

# DEPARTMENT OF VIRGINIA

## VFW – AUXILIARY

### PRESIDENT'S BOOK

2018 - 2019



  
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## Greetings from Department President Patty Baskett

Auxiliary Sisters & Brothers,

I would love to thank each and every one of you for making this possible, especially my family, auxiliary & post 1115 and district 9. I am so honored and proud to serve you all as your Department President. I promise to do my best to make Virginia shine as it has with our previous PDP's, but I need every ones help to do so. My goal will be to work on us, "being a TEAM and there is NO I in TEAM", and this can be done with everyone working together. I believe in every one and know that we can be a great TEAM and make our VFW & Veterans proud of our Auxiliaries. I would like everyone to work on this quote for the year "We can't help everyone, but everyone can help someone".



Some of the changes this year are S.W.A.P, which stands for sharing, wonderful, auxiliary, projects/programs. What this includes is posting what everyone is doing in their auxiliaries, districts and department on our webpage. This will allow auxiliaries from our department as well as other departments to view and use the ideas that are posted with pictures. This means that anyone can go on other department websites and check out there S.W.A.Ps. What a great idea working together as a TEAM and sharing. They have put Buddy Poppy and National Home for Children in their own program. This will help put less on the Veterans & Family Support chairman. There has been some additions to our banner requirements, so please be sure to check it over closely. National has put out a guidebook for Officers, Chairmen, and members called "Building on the VFW Auxiliary Foundation" which we will be putting into motion as this is a requirement for the Circle of Excellence. We need to work on building up our auxiliaries, districts, as well as the department with more members in attendance.

Our National President Sandi Krebiel has enforced a "Positive Zone, No Negativity" and we will also be doing this in our department. I would love us all to work together as we are THE BELIEVE TEAM and remember we are here for our VFW, Veterans, Military, and Spouses. Let's make this an even better year.

National President Sandi's theme is: "Believe...We Can Do It"! Colors: Red, White & Blue

Department President Patty's theme is: "Anchoring our Veterans with Love, Loyalty & Friendship"  
Color: Turquoise

I am so looking forward to traveling our great state of Virginia, seeing new post and meeting the hard workers behind the scenes that don't get to make it to conventions. Please know that the line officers and I are here for you. Our great mentors and advisors, our wonderful PDP's are also available to help in anyway. I want to thank you all again for all you do and remember I am just like you. Even though I have the title of President, I still put my pants on the same way as you all do.

With Love, Loyalty & Friendship,

Patty Baskett, 2018-2019 Department President

## Greetings from National President Sandy Kriebel



Dear Members,

I want to begin by saying “Thank You” for all that you do in making a difference in the lives of our veterans, military and their families, and for keeping patriotism alive and by participating in youth and community involvement. I can’t express enough how much you are deeply appreciated. You are the heart and soul of this organization. You make great things happen!

The cover of this program book depicts VFW Commander-in-Chief B.J. Lawrence as Uncle Sam and me as Rosie the Riveter, two powerful icons that represent teamwork, strength, unity and commitment, and who represent the American ideals and hopes. That is who we are and what we do as an organization: bring hope and dreams of a better and stronger America.

Our theme for the 2018-19 year is **BELIEVE... WE CAN DO IT!** We need you to continue to **BELIEVE** in who we are as a veterans’ service organization. We are a TEAM, a TEAM of VFW Auxiliary members who must unite and work together, along with the VFW, utilizing all the resources in this program book and on the VFW Auxiliary website. The National Ambassadors and Coaches have worked very hard in presenting the best Programs that clearly relate to the purpose upon which we were founded and exist.

**BELIEVE** and know you are valuable and play an important role in the success of the VFW Auxiliary mission. Stay focused and know that our veterans, military and their families need us. As long as we have veterans and our military, we have a need to fulfill our commitment and appreciation for the valuable and precious freedom that they have presented to us.

*If your actions inspire others to dream more, learn more, do more, and become more... YOU ARE A LEADER.*

No matter at what level you are serving, it is your leadership, training and knowledge of these programs through your promotions, motivation, education and participation that will inspire others to perform their duties and commit to the service of our veterans, military, their families and our community.

“Building on the VFW Auxiliary Foundation” is our National Special Project, one that will take each of us to make it happen. It includes step-by-step guidelines and training programs on how we can build, strengthen and educate the Auxiliaries, Districts and Departments. This special project is one that will take an all-out team effort by all of us at every level of this organization.

***Believe... We Can Do It!***

**Working Together... We Will Do It!**

Loyally,

Sandi Kriebel National President

***BELIEVE....***

***We Can Do It!***



# Building on the VFW Auxiliary Foundation

## The Future Is In Our Hands...Your Hands



Building on the VFW Auxiliary Foundation is a TEAM effort that involves every level of our organization.

Our foundation began in 1914 when the VFW Auxiliary was founded. A lot of planning, designing, building, details, and final results were completed, but like in any home or foundation, repairs and upgrades must be made as time goes on. Those repairs and upgrades are done with modernization and new technology. It takes a TEAM to fix those repairs and upgrades.

Our foundation is made of many levels:

**Our National Headquarters and Officers** – They are the designers, the planners. They set the blueprints that each level must follow in order to have a finished, organized, well-structured foundation. To see that repairs and upgrades are completed to keep the foundation strong and sturdy.

**Our National Council of Administration** – They are the supervisors who approve, oversee the blueprints, the quality of construction, supplies and building on the foundation; to see that repairs and upgrades are maintained, and done effectively and productively.

**The National Ambassadors and Coaches** – They are the suppliers who make sure that the quality is in compliance and the blueprints are brought to life. This they do through the promotion of the programs in a professional and productive matter; present the tools and resources to build on that strong foundation, to carry through on the mission: the programs.

**Our Departments, the Presidents, Officers, Chairmen and Team** – They are the construction managers. Their job is to train and make sure that the builders of the foundation are following the blueprints to continue building on that strong and sturdy foundation. To make sure that all the builders and their teams are given the right tools and resources to complete their jobs. To compensate them by showing how much they are appreciated for their hard work in building that strong, effective and productive foundation.



The Districts, the Presidents, Officers , Chairmen and Team – They are the builders. They take all the tools, resources, blueprints, nails, framework, doors, and windows, and build one sturdy and strong foundation through training. A foundation that can hold the test of time and that can be strong enough to weather storms, floods and other disasters. That can raise a family (our members), that bring love, passion, understanding, knowledge, hope for the future, service to others, motivation and teamwork.

Our Auxiliaries, the Presidents, Officers, Chairmen, Team and most important - the Membership - THEY ARE the foundation. They hold the key that unlocks all the doors of service to others. They open the doors to all possibilities and new members. They are the framework to carry through the mission of service to our veterans, military, and their families. They open the windows that bring in the sunshine and the fresh new ideas. They walk the floors and carry with them the passion and spirit. Each room brings hope for the future. The walls tell a story of more than 104 years of dedication, loyalty and making a difference.

This foundation is our membership. It is who we are. It tells our story. A great story.

But we have been experiencing storms and other disasters that are slowly tearing down the walls. Our foundation is in need of repairs. It is starting to crumble. Somewhere throughout the years, we have lost our way.

Our membership has grown with males joining the ranks of the VFW Auxiliary, but yet, our meeting rooms are filled with only a handful of members, the walls are slowly crumbling with need for repairs and upgrades in the form of knowledge and basic training.

The knowledge, technology, tools and resources, training and traditions is there from our National Headquarters (the designers), but our foundation (our membership), for the most part, doesn't know what is available to them.

The foundation is losing its motivation, understanding and purpose. We need to rebuild our foundation. Every level of this organization has and does play an important role in rebuilding and maintaining the VFW Auxiliary foundation, from our designers (National Headquarters) on down to the builders (Districts) to bring it back to a strong and sturdy foundation.

We need to begin with the basics. Guidelines for each level – Departments, Districts and Auxiliaries – will be receiving these guidelines and training. This is extremely important.

We are asking each Department to make an all out effort to rebuild and train each District and Auxiliary on the “Building of the VFW Auxiliary Foundation” guidelines. This is to be done with positive and effective training. Include training on both the National VFW Auxiliary website and MALTA, making our membership aware of the resources and tools that are available to them and necessary to succeed.

Let Our Actions Today  
Bring a Brighter, Educated, Motivated and Confident Future  
for the  
Veterans of Foreign Wars Auxiliary

# Spirit of America Award



**Presented at the 2019 National Convention in Orlando, Florida**

**Outstanding or unique project of service to our veterans, military, their families or community**

## Eligible participants

- Auxiliary Member
- Joint VFW/Auxiliary Project
- Community Member(s)
- VFW Member
- Department
- Corporations/Businesses
- Auxiliary
- District
- Youth

## Award

- Plaque
- “We Believed You Could and You Did” National Presidents Coin
- Standard Class Airfare to Orlando, Florida
- Special Recognition

**The following must be completed and submitted to National Headquarters by May 31, 2019 to be considered for the award:**

- Nomination form (available at [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources))
- Description of the nominated project
- Three (3) to five (5) photos
- Copies of any media coverage (TV, radio, newspaper, Facebook, etc.)

See the nomination form at [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources) for further information.

# Americanism

*“Americanism is an unflinching love of Country”*

**Maggie Myers**  
 2647 Courthouse Rd  
 Louisa, VA 23093  
 434-242-3826  
 americaism@auxvfwva.org

*National Ambassador and Patriotic Instructor: Pattie Leitner*

**National Theme:** Believe..... *We Can Do It!*

**Department of Virginia Theme:**

**Anchoring Our Veterans with Love, Loyalty & Friendship**

### Areas of Emphasis

- Flag Education and Etiquette
- Safety in America / Disaster Preparedness – [WWW.FEMA.GOV](http://WWW.FEMA.GOV)

### Reportable Items

- I will be looking for information for all Auxiliaries that conduct a program to support safety in America or Disaster Preparedness. So many of our communities have been hit by disasters over the last 10 years, we need to reach out to our Brothers and Sisters, our Veterans and neighbors and make sure they know how to prepare themselves. I will have a presentation at the school of instruction to review a “GO” bag that all should have readily available for such a circumstance.
- For Auxiliaries that promote flags displayed during patriotic holidays.
- Those that have participated in POW/MIA programs.
- Participated in Smart/Maher National Citizenship Education Teacher Award.
- Presented certificates to Businesses or Citizens to be recognized for displaying flags or other displays of “American Pride”.
- Promote or participate in Flags Across America.
- Auxiliary conducted a Family Freedom Festival. Show community how you positively impact them.

### Resources

**Here are links to resources and additional information regarding these programs:**

- Family Freedom Festival Kit - <https://vfwauxiliary.org/officer-tools/family-freedom-festival-2018-2019/>
- Family Freedom Festival PowerPoint - <https://vfwauxiliary.org/wp-content/uploads/10-Family-Freedom-Festival.pdf>
- Auxiliary Resource Page, National - <https://vfwauxiliary.org/resources/>
- Flag Etiquette at Parades - <http://vfwauxiliary.org/wp-content/uploads/FINAL-Flag-Etiquette.pdf>
- Missing Man Ceremony - <https://vfwauxiliary.org/wp-content/uploads/Missing-Man-Ceremony.pdf>

*Will review awards at the Department School of Instruction, see you all in Charlottesville!!*



|                                                                                   |                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>Linda Bond</b><br/>                 5300 Trevino Drive<br/>                 Haymarket, VA 20169<br/>                 703-451-1510 (H) / 703-407-3106 (c)<br/> <a href="mailto:lbond@verizon.net">lbond@verizon.net</a> / <a href="mailto:banne@auxvfwva.org">banne@auxvfwva.org</a></p> |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## BANNER REQUIREMENTS FOR 2018-2019

**Approved June 2018 State Convention**

### MEMBERSHIP

- **100% Plus at least 1-member** dues paid by April 30, 2019 to receive a banner at June Convention or if by June 30, 2019 will receive Banner at their first District meeting. All requirements based on June 30, 2018. All dues are paid through MALTA or your Department Treasurer.

### AUXILIARY AUDITS: (NATIONAL BY-LAWS SEC 814)

| Quarter                                                                                                | Covers the months of            | Postmark to the Department Treasurer no later than |
|--------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------|
| Second                                                                                                 | April, May, June 2018           | <b>July 31, 2018</b>                               |
| <b>NOTE: Both outgoing and incoming Treasurers and Trustees should be present for the Second Audit</b> |                                 |                                                    |
| Third                                                                                                  | July, August, September 2018    | October 31, 2018                                   |
| Fourth                                                                                                 | October, November December 2018 | January 31, 2019                                   |
| First                                                                                                  | January, February, March 2019   | April 30, 2019                                     |
| <b>Department Treasurer will verify Receipt of Audit to Department Banner Chairman.</b>                |                                 |                                                    |

### DISTRICT DUES: (NATIONAL BY-LAWS SEC 506)

- Auxiliaries **MUST** pay District Dues by **September 30<sup>th</sup>** of current Auxiliary Year.  
**District Treasurer will verify payment to Department Banner Chairman**

### ATTENDANCE:

- **At least one Auxiliary member MUST be present at each District Meeting.**
- District Conventions/Election of Officers DOES NOT count.  
**District Secretary will verify attendance to Department Banner Chairman.**

**Auxiliary President, Sr. Vice President, Jr. Vice President, Secretary or Treasurer must attend either the District or Department School of Instruction:**

- District School of Instruction must be held by **October 31, 2018.**
- The Department School of Instruction is to be held **August 11, 2018** at VFW Post 1827 in Charlottesville, Virginia.

**Department and District Secretary will verify attendance to the Department Banner Chairman after each meeting.**

## Donations

- **State VA Medical Center, \$0.45 per member based on June 30, 2018 membership.**  
Check payable to VFW Auxiliary, Department of Virginia, marked VA Medical Center. Mail to Department Treasurer Debbie Martin, 539 Westwood Drive, Ruckersville, Virginia 22968-3676
- **Health and Happiness, \$.025 per member based on June 30, 2018 membership.**  
Check payable to VFW National Auxiliary, marked Health and Happiness. Mail to Jan Passmore, VFW National Auxiliary 406 W 10<sup>th</sup> Street, 10<sup>th</sup> Floor, Kansas City, MO 64111. Postmarked no later than March 31, 2019.

