chief accounting officer, etc.



If you are a representative signing on behalf of the taxpayer, you must attach to Form 8822-B a copy of your power of attorney. To do this, you can use Form 2848. The Internal Revenue Service will not complete an address or responsible party change from an "unauthorized" third party.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. Our legal right to ask for information is Internal Revenue Code sections 6001 and 6011, which require you to file a statement with us for any tax for which you are liable. Section 6109 requires that you provide your identifying number on what you file. This is so we know who you are, and can process your form and other papers.

Generally, tax returns and return information are confidential, as required by section 6103. However, we may give the information to the Department of Justice and to other federal agencies, as provided by law. We may give it to cities,

states, the District of Columbia, and U.S. commonwealths or possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

If you are an entity with an EIN and your responsible party has changed, use of this form is mandatory. Otherwise, use of this form is voluntary. You will not be subject to penalties for failure to file this form. However, if you fail to provide the IRS with your current mailing address or the identity of your responsible party, you may not receive a notice of delinquency or a notice of demand for tax. Despite the failure to receive such notices, penalties and interest will continue to accrue on any tax delinquencies.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is 18 minutes.

Comments. You can send us comments from www.irs.gov/FormComments. Or you can write to the Internal Revenue Service, Tax Forms and Publications Division, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. **Don't send the form to this office.**

Department Communication

I would like to have Department Communication sent to me by email each month for the 2019-2020 year. PLEASE PRINT



Name	
Address	
City	
State	
Zip	
Email:	
Phone #	
Auxiliary	

**Email this form to:
Ellen Stogsdill, Secretary
757-777-7194
ellentogsdill@cox.net**

Department Communication

**I would like to have Department Communication mail to me each month for the 2019-2020 year for a cost of \$25.00
PLEASE PRINT**



Name	
Address	
City	
State	
Zip	
Email:	
Phone #	
Auxiliary	

Send this form and a check for \$25.00 earmark

Department Communication
Payable to VFW, Auxiliary, Virginia
Send to Deborah J. Martin, Treasurer
539 Westwood Drive, Ruckersville, VA 22968
434.985.7987
debva0506@gmail.com