## Compliance with By-Laws/Administration

- **Installation Report must be input into MALTA and sent to Department Secretary Ellen Stogsdill, no later than July 15, 2018.**
- **Auxiliary must be bonded by August 15, 2018.**
- **Auxiliary Officers' (Presidents, Secretaries, Treasurers) dues must be paid by 12-31-2018.**
- **Either the Auxiliary President, Secretary or Treasurer must sign on to the Department Web Mail provided for them by July 31, 2018. Instructions on how to login will be provided separately.**

## **Participation in National Programs:**

Each Auxiliary must participate and report to the Department Chairman in the National programs shown below by **April 30, 2019**:

**Americanism**, Maggie Myers, 2647 Courthouse Rd., Louisa, VA 22093, [magmyer@yahoo.com](mailto:magmyer@yahoo.com)

**Buddy Poppy/ National Home**, Judy Goodbar, 865 Toad Run, Lexington, VA 24450, [toadrunjag@hotmail.com](mailto:toadrunjag@hotmail.com)

**Historian**, Cathy Graham, 9691 Lindenbrook St, Fairfax, VA 33031, [cg12dc12@outlook.com](mailto:cg12dc12@outlook.com)

**Hospital**, Fred Jennings, 1246 Quarter Way, Virginia Beach, VA 23464, [FredlyJ@verizon.net](mailto:FredlyJ@verizon.net)

**Legislative**, Karla Coker, 13212 Trails End Court, Manassas, VA 20112, [kjcoker1503@gmail.com](mailto:kjcoker1503@gmail.com)

**Membership**, Carol Vangi, 1024 Hullview Ave., Norfolk, VA 23503, [cjonesvangi@gmail.com](mailto:cjonesvangi@gmail.com)

**President's Special Project**, Kathy Birch, 304 E Main St., Berryville, VA 22611, [katbirch@comcast.net](mailto:katbirch@comcast.net)

**Scholarship**, Peggy Schupska, 2927 Bapume Ave., Norfolk, VA 23509, [hpschupska@cox.net](mailto:hpschupska@cox.net)

**Veterans and/Family Support**, Judy Lupole, 1246 Quarter Way, Virginia Beach, VA, 23464, [luvedale88@verizon.net](mailto:luvedale88@verizon.net)

**Youth Activities**, Patricia Muenier, 615 W Carolina Ave., Crewe, VA 23930, [2patm@earthlink.net](mailto:2patm@earthlink.net)



VFW NATIONAL HOME FOR CHILDREN

**Judy A. Goodbar**  
**Buddy Poppy and National Home Chairperson**  
[toadrunjag@hotmail.com](mailto:toadrunjag@hotmail.com)  
 540-463-4056



Oh, what a great year we are going to have! This is the beginning of a new program in the Auxiliary to the Veterans of Foreign Wars. Poppies and National Home have their own program! I love poppies and I hope you love them as much as I do. I am looking forward to seeing those red poppy hats at the President's luncheon next year and all the wonderful poppy displays ready to be judged. Auxiliary members, today is the day to start planning for your Poppy events and just how many are you going to have in the coming year? Do you do them during Memorial Day and Veteran's Day holidays only? Well think outside the box and do them other times of the year, you can do them when it suits your Auxiliary. The important dates are those of military holidays and Flag Day.

Remember to educate the public about the importance of the poppy and what it symbolizes about our Veterans. Education is important to keep the Veteran in the lime light of the public.

Use your poppies for decorations on your tables when you do dinners and have events in your VFW halls. Send in pictures of how your Auxiliary used poppies in an event held at your Post. I look forward to seeing and hearing how you have used poppies during an event at your Post.

Also, this year National Home is included in this new reporting program. Remember the importance of the National Home and the many families they have helped and the number of lives they have changed over the years. Our National Home is important to us all at the VFW, you never know when you or a family member may need use the facilities at the National Home. Hold an event during your Auxiliary meetings to promote the National Home, have special donation collection for the National Home. Just think of the possibilities! Think outside of that box, think outside of your comfort zone, think about the Veterans and families you can help, the possibilities are endless. Remember that there is a special VFW National Home's Military and Veteran Family helpline. Auxiliary know this number and encourage them to use the number – 1-800-313-4200.

I want to hear about your event, donation collection or how your Auxiliary promoted the National Home at your Post.

“Believe.... We can do it!

“Anchoring our Veterans with love, loyalty and friendship.”

Let us all help the Department of Virginia be the best it can be!



Carol Vangi, Department Chaplain  
 1024 Hullview Ave, Norfolk,  
 VA 23503  
 Cell 757-621-5519 e-mail:  
[cjonesvangi@gmail.com](mailto:cjonesvangi@gmail.com)

As your Department Chaplain one of my responsibilities is:

- Send “**Get Well**” cards to hospitalized Past Department Presidents, Past VFW Department Commanders, Department Officers, District Presidents, and Auxiliary Presidents.
- Send “**Thinking of You**” cards to terminally ill members when properly notified by an Auxiliary.
- Send a card of **condolence** to the family upon the death of an Auxiliary member.

So I am looking to the Auxiliary Chaplain, President or Secretary to notify me when a card needs to be sent.

In addition, the Auxiliary Chaplain needs to send me by the 10<sup>th</sup> day of each month a count of the cards sent, telephone call, e-mails/text, visits to sick, funeral visitation, funeral attended and any flowers sent. The report form is available on the Department website.

Below, I have listed the responsibilities of the Auxiliary and District Chaplains.

**Auxiliary Chaplain:**

- Perform the opening and closing prayer at all meetings and events.
- Present the names of those who are ill, deceased, etc., at your meetings.
- Call and make visits to the ill on behalf of the Auxiliary.
- Send cards in accordance with Auxiliary’s policy.
- Report what cards were sent and any deceased members to the Department Chaplain and District if they hold a Memorial Service.
- Prepare for the Memorial Service, if the Auxiliary is to have one.
- Prepare and make contact with the Auxiliary members if a Memorial Service is to be performed at a funeral home or given location.
- Be prepared at all times with the items needed to perform the Memorial Service for deceased Auxiliary members.

**District Chaplain:**

- Perform the opening and closing prayer at all meetings and events.
- Present the names of those who are ill, deceased, etc., at your meetings.
- Send thinking of you, sympathy and get well cards.
- Prepare for the Memorial Service, if the District is to have one.
- Educate the Auxiliaries on the duties of the Chaplain.

I am here to assist you! Please do not hesitate to contact me if you have any questions.



**Shema Peppers, Chief of Staff**  
**8611 Seays Road**  
**Spotsylvania, VA 22551**  
**540-809-7701**  
**cos@auxvfwva.org**

## **PROGRAM GOALS:**

### Maintain Current Auxiliaries

### Establish New Auxiliaries

### Mentoring

Chief of Staff are the main point of contact for the Extension Program, which includes establishing new Auxiliaries and maintaining all current Auxiliaries. Our Department Chiefs of Staff will be available to assist any Auxiliary that may need assistance.

### **Steps for Establishing New Auxiliaries**

- A VFW Post must vote by 2/3 majority to have an Auxiliary.
- The Department President appoints the official organizer of that Auxiliary and he/she must be a member of the Auxiliary.
- A minimum of 15 eligible applicants must be on the application for the Charter (transfers are not eligible).

The Healthy Auxiliary Tool Kit was launched by National in 2012. These tools are available for every Auxiliary to maintain a healthy Auxiliary. I will be sharing these tools with you.

The tools available:

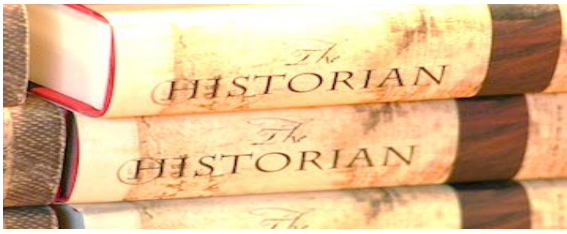
- RU Healthy Auxiliary Checklist
- Healthy Auxiliary Member Questionnaire
- Auxiliary Meeting Clinic
- Healthy Communication Phone/Text Tree
- Good Job Certificate/Card
- Health Certificate
- Mentoring Resources

The National organization requires only 5 things of an Auxiliary. Should an Auxiliary be unable to meet the 5 Essentials, they are in danger of losing their Charter. Chiefs of Staff in the Department are there to help maintain their Charters and to help them be a healthy Auxiliary.

## **5 Essentials of an Auxiliary**

1. Auxiliaries should have at least 10 business meetings per year. (Sec.210) Five members in good standing (of that Auxiliary) shall constitute a quorum for the transaction of business. (Sec. 212)
2. Dues should be paid on at least 10 members on or before February 1 of the current year. (Sec.207)
3. Quarterly audits by Trustees must be submitted.(Sec.814)
4. Officers elected and installed and reported to National Headquarters no later than June 30. This generates the bond application via email. (Sec. 804A & 806A)
5. The office of President and Treasurer MUST be bonded by August 31.

Our National President Sandi Kriebel's theme "Believe We Can Do It" and Department President Patty Basket's theme "Anchoring Our Veterans with Love, Loyalty and Friendship" will reinforce our goal of helping our Veterans and strengthening our Auxiliaries.



**Cathy Graham, Historian**  
**Home Phone: 703-319-08459**  
**691 Lindenbrook St**  
**Fairfax, VA 22031**  
**email: [cg12dc12@outlook.com](mailto:cg12dc12@outlook.com)**  
**email: [hist@vfwvaaux.org](mailto:hist@vfwvaaux.org)**



This year the Historian role is expanded to include Media Relations. We will delineate the roles of both, so if an Auxiliary or District want to separate the functions, they can. We know we do good work in our Auxiliaries and we like to keep a record of the same as we “Believe...we can do it” by “Anchoring our Veterans with Love, Loyalty and Friendship”.

## **HISTORIAN**

Keeping a record of the work and programs an Auxiliary does is the responsibility of the Historian. The five W's: who-what-where-when and why, are the bedrock of compiling this history of the Auxiliary whether in written format, news articles, photographs, memorabilia, and/or print news/video clips.

Pictures are the mainstay of the Historians record for the President's year. To be able to share our work and experiences this year, we have multiple methods: mail, email and Flickr photo sharing site. When submitting photos please include:

Auxiliary or District Number

Type of Event (e.g., meeting, party, fundraiser, poppy drive, etc.)

Who (names of individuals: left to right)

Date (or Month) of Photo

\*\* If sending in original photos, please **DO NOT** write on the back of the photograph. \*\*

Write on a separate piece of paper.

Please select one of the following methods for your submissions:

e-mail: [hist@vfwvaaux.com](mailto:hist@vfwvaaux.com)

Flickr link to upload: <https://www.flickr.com/groups/vavfwauxphotos/>

Mail: Vicki Butler, Historian      Phone: 757-284-1651

4178 Thistle Circle

Virginia Beach, VA 23462

## **MEDIA RELATIONS**

Does your local area have a newspaper, TV or radio station? Do you know who the reporter who covers the local area is? Submitting stories or alerts to Auxiliary functions will be better received if sent to the reporter instead of the editor of the local news media. Do you have newsletter or bulletin? This is an excellent means of communicating with the members about what you do and any events in the planning stages. This Newsletter can be in conjunction with the Post or VFW District or a stand alone effort. The main purpose is to communicate with the members about the events coming up and a way to publicize what you do.

If ideas are needed look at the VFW Auxiliary website: [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources). There you will find ideas to promote your Auxiliary, the VFW Auxiliary Elevator speech, Website and Social Media Information.

Social Media includes Facebook, twitter, Pinterest, YouTube and LinkedIn sites. The means of communication will shift depending upon the level of computer knowledge each Auxiliary possesses.

Communication is the means by which we can “Believe we can do it” by “Anchoring our Veterans with Love, Loyalty and Friendship”.





**Fred Jennings, Chairman**  
**1246 Quarter Way**  
**Virginia Beach, VA 23464**  
**757-477-5086**  
**fredlyj@verizon.net**

**“ANCHORING OUR VETERANS WITH LOVE, LOYALTY AND FRIENDSHIP”**

**PROGRAM GOALS:**

Spotlight Suicide Prevention and Mental Health Issues

Volunteer: Recruitment, Recognition and Support

Veterans Voices Writing Project

These are the Program Goals of the National Ambassador for the Hospital Program for the year 2018-2019. I will provide more information and ideas in our monthly communications during the upcoming year.

➤ **Spotlight Suicide Prevention and Mental Health Issues**

We must do more to make a difference in a veteran’s life to educate ourselves and others of the warning signs of Suicide. The **Veterans Crisis Line** is staffed 24 hours a day, 7 days a week and 365 days a year. That number is **1-800-273-8255**, press 1 or a text can be sent to **838255**. Everyone should add **Veterans Crisis Line** to our cell phones for easy access. The VFW Auxiliary has adopted the Blue Teardrop sticker to bring attention to Veteran & Military Suicide Awareness. Wear the Blue Teardrop to open an avenue of communication as to what it means. We must change the way we look at Mental Health issues. With 20 veterans committing suicide every day we need to work towards reducing that number. Let’s go for “0”

➤ **Volunteer: Recruitment, Recognition and Support**

New volunteers are needed on a daily basis not only in our Veterans Facilities but in any medical facility. All of the volunteers help to defray the expense in our health care system. Community Volunteer Recruitment Weeks this year is November 5-11, 2018 and April 7-13, 2019. **Who** to recruit any Auxiliary or non member (Youth Groups, Church, Scouts). **What** their time and any hidden talents that the volunteers have. **Where** any facility that has medical, extended care or even assisted living services. **How** sign up sheets for regular events or even emails and phone calls for special events. **When** any time that the volunteers can give. **Why** satisfaction of giving back and to be able to increase the quality of life. Recognition of the Volunteers time is done through the Achievement pins that are available through National. This is not only for just for the VA Medical

Facilities. Remember to record and track Volunteer hours. Volunteer Support for our caregivers to our Veterans both in medical facilities and in homes.

➤ **Veterans Voices Writing Project (VVWP)**

This program enables the veterans to express themselves through therapeutic writing. To learn more about the program and to see how you may get involved. Visit [www.veteransvoices.org](http://www.veteransvoices.org) , call 816-701-6844 or email [volunteer@veteransvoices.org](mailto:volunteer@veteransvoices.org). Everyone should subscribe to the magazine “Veterans’ Voice”

➤ **VAVS – Veterans Affairs Voluntary Services**

The Auxiliary has volunteers and resources that is provided to VA facilities this saves Veterans Affairs more than \$60 million per year in expenses. For more information on VAVS please see that section of the Hospital Program Guide.

➤ **DONATIONS**

Any donations made to a specific VA Hospital needs to be mailed to:

Debbie Martin

539 Westwood Dr.

Ruckersville, VA 22968



**KARLA COKER, CHAIRMAN**  
**13212 TRAILS END CT**  
**MANASSAS VA 20112**  
**PHONE: 571-221-7350**  
**EMAIL: [KJCOKER1503@GMAIL.COM](mailto:KJCOKER1503@GMAIL.COM)**

**BELIEVE.....WE CAN DO IT!**

**ANCHORING OUR VETERANS WITH LOVE, LOYALTY AND FRIENDSHIP**

**The Legislative Program Goals are to:**

**Promote the VFW Priority Goals - Areas of Concern:**

- Budget
- Work Force Development and Accountability
- Health Care
- Compensation and Benefits
- Education, Employment and Transition Assistance
- Defense/Homeland Security
- Military Quality of Life
- POW/MIA

The Priority Goals are resolutions passed by the VFW in January of each year to strengthen and ensure an adequate VA system for millions of current and future veterans.

**Promote the Action Corps Weekly:**

Encourage Auxiliary members to sign up for the VFW Action Corps Weekly E-Newsletter, it is full of news about veteran's issues and national security. Subscribe at [www.vfwauxiliary.org](http://www.vfwauxiliary.org), select "What We Do" then click on "Legislative."

**Student Legislative Education:**

Our children are the future of this country and our organization, they will become voters. Use the VFW Auxiliary "Guide to the Legislative Process" to educate students and adults to learn more about veterans and their needs.

**Community Legislative Engagement:**

Set up a booth at a local community event or statewide fair where you can provide information on veteran's issues and the VFW Priority Goals. Ask the public if they would be willing to sign a petition that encourages legislators to take action on a particular issue or concern. Encourage others to participate in support for veterans issues.

The VFW in D.C. office has the crucial responsibility to actively lobby Congress and the administration on behalf of veterans. The office monitors all legislation affecting veterans and alerts VFW and Auxiliary members about key legislation under consideration. To contact the D.C. office:

Website: [www.vfw.org/advocacy](http://www.vfw.org/advocacy), Phone: 202-543-2239.

Mail to: 200 Maryland Ave., NE, Washington, D.C. 20002.



**Carol Vangi, Membership Chairman**  
**1024 Hullview Avenue**  
**Norfolk, VA 23503**  
**757-621-5519**  
**e-mail: cjonesvangi@gmail.com**

**The National President's Theme: "Believe We Can Do It"**

**Department's President's Theme "Anchoring Our Veterans With Love, Loyalty and Friendship"**

This Veterans of Foreign Wars of the United States Auxiliary was established in 1914, making it one of the nation's oldest veteran's service organizations. Currently there are 490,000 members with nearly 4000 Auxiliaries.

**PROGRAM GOALS – Recruit New Members – Retain Current Members-  
 Grow the Organization**

The success of this great organization depends on you..... the member. You make it happen with your volunteer work in your community, schools and through our hospital program. And don't forget the fundraisers your Auxiliary holds that benefits programs for veterans, service personnel and their families.

For any organization, if you do not grow you will eventually cease to exist. We must retain the existing member and at the same time recruit new ones. That new member won't join until you ask. The opportunities for recruiting can be a planned recruiting event, along with your Post in your community. Or the opportunity may present itself when you least expect it, at the grocery store, beauty shop or church. It could be a friend or family member that is a potential member. The approach will be different depending on the situation but regardless you need to be prepared with facts about the Auxiliary and the programs, have a business card (available through the VFW store) and provide the national website...www.vfwauxiliary.org. And most importantly have an application. You may not always be successful the first time, but do try to obtain the contact information from the prospective member so you can follow up.

Now that you have the new member how do you retain that member? Encourage participation!! When that new member attends their first meeting, have an existing member be their "Meeting Buddy" that can introduce them to the members and explain what is going on at the meeting. When planning an event invite the new member to participate. Find out what form of communication they prefer...telephone, e-mail, text or Facebook. If they say no the first time, keep asking. Once they have accepted to help with an event be sure to a member be their "Event Buddy" Remember when planning an event be sure to have at least one "Family Friendly" event at least once a quarter. A member is more likely to participate if his or her family can attend the event. Get to know the new member.....you might be surprised to find a talent they can bring to your Auxiliary. We are all unique and have wisdom, experience and talent to offer and to gain.

Take a moment to ask yourself.....What am I doing to promote that feeling of being welcomed to the new member?

And don't forget about the existing members. Form a team of members who are outgoing and knowledgeable about the Auxiliary. The team can reach out to those members that you have not seen at an Auxiliary meeting or event. Try to find out the reason for their lack of attendance....it could be a misunderstanding or a situation in their life that is preventing them from attending. It might be a situation that the Auxiliary can help with. Remember we love new members but let us not forget about the existing ones.

## National Membership and Recruitment Awards.

### Training

Auxiliaries – What do you use to train your members on recruiting? Is it training material, PowerPoint, handouts, etc. Send your training tools to the Department Membership Chairman by December 31, 2018 for judging. One winner will be sent to the National Membership Ambassador from each Department. A \$50.00 award and a “We Believed You Could” coin to one Auxiliary Membership Chairman from each Program Division for the most outstanding training and promotion of the Membership/Recruiting Program. The National winner will be announced at the 2019 Mid-Year Conference.

### Fact Sheet

Auxiliaries – Create a fact sheet or brochure that can be used as a recruitment tool or to give to new members. Include information about our programs, a history of the National organization as well as your own Auxiliary. Send your fact sheet or brochure to the Department Membership Chairman by December 31, 2018 for judging. One winner will be sent to the National Membership Ambassador from each Department. \$50.00 award to one Auxiliary Membership Chairman from each Program Division for the most outstanding fact sheet or brochure used as membership recruitment too. The National winner will be announced at the 2019 Mid-Year Conference.

### Awards to the Auxiliaries

\$25.00 to each Auxiliary which it reaches its 100% PLUS by June 30, 2019, based on June 30, 2018 membership totals. 100% PLUS is any amount over 100%.

### Awards for Members:

One Uncle Sam Hat Pin to each VFW and VFW Auxiliary member who recruits five (5) new and/or rejoined members to the VFW Auxiliary from July 1, 2018 through April 30, 2019. Official form required, due to National Headquarters by May 31, 2019. Pin will be mailed directly to the member.

One Patriotic Vest Pin to each VFW and VFW Auxiliary member who recruits ten (10) new and/or rejoined members to the VFW Auxiliary from July 1, 2018 through April 30, 2019. Official form required, due to National Headquarters by May 31, 2019. Pin will be mailed directly to the member.

National Membership Achievement Award each VFW and VFW Auxiliary member who secures twenty (20) new and/or rejoined members to the VFW Auxiliary from July 1, 2018 through April 30, 2019. Official form required, due to National Headquarters by May 31, 2019, will be awarded with the National Membership Achievement Award.

There will be more information to come regarding Department Awards and Incentives. In the coming months I will provide information and suggestions to help each of you accomplish the program goals. And please share your “Best Tips” for recruiting and membership. I would love to share with the other Auxiliaries in the Department.

Working together we can ACHIEVE!!

**“There are no secrets to success. It is the result of preparation, hard work and learning from failure” – Colin Powell.**

# President's Special



**KATHY BIRCH**  
**304 E. MAIN STREET**  
**BERRYVILLE, VA 22611-1306**  
**HOME: 540-955-3311**  
**CELL: 540-539-5447**

**EMAIL: [KATBIRCH@COMCAST.NET](mailto:KATBIRCH@COMCAST.NET)**

## **BOULDER CREST RETREAT**

### **for Military and Veteran Wellness**

Bluemont, Virginia

#### **Introduction**

Boulder Crest Retreat is a sanctuary where combat veterans, with their families, can enjoy recreational and therapeutic activities aimed at assisting with their physical, mental, financial, and spiritual wellness.

#### **History**

Ken Falke was seriously wounded in 1989 while serving as a U.S. Navy Explosive Ordnance Disposal (EOD) Technician and Master Chief Petty Officer. Ken is a 21-year combat service-disabled veteran and the founder and Chairman of the EOD Warrior Foundation.



Once he recovered, Ken spent time in inpatient and long-term care outpatient units in the Washington, DC area. Ken and Julia began their own warrior care work by bringing EOD wounded warriors and their families, to their home for meals and short stays in Bluemont, Virginia, located in the Blue Ridge Mountains.

Boulder Crest officially opened its doors in September 2013 on 37 acres of land donated by the Falkes. It is the first private wellness center in the country serving active-duty reserve and National Guard personnel, veterans and their family members.

#### **Vision**

The Falkes' philanthropic vision is based on the belief that there is a critical need to help service members and their families, especially those dealing with long-term issues like severe physical injuries, Traumatic Brain Injury (TBI) and Post-Traumatic Stress Disorder (PTSD). This vision includes access to privately-funded wellness programs.

### **Programs**

The Retreat offers two nationally unique programs:

1. The PATHH Programs (Progressive and Alternative Training for Healing Heroes) focuses on PTSD and provides warriors and their families with the opportunity to process their traumatic experiences through a variety of evidence-based post-traumatic growth training techniques; and,
2. The family rest and reconnection (R&R) stays provide families with the needed time to enjoy valuable time together.

### **Fundraising Opportunities**

The average rate/cost for a family to stay at the Retreat is \$1,250.00 per night. The cost is free for the warrior and his family and includes lodging, utilities and activities such as biking, kayaking, fishing, archery, and equine services. The cost doesn't include the travel or food. Organizations and individuals are encouraged to bring special programs and make personal visits to the Retreat. More information/ ideas on what the VFW Auxiliary of Virginia can do to help with this outstanding program will be provided in the upcoming months.

All monies raised assist the warriors and their families. For more information, you can view their website: [www.bouldercrestretreat.org](http://www.bouldercrestretreat.org).

### **Testimonial**

*"Thank you for sharing such a beautiful place, this place for respite, a place to heal what can't be seen. I felt safe here. Thank you all for being awesome."*

**Warrior's name is unknown.**



**SEND IN YOUR DONATION**

**MAKE CHECK PAYABLE TO AUXILIARY VFW, VA.  
Debbie Martin, Department Treasurer  
539 Westwood Drive  
Ruckerville, VA 22968-3676  
434-985-7987**



**Peggy Schupska**  
**Phone: 757-295-6599**  
**2927 Bapaume Avenue**  
**Norfolk, VA, 23509-1803**  
**district2schupska@gmail.com**

To the Auxiliary Scholarship Chairman, I want to thank you for taking on the job of promoting the Scholarship Program for the 2018-2019 year. I know you will do a great job providing the information to your Auxiliary members, schools, home schooled students and to the community. Members.....you may not be the Scholarship Chairman but you too can promote this program with your neighbors, friends and family.



#### **Continuing Education Scholarship:**

A \$1,000.00 scholarship is open to any Auxiliary member that has been a member for at least one year or their spouse, son or daughter with a financial need. Entrant must be at least 18 years old. Submit the application and an essay of 300 words or less to the National Headquarters by February 15, 2019. Submit to:

Administrator of Programs  
 VFW Auxiliary National Headquarters  
 406 West 34 St., 10<sup>th</sup> Floor  
 Kansas City, MO 64111  
 Or e-mail to [info@vfwauxiliary.org](mailto:info@vfwauxiliary.org)

There will be one winner from each conference.

#### **Young Creative Art:**

Open to all students, including home schooled students, in grades 9-12, no older than 18 years of age at the time of local entry and a US citizens or US National. Students must attend school of the state of the sponsoring Auxiliary. No digital art will be accepted and must be on canvas or paper. One Department winner will be forwarded to National for judging and monetary awards. Entries need to be received by the Auxiliaries no later than March 31, 2019 and to your Department Chairman no later than April 15, 2019. For student brochure and application go to [www.vfwauxiliary.org/scholarships](http://www.vfwauxiliary.org/scholarships).



**Voice of Democracy:**

This is a VFW program audio essay contest that the Auxiliary assist the comrades in promoting. The theme for 2018-2019 is “**Why My Vote Matters**”. This scholarship program is opened to all students including home-schooled students in grades 9-12 and must be a resident of the state where entered. One winner from each Department will go to National for judging. Post must receive the entry no later than midnight, October 31, 2018.

**Patriot’s Pen:**

This is a VFW program essay contest that the Auxiliary assist the comrades in promoting . The theme for 2018-2019 is “**Why I Honor the American Flag**” This scholarship program is opened to all students including home-schooled students in grades 9-12 and be a resident of the state where entered. One winner from each Department will go to National for judging. Post must receive the entry no later than midnight, October 31, 2018.

For more information and promotional materials for all four programs go to: [www.vfwauxiliary.org](http://www.vfwauxiliary.org). Click on “About Us”; Select “National Ambassador” from drop down; Select Scholarship (above picture of the Ambassador); this shows information for all four programs. Next click on “Access Scholarship Resources” Scroll down to Scholarship. This has applications for all programs along with a lot of promotional material and information.

***NATIONAL PRESIDENT SANDI KREBEL THEME:***

***“BELIEVE WE CAN DO IT”***

***DEPARTMENT PRESIDENT PATTY BASKETT THEME:***

***ANCHORING OUR VETERANS WITH LOVE, LOYALTY AND FRIENDSHIP***



# Voice of Democracy

2018 - 19 Theme

## “Why My Vote Matters”

Student Entry Deadline: October 31, 2018

Patriotic Audio Essay Competition Grand Prize: \$30,000 Award

### WHAT IS THE VOICE OF DEMOCRACY PROGRAM?

Since 1947, the Voice of Democracy has been the Veterans of Foreign Wars' (VFW's) premier scholarship program. Each year, nearly 40,000 high school students compete for more than \$2 million in scholarships and incentives. Students compete by writing and recording an audio essay on an annual patriotic theme. This year's theme is, *Why My Vote Matters*.

### WHY SHOULD I ENTER?

Prizes and scholarships can be awarded at the Post, District, state and national level. Department (State) winners receive an all-expense-paid trip to Washington, D.C., March 2-6, 2019, to tour the city, be honored by the VFW and its Auxiliary and receive their portion of \$154,000 in national awards, the top scholarship being \$30,000.

### THE RULES

#### Who can enter?

The Voice of Democracy is open to students in grades 9-12 by the Oct. 31 deadline, who are enrolled in a public, private or parochial high school or home study program in the United States, its territories and possessions; or in an overseas U.S. military/civilian dependent school. Although U.S. citizenship is not required, students must be lawful U.S. permanent residents or have applied for permanent residence (the application for which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. Foreign exchange students, students age 20 or over, previous Voice of Democracy first place state winners, GED or Adult Education Students are ineligible.

#### What do I need to enter?

Record your original 3-5 minute (+ or - 5 seconds max.) essay on an audio CD or a flash drive. One student per CD or flash drive. When burning your CD, make sure that "Create Audio CD" option (or similar) is selected so the program can properly convert your sound file and burn it to CD. After it has finished, be sure to play back your audio CD on a system other than your computer, such as a standard radio or car CD player, to verify that the conversion/burning process was successful. You will submit the recording, typed essay and this completed entry form. Provide these items to your school/group competition or local VFW Post for judging. In addition you can submit your emailed entry form, essay, and audio file to the VFW Post upon approval. You must be the sole author of your essay. The recording must be in your own voice and in English. Hearing/speech impaired students should email the Voice of Democracy National Office at [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org) for special instructions. No music, singing, poetry or sound effects are allowed. The body of the essay must not identify you in any way, (including, but not limited to, your name, school, city, state, race or national origin) although the recording & typed essay should be labeled with your name, to show ownership. You may enter only one competition at one Post (if otherwise eligible) per year. At any time during the contest, additional participant personal information could be requested by the VFW, including but not limited to a photograph, SSN or biographical information.

### 2018-19 OFFICIAL ENTRY FORM VOICE OF DEMOCRACY COMPETITION

MUST BE COMPLETED BY ALL CONTESTANTS

Name: First, M.I., Last

Address

City, State, Zip

( ) Phone

Email

Date of Birth (mm/dd/yy)

Grade in School

School Name, City, State

Teacher's name and Email (if applicable)

First Name You'd Like on a Name Badge

Student Jacket Size  
(Adult Size Only)

**TO BE COMPLETED BY STUDENT'S PARENT/GUARDIAN**  
(required even if student is 18 or over)

Parent/Guardian Signature

Date

( )

Parent/Guardian's Daytime Phone

Parent/Guardian's Email

**I HAVE READ AND UNDERSTAND THE D.C. NATIONAL FINALS RULES  
(ON OPPOSITE SIDE)**

I certify that I am the sole author of the enclosed audio/essay entry and that I have only entered the competition once yearly if otherwise eligible.

I understand that if it is found that I have entered any other Post's competition or used this essay for another VFW competition, I face elimination from the competition and will return any and all prizes or incentives awarded.

Signature of Student Participant

Date

# Voice of Democracy

2018 - 19 Theme

## "Why My Vote Matters"

Student Entry Deadline: October 31, 2018

### OFFICIAL RULES FOR STUDENTS ADVANCING TO NATIONAL LEVEL

If selected as a first-place state winner, I have the consent of my parent/guardian and school to attend the Voice of Democracy National Finals in Washington, D.C. March 2-6, 2019, as a guest of the VFW National Organization.

I understand that state winners who do not attend as stated above will forfeit all rights to compete in the National Finals and will be replaced by their state's second place winner.

In the event my audio essay is selected for entry into the National Voice of Democracy Competition, I do hereby for myself, for my heirs, executors, administrators and assignees; waive, release and discharge all rights and claims which I have or which may hereafter accrue against the Veterans of Foreign Wars of the United States (VFW) and/or the several Departments (state organizations) of the Veterans of Foreign Wars and their respective officers, agents, successors and assigns from any damages which may be sustained by me in connection with my participation in or association with the VFW Voice of Democracy Competition and/or arising out of my travel to and during the Competition. In the event of sickness, accident or injury in connection with the Competition, I consent to and accept the services of a duly licensed medical, surgical or dental specialist selected on my behalf and for such treatments, as they may deem necessary. I understand that VFW will not be liable for such treatment. I further understand that the Veterans of Foreign Wars of the United States retains non-exclusive rights to use my tape, essay and likeness in the promotion and execution of the organization's programs and activities.

### TO BE COMPLETED BY THE VFW POST

I certify that this student has an authorized entry in our VFW Post level Voice of Democracy Competition.

Post Commander's/Chairman's Signature \_\_\_\_\_ Post # \_\_\_\_\_

VFW Auxiliary President's/Chairman's Signature (if applicable) \_\_\_\_\_

Post Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

VFW Post Email \_\_\_\_\_

No. of students participating \_\_\_\_\_

No. of winners advanced to District \_\_\_\_\_

Amt. of Post/Aux. scholarship awards \$ \_\_\_\_\_

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ \_\_\_\_\_

### TO BE COMPLETED BY THE VFW DISTRICT

I certify that the student named in the previous section is the duly selected winner of the Voice of Democracy Contest District Competition and is our sole entry into the Department finals.

District Chairman's Signature \_\_\_\_\_ Dist. # \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

( ) \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### TO BE COMPLETED BY THE VFW DEPARTMENT CHAIRMAN

I certify that the student named in the previous section is the duly selected first-place winner of the Voice of Democracy Department Competition, is our sole entry into the National Judging and will attend the National Finals in Washington, D.C.

Department Chairman's Signature \_\_\_\_\_

( ) \_\_\_\_\_  
Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

The winner  has been  will be (check one) notified that they are the first-place Department winner on \_\_\_\_\_. **Note:** National Headquarters will contact your winner after this date to make travel arrangements for them to be in Washington, D.C.

### WHERE DO I SUBMIT MY ENTRY?

All entries begin at the local VFW Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the local VFW Post. Individual students may submit their entry directly to the Post. This VFW Post should be within your local area and within your U.S. state of residence. Entries sent to VFW National will be returned. One winner for every 15 entries from each Post advances to District and one District winner advances to the state (Department) competition. State winners are invited to Washington, D.C., where their audio essays compete in the finals competition. If you need help finding a participating VFW Post in your area, follow these instructions: First, visit this website

[www.vfw.org/find-a-post](http://www.vfw.org/find-a-post) to "Find A VFW Post." Be sure this Post is within the state you reside in. If you do not have success in finding a Post, or if you have trouble getting in touch with them, you can contact your VFW Department (state) office to see if they can offer any information or assistance. You can visit this link <https://www.vfw.org/ContactUs/> and look for "Find a State Contact" to get your VFW state office's phone number and email. If you still need assistance, please email us at VFW National Headquarters at [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)

### WHAT IS THE DEADLINE FOR MY ENTRY?

All entries competing at the Post level must be in the hands of that VFW Post by midnight, **Oct. 31, 2018**. It is the responsibility of the student to meet this deadline by submitting their entry to the proper location by ensuring it is a participating Post.

### WHAT ARE THE JUDGING CRITERIA?

#### Originality is worth 30 points:

Treatment of the theme should show imagination and human interest.

#### Content is worth 35 points:

Clearly express your ideas in an organized manner. Fully develop your theme and use transitions to move smoothly from one idea to another.

#### Delivery is worth 35 points:

Speak in a clear and credible manner.

*The National Association of Secondary School Principals (NAASP) has again approved this contest for its National Advisory List of Contests and Activities.*



For assistance contact:

(816) 756-3390 ext. 6155

Email: [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)

[www.vfw.org](http://www.vfw.org)

Revised 2/2018

### LOCAL VFW POST INFORMATION :

**CONTACT:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **BEST TIME TO CALL :** \_\_\_\_\_

**ALTERNATE CONTACT:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **BEST TIME TO CALL :** \_\_\_\_\_



# Patriot's Pen

2018 - 19 Theme

## "Why I Honor the American Flag"

Student Entry Deadline: October 31, 2018

Patriotic Essay Writing Contest Grand Prize: \$5,000 Award

### WHAT IS PATRIOT'S PEN?

Conducted nationwide, this VFW-sponsored youth essay competition gives students an opportunity to write essays expressing their views on an annual patriotic theme. We invite you to join the more than 120,000 students who participated last year in this contest. The national winners will receive at least \$500. The first-place national award is currently \$5,000 plus an all-expense paid trip to Washington, D.C., for the winner and a parent or guardian.

The National Association of Secondary School Principals (NASSP) has again approved this contest for its National Advisory List of Contests and Activities.

### BIG NATIONAL PRIZES

National awards total: \$54,500

Prizes include the various amounts listed below:

|              |                  |
|--------------|------------------|
| 1st: \$5,000 | 7th: \$1,750     |
| 2nd: \$4,000 | 8-10th: \$1,500  |
| 3rd: \$3,500 | 11-12th: \$1,250 |
| 4th: \$2,750 | 13-22nd: \$1,000 |
| 5th: \$2,500 | 23-24th: \$750   |
| 6th: \$2,000 | 25-53rd: \$500   |

The Internal Revenue Service requires that any recipient that receives more than a \$599 award should receive a Form 1099 identifying the proceeds as taxable.

### HOW DOES THE CONTEST WORK?

All entries begin at the Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the local VFW Post competition. Individual students may submit their entry directly to the Post. This participating Post should be within your local area and within your U.S. state of residence.

The contest consists of four levels. The first level (entry) is sponsored by local VFW Posts. Post winners advance, one for every 15 entries, to the VFW District (regional) level where the one first-place winner is advanced to the VFW Department (state) level. The one first-place winner at the Department level is then advanced into the VFW national competition. The winner from each Department (state) then competes for the national prizes.

### WHO CAN ENTER?

Patriot's Pen is open to 6th-, 7th- and 8th-grade students enrolled by the Oct. 31 deadline in public, private or parochial schools in the U.S., its territories or its possessions. Home-schooled students also are eligible. Although U. S. citizenship is not required, students must be lawful U. S. permanent residents or have applied for permanent residence (the application which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. Dependents of U.S. military or civilian personnel in overseas schools can participate too. (Foreign exchange students and former winners that placed in the National contest are excluded from the contest.)

**2018-19 OFFICIAL STUDENT ENTRY FORM**  
**PATRIOT'S PEN COMPETITION**  
 ENTRY FORM MUST BE COMPLETED BY ALL CONTESTANTS PLEASE PRINT OR TYPE CLEARLY

Name: First, M.I., Last \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 ( ) \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth (mm/dd/yy) \_\_\_\_\_ Grade in School \_\_\_\_\_ Essay Word Count \_\_\_\_\_

School Name, City, State \_\_\_\_\_  
 Teacher's name and Email (if applicable) \_\_\_\_\_  
 Parent/Guardian's name phone/email \_\_\_\_\_

**I HAVE READ AND UNDERSTAND THE CONTEST RULES**

Signature of Student Participant \_\_\_\_\_ Date \_\_\_\_\_  
**TO BE COMPLETED BY THE VFW POST**  
 I certify that this student has an authorized entry in our VFW Post Level Patriot's Pen Competition.

Post Commander's/Chairman's Signature \_\_\_\_\_ Post # \_\_\_\_\_  
 VFW Auxiliary President's/Chairman's Signature \_\_\_\_\_  
 Post Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 VFW Post Email \_\_\_\_\_

No. of students participating \_\_\_\_\_ No. of winners advanced to District \_\_\_\_\_  
 Amt. of Post/Aux. awards \$ \_\_\_\_\_  
 Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ \_\_\_\_\_

**TO BE COMPLETED BY THE VFW DISTRICT**  
 I certify that the student named in the previous section is the duly selected winner of the Patriot's Pen Essay Contest District Competition and is our sole entry into the Department finals.

District Chairman's Signature \_\_\_\_\_ Dist. # \_\_\_\_\_  
 Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ( ) \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

**TO BE COMPLETED BY THE VFW DEPARTMENT CHAIRMAN**  
 I certify that the student named in the previous section is the duly selected first-place winner of the Patriot's Pen Essay Department Competition, and is our sole entry into the National Judging.

Department Chairman's Signature \_\_\_\_\_  
 ( ) \_\_\_\_\_  
 Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

The winner  has been  will be (check one) notified that they are the first place Department winner on \_\_\_\_\_. Note: National Headquarters will contact your winner after this date to notify them of their national placement.

# Patriot's Pen

## 2018-19 Theme

### “Why I Honor the American Flag”

Student Entry Deadline: October 31, 2018

#### HOW DO I GET STARTED?

- Ask a teacher or youth group/club adult leader to supervise the Patriot's Pen writing competition.
- Contact a local VFW Post within your local area within your state and indicate your interest in participating.
- Establish a contact person who is a member of that VFW Post or its Auxiliary.
- Make sure that your essay is submitted to the VFW Post before the contest deadline of Oct. 31, 2018. You can submit your essay and entry form electronically (by email) upon the Post's approval. Entries sent to VFW National directly will be returned.

#### HOW AM I JUDGED?

You will be judged on how well you understand, develop and present the theme. A positive approach is recommended to express your viewpoint.

Knowledge of the theme is worth 30 points:  
You must show a thorough knowledge of the theme in your work. Demonstrate you have researched the issue extensively.

Theme development is worth 35 points:  
Answer all relevant facts about the theme such as the who, what, where, when and why. Relate the theme to your own experiences.

Clarity of ideas is worth 35 points:  
Write your essay in an easy-to-understand format. Leave your reader with a clear understanding of your explanation of the theme.

#### WHAT IS THE THEME?

VFW's Commander-in-Chief annually chooses the year's theme. The 2018-19 theme is, **Why I Honor the American Flag.**

#### WHAT ARE THE RULES?

- Essay length: 300-400 typewritten words. (+ or - 5 words max).
- You must write your own essay.
- All essays should be typed in English with no color or graphics and cannot be less than 300 words or greater than 400 words in length. (Essays under or over these word amounts will be eliminated.) Every word is counted regardless of length. The essay title (theme) or added footnotes do not contribute to the word count. At any time during the contest additional participant personal information (i.e. SSN, photo, etc.) could be requested by the VFW.

In no way may contestants identify themselves within their essay (including, but not limited to, your name, school, city, state, race or national origin.) Do not put your name on your essay. The entry form is your essay's cover sheet. Secure the

Official Student Entry Form with a staple or other fastener on top of your essay. Contestants are allowed to enter only once each year if otherwise eligible (one Post competition). Contestants found in violation of this rule will face elimination from the competition and will be required to return any and all prize money awarded or received.

The essay must be a contestant's original work and a product of the contestant's own thinking. The approach to the Patriot's Pen theme should be positive and clearly focused. Poetry is not acceptable. Quotations may be used sparingly if plainly identified wherever used. A contestant's teacher, counselor or parent may check the essay for punctuation, grammar and/or spelling, but the content must remain the contestant's. Contestants will be judged on the basis of their essay alone and are not required to present the essay orally. All essays become the property of the Veterans of Foreign Wars. The VFW retains non-exclusive rights to use your essay and likeness in the promotion and execution of the organization's programs and activities.

#### DEADLINE INFORMATION

To qualify, all entries must be submitted to a sponsoring local VFW Post by midnight October 31, 2018.

#### Note --

If you need help finding a participating VFW Post in your area, follow these instructions:

First, visit this website <https://www.vfw.org/find-a-post> to "Find A VFW Post." Be sure this Post is within the state you reside in.

If you do not have success in finding a Post, or if you have trouble getting in touch with them, you can contact your VFW Department (state) headquarters office to see if they can offer any information or assistance. You can visit this link <https://www.vfw.org/ContactUs/> and look for "Find a State Contact" to get your VFW state office's phone number and email.

If you still need assistance, please email us at VFW National Headquarters at [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)



For assistance contact:

(816) 756-3390 ext. 6155  
Email: [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)  
[www.vfw.org](http://www.vfw.org)

Revised 2/2018

#### LOCAL VFW POST INFORMATION :

CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_ BEST TIME TO CALL : \_\_\_\_\_

ALTERNATE CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_ BEST TIME TO CALL : \_\_\_\_\_



*New Award Amounts*

# Young American Creative Patriotic Art Awards



**Expanded art forms now accepted!**

## Contest Rules

Two-dimensional art must be on canvas or paper. Watercolor, pencil, pastel, charcoal, tempera, crayon, acrylic, pen, ink, oil, marker or other media taught may be used. **Do not frame two-dimensional pieces.** Submit canvas entries on a stretcher frame or canvas board. **Other entries must be matted in white.** Do not use color mats. **Reinforce the back with heavy paper.** Mounted and floating mats may also be used. The art should be no smaller than 8" x 10" but no larger than 18" x 24", not including mat.

Three dimensional art can be paper, papier-mâché, pottery, clay, metal work, etc. Pieces should be no smaller than 8" in any direction and no larger than 24" in any direction. Art cannot be more than 5 lbs. in weight. **Digital art, photography and jewelry are not accepted.**

- Be sure to complete entry form and attach to back of entry.
- Note that you must be sponsored by a VFW Auxiliary.
- Entry may be signed by the student.

Package art so that it can be mailed without being damaged.

If you use the American Flag in your entry, it must conform to the Federal Flag Code as far as color, number of stars and stripes, and other pertinent rules of the code.

Entry must have been done during the current school year—note that you must have your teacher's or supervisory adult's signature. Each student may submit only one entry.

## Eligibility

Students must be in grades 9, 10, 11 or 12. Students must attend school in the same state as the sponsoring VFW Auxiliary. Home-schooled students are eligible; foreign-exchange students are not. Students must be a maximum of 18 years of age at the time of local entry, and they must be a U.S. citizen or U.S. national.

National winners of the past contests may not compete in future Young American Creative Patriotic Art Contests.

### NATIONAL SCHOLARSHIPS

|          |                     |                      |
|----------|---------------------|----------------------|
| \$15,000 | <del>\$10,000</del> | First Place          |
| \$7,500  | <del>\$5,000</del>  | Second Place         |
| \$3,500  | <del>\$2,500</del>  | Third Place          |
| \$1,500  |                     | Fourth Place         |
| \$500    |                     | Fifth – Eighth Place |

## Deadlines

**Student Deadline**  
March 31. Participants must submit entries to a local VFW Auxiliary Scholarships Chairman by this date. The first-place winner from each VFW Auxiliary will be sent to the Department Scholarships Chairman for judging.

**District Judging**  
(Optional) If held, the District winners must meet the Department deadline for judging.

**Department Judging**  
VFW Auxiliary or District entries must be received by the Department Scholarships Chairman by April 15!

**National Deadline**  
Department entries in the National Contest must be received at VFW Auxiliary National Headquarters, 406 West 34th Street, 10th Floor, Kansas City, Missouri 64111 **by May 5! Only the first-place Department winner is eligible for the national competition. The Department winners will be judged at the National Convention.**

UNWAVERING SUPPORT

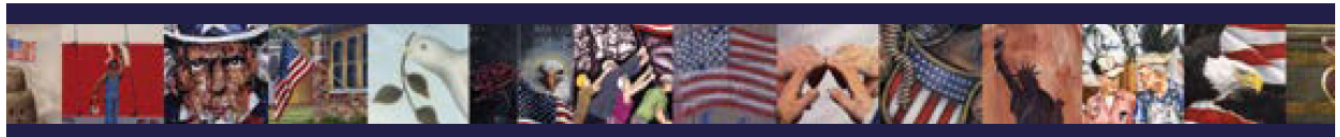


FOR UNCOMMON HEROES\*

## Judges

Those selected to judge the contest on all levels will be teachers, professionals, and persons knowledgeable in art. Comments of local and state judges will be attached to and forwarded with the art.

Each entry will be judged on the originality of concept, presentation, and patriotism expressed; the content of how it relates to patriotism and clarity of ideas; the design technique; total impact of work; and uniqueness.





# Young American Creative Patriotic Art Awards

## CONTEST APPLICATION

Name \_\_\_\_\_ Age \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Email Address \_\_\_\_\_ Date Art Completed \_\_\_\_\_

Teacher's or Supervisory Adult's Signature verifying that the entry was done by you \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_

I hereby grant permission for my artwork to be published in the VFW Auxiliary Magazine and on the VFW Auxiliary website and to be used for any and all promotional purposes by the VFW Auxiliary and the VFW Store if I win one of the top national awards. **I also do not hold the VFW Auxiliary financially responsible should damage occur during shipping and/or display of my art.**

\_\_\_\_\_  
(Student Signature)

State the source of your idea for entry: magazine, TV, newspaper, etc. To comply with copyright laws, all artwork must be original to the entrant. Artwork may be inspired by other artist's/photographer's work, but not to the degree that the new piece of artwork is easily recognized as being derivative of the other artist's work. If another artist's/photographer's work is used as a source of inspiration or reference, a copy of the work must be provided along with the name and date of publication in which it was found. Any artwork that is recognized as being in violation of these rules will be disqualified.

Source \_\_\_\_\_ Media used in entry (e.g., colored pencil, oil paint) \_\_\_\_\_

### PLEASE ATTACH A TYPED EXPLANATION OF PATRIOTISM EXPRESSED IN ART (150 Words or Fewer)

**Artwork not sponsored by a local VFW Auxiliary will be returned without being judged.**

Sponsored by VFW Auxiliary # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Date Judged \_\_\_\_\_ Signed by VFW Auxiliary Scholarships Chairman \_\_\_\_\_

Chairman of Judges' Signature (Required) \_\_\_\_\_

#### DISTRICT JUDGING (Optional)

Date Judged \_\_\_\_\_ Signed by District Scholarships Chairman \_\_\_\_\_

Chairman of Judges' Signature (Required) \_\_\_\_\_

#### DEPARTMENT JUDGING

Date Judged \_\_\_\_\_ Signed by Department Scholarships Chairman \_\_\_\_\_

Chairman of Judges' Signature (Required) \_\_\_\_\_

Only department first-place winner art must be received at the VFW Auxiliary National Headquarters 406 West 34th Street, 10th Floor, Kansas City, MO 64111, for National Judging by May 5 or it will be disqualified.



**JUDY LUPOLE**  
**1246 QUARTER WAY, VIRGINIA**  
**BEACH, VIRGINIA 23464**  
**PHONE NUMBER: 757.581.2702**  
**EMAIL:**  
**LUVEDALE88@VERIZON.NET**

## **VETERANS & FAMILY SUPPORT**

The Veterans & Family Support program is one of the largest programs and contains many different items. Each month in our promotions I will touch on different areas and give you some ideas on how to promote them. I look forward to receiving and reading reports with your ideas and what you have been doing to help our veterans

**Here are some key areas that this program includes:**

### **National Veterans Service (NVS)**

- The VFW's National Veterans Service (NVS) helps veterans, service members and their families obtain the benefits they deserve-**AT NO COST**.
- NVS provides a nationwide network of 300 VFW Service Officers who can help veterans navigate the Veterans Affairs System. Those VFW Service Officers recover **BILLIONS** of dollars annually in VA benefit for veterans and their dependents.
- NVS works to ensure veterans receive quality, timely and accessible VA Healthcare.
- Donate online at <https://www.vfw.org/ways-to-help>, select "National Veterans Services"
- Donate by mail:  
VFW National Headquarters  
Attn: NVS  
406 W. 34<sup>th</sup> Street, 11<sup>th</sup> Floor  
Kansas City, MO 64111

### **VFW Veterans and Military Support:**

- VFW's "Sport Clips Help A Hero Scholarship"  
Awards scholarships of **up to \$5000.00** to qualifying veterans and service members to help them complete their educational goals  
Learn more at: <http://www.vfw.org/assistance/student-veterans-support>
- Unmet Needs



Provides grants of up to **\$1500.00** to assist with basic life needs.

Learn more at <http://www.vfw.org/assistance/financial-grants>

- **Operation Uplink**  
A calling program for service members that provides free phone time to deployed active-duty military. These can be used by not only the active duty but also hospitalized veterans.  
Learn more at: <http://www.vfw.org/community/troop-support>
- **Military Assistance Program (MAP)**  
MAP provides financial assistance for Posts, Districts and Departments to sponsor morale boosting send-offs, homecomings casual get-togethers and postage for care packages for deployed troops.  
Learn more at: <http://vfw.org/community/troop-support>

These programs serve active-duty and recently discharged military.

## • **VFW Auxiliary Thank You Coins**

Let those in the military and their families know how grateful we are for their service.

Order these coins on line at: <http://www.vfwstore.org/product/31177>

Each month in the department promotions I will promote different parts of the Veterans and Family Support program.

### **The program goals for 2018-2019:**

VFW National Veterans Services

VFW Veterans and Military Support Programs

Assisting Veterans, Military and Their Families

Remember to not only REPORT but to PROMOTE your events.

**BELIEVE We Can Do It!**

By

**ANCHORING Our Veterans with Love, Loyalty and Friendship**



**PAT MEUNIER**  
**615 W. CAROLINA AVENUE**  
**CREWE, VA 23930**  
**434-274-7969 (CELL)**

**EMAIL: [2PATSM@EARTHLINK.NET](mailto:2PATSM@EARTHLINK.NET)**

**“Believe We Can Do It”**  
**“Anchoring Our Veterans with Love, Loyalty and Friendship”**  
**Report Due By – the 5<sup>th</sup> of each month**

As members of the VFW Auxiliary we have a great responsibility to support, encourage and educate our youths of today, in doing so we are supporting, encouraging and educating our nation’s future.

Support, encouragement and education all work hand in hand.

- Youth Groups Supporting Our Veterans National Citation, fillable citation applications are available on the website, Youth Activities section on the resources page, [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources). This citation is for a youth groups efforts and service projects honoring our veterans and/or assisting active-duty military and their families.
- Recognize an individual youth for patriotism and/or supporting our veterans with the Patriotic Youth Award. There is a choice of 3 different fillable citations available on the website, Youth Activities section on the resources page, [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources)
- Create a reward for “Student of the Year”, this can be recognition for academics, athletics, scouting, or other accomplishments. Get recommendations from the school staff.
- Create, support or sponsor a youth group in your community, since many youth programs have been affected by budget cuts. In doing so, your auxiliary will receive a citation.
- Some youth group organizations require community service or community activities to earn recognition.
- Encourage our youths of all ages for showing random acts of patriotism, by presenting them with the R.A.P. Cards/Coins. Your auxiliary can expand the use of the R.A.P. Cards/Coins, by using them as tickets for the youths to redeem at the auxiliaries “store” or game night for extra rewards. A citation will be given to one auxiliary in our department that has the best promotion of ways to use and/or reuse R.A.P. Cards and/or Coins.
- Currently the VFW and VFW Auxiliary National Headquarters sponsor programs for students in grades 6 – 8 and grades 9 – 12. Promote education by creating a coloring contest for students in grades K – 5. Your auxiliary can split the grades as you see fit into different levels, (K-2 and 3-5), or (K – 1, 2 – 3, and 4 – 5) Give a prize to the top(s) in each level. Once the contest is over, contact your local VA Hospital, the “Thank You Veterans” coloring page can be presented to your local VA Hospital to help spread a little cheer.

Tips for working with youths can be found on the website, Youth Activities section on the resources page, [www.vfwauxiliary.org/resources](http://www.vfwauxiliary.org/resources)

Think outside the box when dealing with youths, you may be surprised at their willingness to help. Think about your post and auxiliary’s current projects, most of the projects have task(s) that could be completed by a youth, the key is to let them be involved, it could be as simple as handing things out.

Make sure you recognize and praise our youths for showing patriotism, helping with our veterans, and making a difference.



Ellen Stogsdill  
6772 Chartwell Drive  
Virginia Beach, Virginia 23462  
757-777-7194  
ellenstogsdill@cox.net  
secretary@vfwauxva.org

**Presidents, Secretaries, Treasurers and All Members will need to make sure that you activate and use your Malta account at National using the following link**

**<https://vfwauxiliary.org/>**



**Secretaries, you will be able to use this site to print labels, enter installation of new Officers and delegate names for National Convention and keep up with changes and many other reports.**

**Make sure that your Auxiliary purchases the new Podium Edition Bylaws and Ritual when it comes out in the Fall. There are changes in the Ritual that YOU need to review.**

**Guidelines for monthly minutes are found in Demeter's Manual of Parliamentary Law and Procedure: Essentials of Minutes. Please note that the Auxiliary Secretary is not required to include all that takes place at meetings in the minutes. Please use the following guidelines:**

- Generally, only formal motions that have been seconded should be documented;
- Make a record of agreed-upon actions and decisions, not everything that was said; and
- Remember that lengthy or detailed minutes are not necessary.

**Meeting minutes should typically include the following:**

- Kind of meeting (as regular, special, etc.);
- Name of the organization;
- Date and place of the meeting; also presence of quorum;
- Names of substitute officers;
- Action taken on minutes of last meeting;
- Main motions and resolutions whether adopted or lost, but not those withdrawn, and any and all other motions; (such as postponements, tabling, referring, etc.) that were adopted;
- Name of proposer of a motion (seconders' name if required);
- Reports of boards, officers and committees;
- All required previous notices, such as notice to rescind, to reconsider, to amend the bylaws at the next meeting, all proper points of order and appeals, and all votes taken by hand or rising, ballot, roll call (or by mail, or proxy);
- Hour of meeting and adjournment;
- Socials or other events of the meeting occurring before, during or after the session, including names of guest speakers therein, may be included for the record; and any other action or proceeding worthy of record.



**DEBORAH J. MARTIN, TREASURER**  
**539 WESTWOOD DRIVE**  
**RUCKERSVILLE, VA 22968**  
**434.985.7987**  
[DEBVA0506@GMAIL.COM](mailto:DEBVA0506@GMAIL.COM)

Congratulations on being elected or re-elected Treasurer for 2018-2019. I look forward to working with each one of you. If you have any questions, please call or email me.

I hope this year each treasurer will be on the MALTA system! This system will let you the Auxiliary treasurer, pay member dues, change addresses and make donations to National. Yes, you as the treasurer can make your Health and Happiness and Cancer donation on line. No need to write a check anymore!

As treasurer you can let your members know that they can pay their dues on line and print out a copy of their membership card! As treasurer all you have to do is look under “**Deposits by National**”, click on a date and print out the receipt. The receipt will show you who has paid or what the deposit was for!

If you do not have a computer or access to the internet you can use the new **Membership Summary Form**, and send it to me as usual. I will then enter your membership. **All transfers and credit card payments will still come to me.**

A word to the **trustees of the auxiliary**, please make sure that you date, sign, and mark the correct quarter you are auditing on the form.

Treasurer’s, the members’ date of birth is **required** on the membership form. This is an absolutely necessary for any life member application or when the annual member converts to life membership.

Checks for membership, hospital or special projects are to be made out to “**VFW Auxiliary Dept. of VA**”. Please **no** checks made out to Debbie Martin.

If you would like to donate \$2.00 per member for **Cancer Grants** the check goes to: VFW Auxiliary National Headquarters, 406 W 34<sup>th</sup> St., 10<sup>th</sup> Floor, Kansas City, MO 64111. (Not a banner requirement) Donations for **Health & Happiness** is the same address. Or you can donate on line!

If you would like to donate to the **VFW National Home**, (not), the check goes to: VFW Auxiliary National Headquarters, 406 W 34<sup>th</sup> St., 10<sup>th</sup> Floor, Kansas City, MO 64111. This is a Banner Requirement this year.

If you would like to make a donation for **Veterans & Military Support**, the check goes to: VFW National Military Services, 406 W 34<sup>th</sup> St, Suite 216, Kansas City, MO 64111.

Always earmark your check with the program you are donating to (cancer grants, membership, operation uplink, upkeep at Virginia house).

MALTA website: <https://malta.vfwauxiliary.org>.

# WAYS & MEANS



**DEPARTMENT PRESIDENT PATTY BASKETT 2018-2019**  
 "Anchoring Our Veterans with Love, Loyalty & Friendship"

PLEASE PRINT/TYPE CLEARLY

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Ladies Sizes

|              |         |
|--------------|---------|
| ___ Small    | \$25.00 |
| ___ Medium   | \$25.00 |
| ___ Large    | \$25.00 |
| ___ X Large  | \$25.00 |
| ___ 2X Large | \$30.00 |
| ___ 3X Large | \$30.00 |
| ___ 4X Large | \$30.00 |

Men's Sizes

|              |         |
|--------------|---------|
| ___ Small    | \$25.00 |
| ___ Medium   | \$25.00 |
| ___ Large    | \$25.00 |
| ___ X Large  | \$25.00 |
| ___ 2X Large | \$30.00 |
| ___ 3X Large | \$30.00 |
| ___ 4X Large | \$30.00 |

If shipping is required, there is an additional \$3.00 fee per shirt.

Total Shirt Order: \_\_\_\_\_ Total \$ \_\_\_\_\_

\*\*\* Please Make Checks Payable to: **VFW Auxiliary Department of Virginia**  
Mail Checks & Form to: DEBBIE MARTIN, DEPARTMENT TREASURER  
 539 WESTWOOD DR. RUCKERSVILLE, VA 22968  
 Phone: 434-985-7987

-----  
 Date Received: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

## WEBSITE & SOCIAL MEDIA PLATFORMS 2018-2019



**WEBSITE UNDER CONSTRUCTION**

<http://myvfwaux.org/virginia/>



<https://www.facebook.com/VFWAUXVA/>



<http://twitter.com/vfwauxiliaryva>



<http://instagram.com/vfwauxiliaryofvirginia>



**As of June 2018, all Webmail Accounts were reset and you cannot use your previous information. You must follow the directions below for logging into your account for 2019.**

## **HOW TO UPDATE YOUR DEPARTMENT EMAIL ADDRESSES FOR THE 2018-2019 YEAR**

Go to the sign-in page, <https://portal.office.com> and type your full address in the first box.  
 Example: [secretary@auxvfwva.org](mailto:secretary@auxvfwva.org)

1. Your temporary password is: **Aux2019#** Make sure you use a capital A and the # at the end.
2. You will immediately be prompted to change your password. Enter the default password then enter your new password twice and Login. Note: New password must include one number, a capital letter and a symbol.
3. Make sure you save your link to your favorite bar. See back page for specific instructions on how to do this.
4. Also, if you would like to forward the emails from this account to your personal account go to “Preferences” in the top navigation bar. Then select “Mail” scroll down to the receiving messages section and enter your personal email address where it says “Forward a Copy to” if you check the box under that “Don’t keep a local copy of messages” you will not have to come back into the account and clean out your old emails. Click “Save” at the top of the window.

Example: Whatever your User Name is: \_\_\_\_\_@auxvfwva.org  
**Temporary Password: Aux2019#** (You can only use one (1) time).  
**You will then be prompted to create a new Password (see 1. & 2. above).**  
 Your User Name and Password will be used each time that you sign on to E-Mail.  
**MAKE SURE YOU WRITE YOUR USER NAME AND PASSWORD DOWN AND STORE IN A SAFE PLACE. The following must reset their email address.**

| Office                           | New Email                                                          | Example                                                              |
|----------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>Auxiliary President</b>       | presYourAuxiliaryNumber@auxvfwva.org                               | <a href="mailto:pres6072@auxvfwva.org">pres6072@auxvfwva.org</a>     |
| <b>Auxiliary Secretary</b>       | secYourAuxiliaryNumber@auxvfwva.org                                | <a href="mailto:sec6072@auxvfwva.org">sec6072@auxvfwva.org</a>       |
| <b>Auxiliary Treasurer</b>       | treasYourAuxiliaryNumber@auxvfwva.org                              | <a href="mailto:treas6072@auxvfwva.org">treas6072@auxvfwva.org</a>   |
| <b>District President</b>        | presYourDistrictNumber@auxvfwva.org                                | <a href="mailto:presdist1@auxvfwva.org">presdist1@auxvfwva.org</a>   |
| <b>District Secretary</b>        | secYourDistrictNumber@auxvfwva.org                                 | <a href="mailto:secdist1@auxvfwva.org">secdist1@auxvfwva.org</a>     |
| <b>District Treasurer</b>        | treasYourDistrictNumber@auxvfwva.org                               | <a href="mailto:treasdist1@auxvfwva.org">treasdist1@auxvfwva.org</a> |
| <b>Past Department President</b> | FirstInitialLastName@auxvfwva.org                                  | <a href="mailto:lbond@auxvfwva.org">lbond@auxvfwva.org</a>           |
| <b>State President</b>           | <a href="mailto:president@auxvfwva.org">president@auxvfwva.org</a> |                                                                      |
| <b>State SVP</b>                 | <a href="mailto:svp@auxvfwva.org">svp@auxvfwva.org</a>             |                                                                      |
| <b>State JVP</b>                 | <a href="mailto:jvp@auxvfwva.org">jvp@auxvfwva.org</a>             |                                                                      |
| <b>State Treasurer</b>           | <a href="mailto:treasurer@auxvfwva.org">treasurer@auxvfwva.org</a> |                                                                      |

| Office                          | New Email                                                                          | Example |
|---------------------------------|------------------------------------------------------------------------------------|---------|
| State Chaplain                  | <a href="mailto:chaplain@auxvfwva.org">chaplain@auxvfwva.org</a>                   |         |
| State Conductress               | <a href="mailto:conductress@auxvfwva.org">conductress@auxvfwva.org</a>             |         |
| State Guard                     | <a href="mailto:guard@auxvfwva.org">guard@auxvfwva.org</a>                         |         |
| State Chief of Staff            | <a href="mailto:cos@auxvfwva.org">cos@auxvfwva.org</a>                             |         |
| State Historian                 | <a href="mailto:historian@auxvfwva.org">historian@auxvfwva.org</a>                 |         |
| State Patriotic Instructor      | <a href="mailto:pi@auxvfwva.org">pi@auxvfwva.org</a>                               |         |
| State Americanism Chairman      | <a href="mailto:americanism@auxvfwva.org">americanism@auxvfwva.org</a>             |         |
| State Banner Chairman           | <a href="mailto:banner@auxvfwva.org">banner@auxvfwva.org</a>                       |         |
| State Buddy Poppy/National Home | <a href="mailto:buddypoppynathome@auxvfwva.org">buddypoppynathome@auxvfwva.org</a> |         |
| State Hospital Chairman         | <a href="mailto:hospital@auxvfwva.org">hospital@auxvfwva.org</a>                   |         |
| State Legislative Chairman      | <a href="mailto:legislative@auxvfwva.org">legislative@auxvfwva.org</a>             |         |
| State Membership Chairman       | <a href="mailto:membership@auxvfwva.org">membership@auxvfwva.org</a>               |         |
| President's Special Project     | <a href="mailto:specialproject@auxvfwva.org">specialproject@auxvfwva.org</a>       |         |
| State Scholarship Chairman      | <a href="mailto:scholarship@auxvfwva.org">scholarship@auxvfwva.org</a>             |         |
| State VFS Chairman              | <a href="mailto:vfs@auxvfwva.org">vfs@auxvfwva.org</a>                             |         |
| State Youth Activities Chairman | <a href="mailto:youth@auxvfwva.org">youth@auxvfwva.org</a>                         |         |

**Instructions for saving the link to your Favorites Bar:**

**Users of Internet Explorer:** Click “Favorites” in the top menu bar then click “Add to Favorites”. When the dialogue box appears, you can name it anything you like.

**Users of Chrome:** When you are on the login page, click the star at the end of the address line (if you hold the mouse over the star it will say “add to Bookmarks”. You can Name it anything you like, and in the last drop-down box make sure it says add to “Bookmarks BAR”.

**Users of Microsoft Edge (Windows 10):** When you are on the login page, click the star at the end of the address line (if you hold the mouse over the star it will say “add to favorites or reading list”. Make sure you have “Favorites” highlighted, you can Name it anything you like, and in the last drop-down box make sure it says add to “Favorites BAR”.



## AMERICANISM REPORT FORM

### AUXILIARY VFW DEPT. OF VA

MAY 1, 2018 – APRIL 30, 2019

Chairman: Maggie Myers  
 Address: 2647 Courthouse Rd  
 Louisa, VA 23093

Phone: 434-242-3826  
 E-mail: [americanism@vfwauxva.org](mailto:americanism@vfwauxva.org)  
[magmyer@yahoo.com](mailto:magmyer@yahoo.com)

|                      |  |             |  |
|----------------------|--|-------------|--|
| Report Submitted By: |  | Date:       |  |
| Phone:               |  | District #: |  |
| E-mail:              |  | Aux #:      |  |

Check each that apply. [Use the back of page or extra sheet of paper if needed to give complete details.](#)

- |                                                                                                                                                   |        |                                           |    |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------------------|----|--------------------------|
| 1. Did you conduct a program to promote Safety in America / Disaster Preparedness?                                                                | YES    | <input type="checkbox"/>                  | NO | <input type="checkbox"/> |
| 2. Did you discuss the Safety in America / Disaster Preparedness program at your auxiliary meetings?                                              | YES    | <input type="checkbox"/>                  | NO | <input type="checkbox"/> |
| 3. Have you worked with your communities for the opportunity for the Flag to be prominently displayed across America during patriotic holidays?   | YES    | <input type="checkbox"/>                  | NO | <input type="checkbox"/> |
| 4. Number of American flags presented (at least 2" x 3" or larger) (Includes, but not limited to, schools, businesses, parades, gravesites, etc.) | Count: | <input style="width: 100%;" type="text"/> |    |                          |
| 5. Participated in a POW/MIA program. Give details.                                                                                               |        |                                           |    |                          |

- |                                                                                                                                                                                     |        |                                           |    |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------------------|----|--------------------------|
| 6. Number of POW/MIA flags presented (at least 2" x 3" or larger)                                                                                                                   | Count: | <input style="width: 100%;" type="text"/> |    |                          |
| 7. Participated in Smart/Maher National Citizenship Education Teacher Award. (E.G. assist Post, taking contest into school or making a donation.)                                   | YES    | <input type="checkbox"/>                  | NO | <input type="checkbox"/> |
| 8. Conducted special program on _____ (name of patriotic holiday)                                                                                                                   |        |                                           |    |                          |
| 9. Presented certificates to businesses or citizens in recognition of their displaying the U.S., POW/MIA flags or other displays of American pride. (List # given, date, and where) |        |                                           |    |                          |

10. Promoted Americanism through the media. (Explain how – newspaper, television, flyers, Facebook, etc.)

- |                                                                     |     |                          |    |                          |
|---------------------------------------------------------------------|-----|--------------------------|----|--------------------------|
| 11. Did your auxiliary promote/participate in Flags Across America? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 12. Did your Auxiliary conduct a Family Freedom Festival?           | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

# “Buddy”®Poppy/VFW National Home for Children Report Form for 2018-2019

Send Report to: Judy Goodbar  
865 Toad Run, Lexington, VA 24450  
toadrunjag@hotmail.com

## BUDDY POPPY:

1. Did your Auxiliary promote the “Buddy” Poppy through distribution, education, and or publicity: **Within the post/Auxiliary**\_\_\_\_ **In the community (community outreach)** \_\_\_\_\_
2. Number of “Buddy” Poppy drives that was hosted: **With the Post:**\_\_\_\_ **Without the Post:**\_\_\_\_\_
3. Will your auxiliary submit an entry in our Department “Buddy” Poppy display at June Convention? **Yes**\_\_\_\_\_ **No**\_\_\_\_\_
4. Did your Auxiliary used the Buddy poppy Chairman’s Manual? **Yes**\_\_\_\_\_ **No**\_\_\_\_\_

## VFW NATIONAL HOME FOR CHILDREN:

5. Did your Auxiliary Promote the VFW National Home for Children through education and or Publicity?  
**Yes**\_\_\_\_\_ **No**\_\_\_\_\_
6. Did your Auxiliary make a donation to the VFW National Home?  
(NOT including Health and Happiness donation): **Yes**\_\_\_\_\_ **No**\_\_\_\_\_ **Amount Donated: \$**\_\_\_\_\_
7. Did your Auxiliary make a \$0.25 donation per membership to Health and Happiness?  
**Yes**\_\_\_\_\_ **No**\_\_\_\_\_ **# Members:** \_\_\_\_\_ **Amount Donated: \$**\_\_\_\_\_
8. Did your Auxiliary promote the VFW National Home’s Military & Veteran Family Helpline?  
**Yes**\_\_\_\_\_ **No**\_\_\_\_\_

**Auxiliary Number** \_\_\_\_\_ **District #** \_\_\_\_\_

**Auxiliary Chairman** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State/Zip** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **Email** \_\_\_\_\_

# Chaplain's Report

2018 - 2019

Dept. Chaplain – Carol Vangi

Auxiliary # \_\_\_\_\_

District # \_\_\_\_\_

Person Reporting: \_\_\_\_\_

Date \_\_\_\_\_

Telephone # \_\_\_\_\_

Report all ways that you have supported our Auxiliary Members, Veterans & their Families

Cards Sent: Get Well \_\_\_\_\_ Sympathy \_\_\_\_\_ Thinking of You \_\_\_\_\_

Calls Made: \_\_\_\_\_ E-Mails/Text Sent: \_\_\_\_\_ Visits to the Sick: \_\_\_\_\_

Funeral Visitations: \_\_\_\_\_ Funeral Services Attended: \_\_\_\_\_

Flowers Sent: \_\_\_\_\_ Other: \_\_\_\_\_

PLEASE list any seriously ill or deceased PDP, Past Commanders, Department Officers/family members or anyone else that you believe the Department should send a card to.

(You MUST PRINT CLEARLY)

| <u>NAME</u> | <u>ADDRESS</u> | <u>E-MAIL</u> | <u>REASON</u> |
|-------------|----------------|---------------|---------------|
|-------------|----------------|---------------|---------------|

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|  |  |  |  |

You may send your reports to me via Email, US Postal Mail, or Telephone.

My contact information is:

Carol Vangi 757-621-5519 (cell)

1024 Hullview Ave, Norfolk, VA 23503 [chaplain@auxvfwva.org](mailto:chaplain@auxvfwva.org) or [cjonesvangi@gmail.com](mailto:cjonesvangi@gmail.com)

# Chief of Staff/Extension Report Form

"Believe We Can Do It" National President Sandi Kriebel  
"Anchoring Our Veterans with Love, Loyalty and Friendship"  
Department President Patty Baskettt

1. Did your Auxiliary use the following:

- RU Healthy Auxiliary Checklist Yes\_\_\_\_\_ No\_\_\_\_\_
- Healthy Auxiliary Member Questionnaire Yes\_\_\_\_\_ No\_\_\_\_\_
- # of members that filled out Questionnaires #\_\_\_\_\_
- Auxiliary Meeting Clinic format Yes\_\_\_\_\_ No\_\_\_\_\_
- Healthy Communications Phone/Text Tree Yes\_\_\_\_\_ No\_\_\_\_\_
- Good Job Certificate/Card Yes\_\_\_\_\_ No\_\_\_\_\_
- Mentoring Resources Yes\_\_\_\_\_ No\_\_\_\_\_

2. Did your Auxiliary receive a Health Certificate? Yes\_\_\_\_\_ No\_\_\_\_\_

3. Did your Auxiliary use publicity for any event or functions that promoted our Programs in helping Veterans in our community?  
Yes\_\_\_\_\_ No\_\_\_\_\_

4. Did your Auxiliary use the mentoring resources available to start or continue mentoring in your Auxiliary? Please explain. Yes\_\_\_ No\_\_\_

5. Did your Auxiliary establish a Greeting or Mentoring Committee for new or other members needing support and knowledge?  
Yes\_\_\_\_\_ No\_\_\_\_\_

Shema Peppers  
8611 Seays Road  
Spotsylvania, VA 22551

Chief of Staff  
540-809-7701

Auxiliary# \_\_\_\_\_  
District # \_\_\_\_\_  
[speppers8312@gmail.com](mailto:speppers8312@gmail.com)

# HISTORIAN

Program year 2018-19

Auxiliary # \_\_\_\_\_ District # \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Name of  
Chairman/President \_\_\_\_\_

1. Do you have monthly or quarterly newsletter? Yes No  
Is it mailed \_\_\_\_\_ or sent electronically \_\_\_\_\_ or both \_\_\_\_\_
2. Do you have a facebook page with the Post \_\_\_\_\_ or Auxiliary only \_\_\_\_\_
3. Do you have a website with the Post \_\_\_\_\_ or Auxiliary only \_\_\_\_\_
4. Have you read the VFW Auxiliary Publicity Guide? Yes No
5. Did you access the fillable press/media release at  
[www.vfwauxiliary.org/resources?](http://www.vfwauxiliary.org/resources?) \_\_\_\_\_ Did you use it?  
\_\_\_\_\_
6. Have you used or presented a Communications Award to local media?  
\_\_\_\_\_
7. Did your auxiliary attend a media relations training session? \_\_\_\_\_

Send this report form to:

Cathy Graham Historian  
9691 Lindenbrook Street  
Fairfax, VA 22031

Telephone# 703-319-0845  
email: [historian@vfwauxva.org](mailto:historian@vfwauxva.org) or  
[cg12dc12@outlook.com](mailto:cg12dc12@outlook.com)

Send photos to Vicki Butler at email

<https://www.flickr.com/groups/vavfwauxphotos/>

# Hospital

## Program Year 2018-2019

Chairman: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Date of Report: \_\_\_\_\_

Auxiliary # \_\_\_\_\_ District # \_\_\_\_\_  
E-Mail \_\_\_\_\_

1. Number of VFW Auxiliary members volunteering in ALL medical VA facilities and non-VA medical facilities this report. Number of Volunteers \_\_\_\_\_ Total Hours \_\_\_\_\_
2. Number of NEW volunteers recruited this report. Adults \_\_\_\_\_ Youth \_\_\_\_\_
3. Number of Events that your Auxiliary sponsored or conducted in ALL facilities, both VA and non-VA this report?
4. Total amount spent on all Hospital projects this report. \$ \_\_\_\_\_
5. Number of applicants submitted to the Department for the Outstanding Hospital Volunteer of the Year Award:
6. Did your Auxiliary promote Veteran and Military Suicide Awareness this Report? \_\_\_\_\_
7. Did your Auxiliary recognize volunteers this report? \_\_\_\_\_
8. How did your Auxiliary use publicity and/or media to recruit volunteers and involve the community? (this report)

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9. Did your Auxiliary present Hospital Volunteer Service Pins to members: \_\_\_\_\_
10. Did your Auxiliary conduct/participate in volunteer recognition events: \_\_\_\_\_
11. Did your Auxiliary participate in the Veterans Voices Writing Project: \_\_\_\_\_  
(For example, subscribing to the magazine, making a donation or volunteering with the program.)
12. Did your Auxiliary participate in Community Volunteer Recruitment Weeks:  
November 5-11, 2018: \_\_\_\_\_  
April 7-13, 2019: \_\_\_\_\_
13. Did your Auxiliary use the Hospital Program Guide? \_\_\_\_\_

Your report must be received by the 1<sup>st</sup> day of each month in order for your Auxiliary to receive credit in the next month communications. (Example reports received by September 1<sup>st</sup> will reflect in the October communications.)

Fred Jennings, Department Chairman  
1246 Quarter Way  
Virginia Beach, VA 23464

Telephone 757-477-5086  
e-mail: [hospital@auxvfwva.org](mailto:hospital@auxvfwva.org) or  
[fredlyj@verizon.net](mailto:fredlyj@verizon.net)

# LEGISLATIVE

## REPORT FORM - 2018-2019

Report date: \_\_\_\_\_ Auxiliary # \_\_\_\_\_ District #: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

1. How did your Auxiliary promote the VFW Priority Goals?

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2. How did your Auxiliary encourage members to communicate with legislators on Veteran issues?

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3. How many Auxiliary members signed up for the VFW Action Corps? \_\_\_\_\_

4. How did your Auxiliary communicate pending legislation and special legislative alerts?

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5. Number of contacts made by members personally to legislators on Veteran issues:

Personal contacts: \_\_\_\_\_ Emails: \_\_\_\_\_ Social Media: \_\_\_\_\_

Letters/Postcards: \_\_\_\_\_ Phone Calls: \_\_\_\_\_

6. Number of members who attended events where they could interact with legislators: \_\_\_\_\_

7. Did your Auxiliary promote the "Vote in Honor of A Veteran" initiative: \_\_\_\_\_

8. Did your Auxiliary use the tools outlined in the "Guide to Contacting Your Legislators":

---

9. Did your Auxiliary educate youth on the legislative process: \_\_\_\_\_

10. Number of youth educated on legislative issues and processes: \_\_\_\_\_

Send your reports to Department Legislative Chairman: Karla Coker, 13212 Trails End Ct.,  
Manassas VA 20112 Phone: 571-221-7350 email: [kjcoker1503@gmail.com](mailto:kjcoker1503@gmail.com)

# Membership and Recruitment 2018-2019

Auxiliary Number: \_\_\_\_\_ Reported by \_\_\_\_\_ Date \_\_\_\_\_  
District: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

1) Did your Auxiliary host a recruiting event? Yes\_\_\_\_ No\_\_\_\_

If so, please describe your event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2) What methods did your Auxiliary use for reminders and collection of dues?

Phone Calls \_\_\_\_\_ E-Mails \_\_\_\_\_ Letters/Post Cards \_\_\_\_\_

Face to Face Conversations \_\_\_\_\_ Social Media \_\_\_\_\_

3) Did your Auxiliary offer incentives to your members for renewing by October 31, 2018? Yes\_\_\_\_ No\_\_\_\_

4) Did your Auxiliary used media to promote Auxiliary membership? (Examples: TV, Radio, Newspaper, Flyers, Facebook) Yes\_\_\_\_ No\_\_\_\_

5) Did your Auxiliary create a fact sheet or brochure to use as a recruiting tool? Yes \_\_\_\_ No \_\_\_\_

If so, please send your creation to your Department Membership Chairman by December 31, 2018 to be considered for a National Award.

6) Did your Auxiliary conduct a membership and recruitment class for your members? Yes \_\_\_\_ No \_\_\_\_

If so, please send your training material to your Department Membership Chairman by December 31, 2018 to be considered for a National Award.

Carol Vangi  
Membership Chairman

1024 Hullview Ave., Norfolk, VA 23503  
757-621-5519 e-mail: [cjonesvangi@gmail.com](mailto:cjonesvangi@gmail.com)

## **BELIEVE.....WE CAN DO IT!**



# VFW Auxiliary Member Award

**NATIONAL MEMBERSHIP ACHIEVEMENT AWARD:** Each Auxiliary or VFW Post member who secures 20 new members from July 1, 2018, to April 30, 2019, with the official form received at National Headquarters no later than May 31, 2019, will be honored with a National Membership Achievement Award.

PLEASE TYPE OR PRINT ALL INFORMATION

Recruiter's Name \_\_\_\_\_ Member ID# \_\_\_\_\_ Aux. No. \_\_\_\_\_

Recruiter's Address \_\_\_\_\_  
Street Address City State Zip Code

Recruiter's Email Address \_\_\_\_\_

| NUMBER | AUXILIARY NUMBER | MEMBER NAME | DATE ACCEPTED |
|--------|------------------|-------------|---------------|
| 1      |                  |             |               |
| 2      |                  |             |               |
| 3      |                  |             |               |
| 4      |                  |             |               |
| 5      |                  |             |               |
| 6      |                  |             |               |
| 7      |                  |             |               |
| 8      |                  |             |               |
| 9      |                  |             |               |
| 10     |                  |             |               |
| 11     |                  |             |               |
| 12     |                  |             |               |
| 13     |                  |             |               |
| 14     |                  |             |               |
| 15     |                  |             |               |
| 16     |                  |             |               |
| 17     |                  |             |               |
| 18     |                  |             |               |
| 19     |                  |             |               |
| 20     |                  |             |               |

*Completed form must be received by National Headquarters by May 31, 2019.*

Mail form to:  
 VFW Auxiliary  
 ATTN: Membership Awards  
 406 West 34th Street, 10th Floor  
 Kansas City MO 64111  
 Or email to [info@vfwauxiliary.org](mailto:info@vfwauxiliary.org)

# Member Recruiter Award

**UNCLE SAM HAT MEMBER RECRUITER AWARD:** Each Auxiliary or VFW Post member who secures five (5) new and/or rejoined members from **July 1, 2018, to April 30, 2019**, with the official form received at National Headquarters **no later than May 31, 2019**, will be honored with an Uncle Sam Hat Member Recruiter pin.

**PATRIOTIC VEST MEMBER RECRUITER AWARD:** Each Auxiliary or VFW Post member who secures ten (10) new and/or rejoined members from July 1, 2018, to April 30, 2019, with the official form received at National Headquarters **no later than May 31, 2019**, will be honored with a Patriotic Vest Member Recruiter pin.

PLEASE TYPE OR PRINT ALL INFORMATION

Recruiter's Name \_\_\_\_\_ Member ID# \_\_\_\_\_ Aux. No. \_\_\_\_\_

Recruiter's Address \_\_\_\_\_  
Street Address City State Zip Code

Recruiter's Email Address \_\_\_\_\_

THIS FORM CAN BE USED FOR BOTH THE FIVE AND TEN MEMBER PIN AWARDS

| NUMBER | AUXILIARY NUMBER | MEMBER NAME | DATE ACCEPTED |
|--------|------------------|-------------|---------------|
| 1      |                  |             |               |
| 2      |                  |             |               |
| 3      |                  |             |               |
| 4      |                  |             |               |
| 5      |                  |             |               |
| 6      |                  |             |               |
| 7      |                  |             |               |
| 8      |                  |             |               |
| 9      |                  |             |               |
| 10     |                  |             |               |

*Completed form must be received by National Headquarters by May 31, 2019.*

Mail form to:  
 VFW Auxiliary  
 ATTN: Membership Awards  
 406 West 34th Street, 10th Floor  
 Kansas City MO 64111  
 Or email to [info@vfwauxiliary.org](mailto:info@vfwauxiliary.org)

**MEMBERSHIP/MEMBER TRANSFER APPLICATION PLEASE PRINT CLEARLY**

Recruited/Recommended by: \_\_\_\_\_ Recruiter Member ID \_\_\_\_\_

Auxiliary No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Member ID (If already a member) \_\_\_\_\_

Annual Membership  Life  Rejoined Previous Member No. \_\_\_\_\_, Previous Auxiliary \_\_\_\_\_

Member-at-Large  Life Member-at-Large in Department of \_\_\_\_\_ or in  National

*These fields required.* Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ Male  or Female   
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

**POST AFFILIATED:** (\*Must be a member to the VFW Post affiliated with the Auxiliary to which you are applying.)

Relationship \_\_\_\_\_ to Eligible Veteran\* \_\_\_\_\_ VFW Membership ID \_\_\_\_\_

**NON AFFILIATED:** (\*Veteran is not a member of the VFW Post affiliated with the Auxiliary to which you are applying.)

Relationship \_\_\_\_\_ to Eligible Veteran\* \_\_\_\_\_ VFW Post \_\_\_\_\_ (If applicable)

**LIFE MEMBER TRANSFER**, Previous Auxiliary \_\_\_\_\_

Accepting Treasurer's Signature \_\_\_\_\_ Date \_\_\_\_\_

**ANNUAL TRANSFER**, Previous Auxiliary \_\_\_\_\_ Paying \_\_\_\_\_ or Nonpaying \_\_\_\_\_? (check one)

**ANNUAL TRANSFER CONVERTING TO LIFE**, Previous Auxiliary \_\_\_\_\_ (Fill out Life Membership information below.)

Name of campaign ribbons or medals: \_\_\_\_\_

Dates of Service: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Location: \_\_\_\_\_

I attest that I am a citizen of the United States or a U.S. National, and am at least 16 years of age. I further state that I believe in God. I pledge to comply with the National Bylaws of the Veterans of Foreign Wars of the United States Auxiliary. I attest I am not eligible for membership in the VFW. I further attest that the above is true and correct to the best of my knowledge, including my stated relationship to the Veteran.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Investigating Committee: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Per Section 102 of the National Bylaws.  Rejected  Election Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Obligated Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**LIFE MEMBERSHIP**  Check here if this is a gift.  
 Card will be mailed to the Auxiliary Treasurer.  
 Payment:  Cash  Check  Visa  
 Mastercard  Discover  
 Life Membership Fee \$ \_\_\_\_\_  
 Name on credit card \_\_\_\_\_  
 Billing address for card \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Credit Card No. \_\_\_\_\_  
 CVV Code \_\_\_\_\_ Exp. \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

**LIFE MEMBERSHIP**  ACH (Bank withdrawal)  
 Name of Bank \_\_\_\_\_  
 Bank Routing No. \_\_\_\_\_  
 Account No. \_\_\_\_\_  
**Attach voided check HERE. (Required)**



**LIFE MEMBERSHIP FEES**  
*Effective 1/1/2017*

|                                                             |       |
|-------------------------------------------------------------|-------|
| Attained age at 12/31 of year applying for Life Membership. |       |
| Through 20                                                  | \$253 |
| 21-25                                                       | \$242 |
| 26-30                                                       | \$230 |
| 31-35                                                       | \$219 |
| 36-40                                                       | \$213 |
| 41-45                                                       | \$201 |
| 46-50                                                       | \$196 |
| 51-55                                                       | \$184 |
| 56-60                                                       | \$173 |
| 61-65                                                       | \$161 |
| 66-70                                                       | \$150 |
| 71-75                                                       | \$132 |
| 76-80                                                       | \$109 |
| 81-85                                                       | \$86  |
| 86-90                                                       | \$69  |
| 91 and over                                                 | \$58  |

**OBLIGATION**  
*In the presence of Almighty God and the members of this organization here assembled, I do of my own free will and accord, solemnly promise that I will never wrong or defraud this organization nor a member thereof nor permit either to be wronged if in my power to prevent it. I will never propose for membership any person not eligible, according to our Bylaws. I further state that I believe in God. I will be faithful to the United States of America, obedient to the laws and loyal to the Flag. Should my membership with this organization cease in any way, I will consider this obligation as binding outside of the organization as though I had remained a member. I do so promise. Signature \_\_\_\_\_ (Must be signed by all members.)*  
 VFW Auxiliary HQ Revised 12/2017

# President's Special Project Boulder Crest Retreat

Department of Virginia  
2018 - 2019

Auxiliary #: \_\_\_\_\_ Chairman Name: \_\_\_\_\_  
District #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_

- How did your Auxiliary promote the President's Special Project?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- What activity did your Auxiliary do in support of Boulder Crest Retreat?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Did your Auxiliary make a donation to the Program?      Amount? \$ \_\_\_\_\_

**Only your Reports** are to be sent to the President's Special Project Chairman, Kathy Birch.

**All monies** are to be sent directly to the Department Treasurer, Debbie Martin, 539 Westwood Drive, Ruckersville, VA 22968-3676.

*Kathy Birch, President's Special Project Chairman  
304 E. Main Street  
Berryville, VA 22611-1306  
Home: 540-955-3311      Cell: 540-539-5447  
Email: katbirch@comcast.net*

**“Believe We Can Do It”  
“Anchoring our Veterans with Love, Loyalty and Friendship”**

# Scholarships 2018-2019 REPORT FORM

|                                                           |                            |
|-----------------------------------------------------------|----------------------------|
| <b>Chairman: Peggy Schupska</b>                           | <b>Phone: 757-295-6599</b> |
| <b>Address: 2927 Bapaume Ave. Norfolk, VA, 23509-1803</b> |                            |
| <b>Email: <u>district2schupska@gmail.com</u></b>          |                            |

|                                          |                                   |
|------------------------------------------|-----------------------------------|
| <b>Auxiliary # _____ /District _____</b> | <b>Scholarship Chairman _____</b> |
| <b>Phone # _____</b>                     | <b>Email _____</b>                |

## CONTINUING EDUCATION SCHOLARSHIP

1. Did your Auxiliary participate in the Continuing Education Scholarship? Yes \_\_\_\_\_ No \_\_\_\_\_  
(I.e. distributed applications, publicized/promoted program, etc.)
2. How did your Auxiliary publicize/promote the Continuing Education Scholarship?

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## YOUNG AMERICAN CREATIVE PATRIOTIC ART CONTEST

1. Did your Auxiliary participate in promotion of the Patriotic Art Contest: Yes \_\_\_\_\_ No \_\_\_\_\_
2. Did your Auxiliary have an entry: Yes \_\_\_\_\_ No \_\_\_\_\_ If so, how many \_\_\_\_\_
3. Number of students who submitted an entry to the Auxiliaries \_\_\_\_\_
4. Total dollar amount awarded by your Auxiliary: \$ \_\_\_\_\_

## PATRIOT'S PEN CONTEST

1. Did your Auxiliary assist your Post in conducting the contest? Yes \_\_\_\_\_ No \_\_\_\_\_  
Number of members involved \_\_\_\_\_ Numbers of hours volunteered \_\_\_\_\_
2. Did your Auxiliaries participated without having an entry: \_\_\_\_\_

## VOICE OF DEMOCRACY CONTEST

1. Did your Auxiliary assist your Post in conducting the contest? Yes \_\_\_\_\_ No \_\_\_\_\_  
Number of members involved \_\_\_\_\_ Numbers of hours volunteered \_\_\_\_\_
2. Did your Auxiliary participate without having an entry: \_\_\_\_\_
3. Did your Auxiliary publicize any of these contests within their communities: \_\_\_\_\_  
(Examples; TV, radio, newspaper, flyers, facebook, twitter)
4. Did your Auxiliary host/co-host an awards ceremony to recognize awardees that participated in the contests?  
Yes \_\_\_\_\_ No \_\_\_\_\_

# Veterans & Family Support

1. Number of events that the Auxiliary hosted/co-hosted with the VFW Post fundraising activities for National Veterans Service (NVS): \_\_\_\_\_

2. Number of events that the Auxiliary hosted/co-hosted with the VFW Post fundraising activities for VFW Veterans and Military Support Programs: \_\_\_\_\_  
(For example, Unmet Needs, VFW’s “Sport Clips Help A Hero Scholarship,” etc.)

3. Number of events that the Auxiliary provided direct aid to veterans, active-duty military and/or their families? (For example, meals, transportation, cards, packages, donations, etc.) \_\_\_\_\_

Total monetary value of donations and goods/services provided: \$ \_\_\_\_\_

Total monetary donations provided: \$ \_\_\_\_\_

Approximate number of veterans/military personnel assisted: \_\_\_\_\_

4. Number of events or project the Auxiliary participated in and/or sponsored for homeless veterans: (For example, Stand Downs, clothing drives, etc.) \_\_\_\_\_

5. Approximate number of veterans served/assisted through ALL VFW and Auxiliary programs: \_\_\_\_\_

6. Did your Auxiliary distribute VFW Auxiliary “Thank You” Coins? \_\_\_\_\_

Number of “Thank You” Coins distributed by that Auxiliary: \_\_\_\_\_

7. Did your Auxiliary distribute VFW Auxiliary Resource Rack Cards? \_\_\_\_\_

:

Number of Resource Rack Cards distributed by that Auxiliary: \_\_\_\_\_

8. Please describe the project that best supported and/or served a veteran and/or his/her family:

|  |
|--|
|  |
|  |
|  |

|                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Mail or Email your Report to:</b><br/> <b>Chairman: Judy Lupole, 2018-2019 VFS Chairman</b><br/> <b>Address: 1246 Quarter Way, Virginia Beach, Virginia 23464</b><br/> <b>Phone Number: 757.581.2702</b>                      <b>Email: <a href="mailto:luvedale88@verizon.net">luvedale88@verizon.net</a></b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

# YOUTH ACTIVITES 2018-2019

“Believe We Can Do It”  
“Anchoring Our Veterans With Love, Loyalty and Friendship”  
**Report Due By – the 5<sup>th</sup> of each month**

Auxiliary #: \_\_\_\_\_  
District #: \_\_\_\_\_  
Report Date: \_\_\_\_\_

Chairman: \_\_\_\_\_  
Phone #: \_\_\_\_\_

1. Did your auxiliary participate in the Youth Group Supporting Our Veterans Citation?

Yes     No

If yes give details: \_\_\_\_\_  
\_\_\_\_\_

2. Did your auxiliary recognize an individual youth for patriotism with a Patriotic Youth Award?

Yes     No

If yes give details: \_\_\_\_\_  
\_\_\_\_\_

3. Did your auxiliary recognize a youth for their academic, athletic, scouting or other accomplishments?

Yes     No

If yes give details: \_\_\_\_\_  
\_\_\_\_\_

4. Did your auxiliary support or create a youth group?

Yes     No    Approximate number of youths involved: \_\_\_\_\_

If yes, how? \_\_\_\_\_  
\_\_\_\_\_

5. Did your auxiliary encourage youths showing Random Acts of Patriotism?

R.A.P. Coins     Yes     No    R.A.P. Cards     Yes     No

Number Coins Distributed: \_\_\_\_\_    Number Cards Distributed: \_\_\_\_\_

Expand use for R.A.P. Coins/Cards -     Yes     No

If yes, how? \_\_\_\_\_  
\_\_\_\_\_

6. Did your auxiliary create a coloring contest for grades K – 5?

Yes     No    Approximate number of youths involved: \_\_\_\_\_

If yes, give details - \_\_\_\_\_  
\_\_\_\_\_

Pat Meunier  
434-274-7969 (cell)    email: 2patsm@earthlink.net  
615 W. Carolina Ave.    Crewe, VA 23930

VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY

**MEMBERSHIP SUMMARY FORM**



VFW AUX NO.: \_\_\_\_\_ DEPARTMENT OF: \_\_\_\_\_ LOCATION: \_\_\_\_\_

MEMBERSHIP YEAR: \_\_\_\_\_ DATE: \_\_\_\_\_ REPORT NO: \_\_\_\_\_

*For New and Rejoining Members (Annual and Life) include a copy of their membership application.*

|               | NAME | MEMBER NO. | CONT | NEW | REJOIN | LIFE | CK # | AMOUNT |
|---------------|------|------------|------|-----|--------|------|------|--------|
| 1             |      |            |      |     |        |      |      |        |
| 2             |      |            |      |     |        |      |      |        |
| 3             |      |            |      |     |        |      |      |        |
| 4             |      |            |      |     |        |      |      |        |
| 5             |      |            |      |     |        |      |      |        |
| 6             |      |            |      |     |        |      |      |        |
| 7             |      |            |      |     |        |      |      |        |
| 8             |      |            |      |     |        |      |      |        |
| 9             |      |            |      |     |        |      |      |        |
| 10            |      |            |      |     |        |      |      |        |
| 11            |      |            |      |     |        |      |      |        |
| 12            |      |            |      |     |        |      |      |        |
| 13            |      |            |      |     |        |      |      |        |
| 14            |      |            |      |     |        |      |      |        |
| 15            |      |            |      |     |        |      |      |        |
| 16            |      |            |      |     |        |      |      |        |
| 17            |      |            |      |     |        |      |      |        |
| 18            |      |            |      |     |        |      |      |        |
| 19            |      |            |      |     |        |      |      |        |
| 20            |      |            |      |     |        |      |      |        |
| <b>TOTALS</b> |      |            |      |     |        |      |      |        |

| AMOUNT SENT         |  |
|---------------------|--|
| LIFE MEMBERSHIP     |  |
| DEPARTMENT (ANNUAL) |  |
| NATIONAL (ANNUAL)   |  |
| <b>TOTAL</b>        |  |

**Make checks payable to your Department.**

\_\_\_\_\_  
Auxiliary Treasurer Name

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Telephone No.

*By submission of this form, I hereby certify that all Bylaws have been followed and the members reported on this form have paid the dues listed.*



**VFW Auxiliary Member Change/ Update Form**

Rev. 12-17

REQUIRED FIELDS:

Member's Current Name \_\_\_\_\_ Membership ID No. \_\_\_\_\_

Current Address \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

Current Auxiliary # \_\_\_\_\_ Department of \_\_\_\_\_ Date of Birth \_\_\_\_\_

**NAME CHANGE** Former Name: First \_\_\_\_\_ Last \_\_\_\_\_

**ADDRESS CHANGE**

**CONTINUOUS ANNUAL DUES (We recommend using the Membership Summary Form for multiple dues payments.)**

**CONVERT TO LIFE MEMBER**

Life Membership Fee \$ \_\_\_\_\_

Check here if this is a gift. It will be mailed to the Auxiliary Treasurer.

**Payment Methods:**

**Check:** Make check payable to: **VFW Auxiliary**

**Credit Card**     VISA     MasterCard     Discover

Name as it appears on the card: \_\_\_\_\_

Address associated with the card holder: \_\_\_\_\_

Credit Card Number \_\_\_\_\_

CVV Code \_\_\_\_\_ (3 digit code shown on back of credit card) Expiration \_\_\_\_\_ / \_\_\_\_\_  
Month / Year

Card Holder's Signature \_\_\_\_\_ Date \_\_\_\_\_

**ACH (Bank withdrawal)** Name of Bank \_\_\_\_\_ Routing Number \_\_\_\_\_

Attached voided check HERE (required) Account Number \_\_\_\_\_

**REPLACE MY MEMBER CARD**

\$5 Annual    \$10 Life

**NAME CHANGES OR LOST CARD REQUESTS MUST BE ACCOMPANIED BY A CHECK made payable to VFW Auxiliary or complete the payment information above if using a credit card or ACH. Please send directly to National Headquarters at 406 W. 34<sup>th</sup> St., 10th Floor, Kansas City, MO 64111. You can also order a replacement card online in MALTA by visiting [vfwauxiliary.org](http://vfwauxiliary.org) and selecting "Member Login."**

**DEATH REPORT** Date of Death \_\_\_\_\_

| LIFE MEMBERSHIP FEES                                        |       |
|-------------------------------------------------------------|-------|
| Effective 1/1/2017                                          |       |
| Attained age at 12/31 of year applying for Life Membership. |       |
| Through 20                                                  | \$253 |
| 21-25                                                       | \$242 |
| 26-30                                                       | \$230 |
| 31-35                                                       | \$219 |
| 36-40                                                       | \$213 |
| 41-45                                                       | \$201 |
| 46-50                                                       | \$196 |
| 51-55                                                       | \$184 |
| 56-60                                                       | \$173 |
| 61-65                                                       | \$161 |
| 66-70                                                       | \$150 |
| 71-75                                                       | \$132 |
| 76-80                                                       | \$109 |
| 81-85                                                       | \$86  |
| 86-90                                                       | \$69  |
| 91 and over                                                 | \$58  |



# VETERANS OF FOREIGN WARS AUXILIARY

NATIONAL HEADQUARTERS

## OFFICER CHANGE OR CORRECTION FORM

Date Mailed: \_\_\_\_\_

Auxiliary No. \_\_\_\_\_ Dept. of \_\_\_\_\_

DATE OF CHANGE: \_\_\_\_\_

Change from: \_\_\_\_\_  
Name President, Secretary or Treasurer

Change to: \_\_\_\_\_  
Name President, Secretary or Treasurer

Membership ID No. \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Change of Annual Auxiliary Dues: from \$ \_\_\_\_\_ to \$ \_\_\_\_\_

**\*\*Please Note: This form is not to be used to report Annual Elections\*\***

Copy to: VFW Auxiliary National Headquarters  
406 West 34<sup>th</sup> St., 10<sup>th</sup> Floor  
Kansas City MO 64111  
jcriswell@ladiesauxvfw.org  
Phone: 816-561-8655  
Fax: 816-931-4753

Copy to: Department Secretary

**Ellen Stogsdill, Department Secretary**  
**6772 Chartwell Drive**  
**Virginia Beach, VA 23464**  
**757-777-7194 [ellenstogsdill@cox.net](mailto:ellenstogsdill@cox.net)**

**AUXILIARY TO VFW DEPARTMENT OF VIRGINIA  
AUDIT REPORT**

AUXILIARY NO. \_\_\_\_\_ DISTRICT NO. \_\_\_\_\_ FOR CALENDAR YEAR \_\_\_\_\_

Please Circle which Quarterly Audit is being submitted:

| QUARTER | PERIOD COVERED    | MAILED TO DEPT TREASURER BY |
|---------|-------------------|-----------------------------|
| 1ST     | Jan 1 - March 31  | Apr 30                      |
| 2ND     | April 1 - June 30 | Jul 31                      |
| 3RD     | July 1 - Sept 30  | Oct 31                      |
| 4TH     | Oct 1-Dec 31      | Jan 31                      |

DISTRIBUTION OF RECEIPTS, DISBURSEMENTS AND CASH BALANCE BY FUND

| FUND                                | CASH BALANCE LAST REPORT | RECEIPTS | DISBURSEMENTS | CASH BALANCE THIS REPORT |
|-------------------------------------|--------------------------|----------|---------------|--------------------------|
| Auxiliary General Fund              |                          |          |               |                          |
| <b>Dept/Natl Dues (Restricted)</b>  |                          |          |               |                          |
| <b>Aux Relief Fund (Restricted)</b> |                          |          |               |                          |
| <b>Cancer Ins. (Restricted)</b>     |                          |          |               |                          |
| Kitchen/Bingo Fund                  |                          |          |               |                          |
| Other                               |                          |          |               |                          |
|                                     |                          |          |               |                          |
|                                     |                          |          |               |                          |
| <b>TOTALS:</b>                      | \$ -                     | \$ -     | \$ -          | \$ -                     |
| Savings Account                     |                          |          |               |                          |
| <b>TOTAL BALANCE</b>                | \$ -                     | \$ -     | \$ -          | \$ -                     |

Bank Balance as shown on Bank Statement: \$ \_\_\_\_\_  
 Less Outstanding Checks: Numbers: \_\_\_\_\_  
 \_\_\_\_\_  
 Total Amount of Outstanding Checks: \_\_\_\_\_  
 Add Total Amount of Outstanding Deposits: \_\_\_\_\_  
 Total Adjusted Bank Balance: \$ \_\_\_\_\_

|                                                                                                                                                      |                                                                                             |                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| This is to certify that the books and records of the Treasurer and Secretary have been audited, found correct, and all money properly accounted for. | <b>TRUSTEES SIGNATURES:</b><br>#1 _____<br>#2 _____<br>#3 _____<br>AUDITED THIS DATE: _____ | <b>DISTRIBUTION:</b><br>Original to: Auxiliary Secretary after the Senior Trustee has read<br>Copy to: Auxiliary Treasurer<br>Must mail copy to Department Treasurer:<br>Debbie Martin<br>539 Westwood Drive<br>Ruckersville, VA 22968 |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**AUXILIARY TO VFW, DEPARTMENT OF VIRGINIA, DISTRICT NO. \_\_\_\_\_**  
**AUDIT REPORT**  
**DISTRIBUTIONS OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCE BY FUND FOR PERIOD**  
**OF \_\_\_\_\_, 20\_\_ TO \_\_\_\_\_, 20\_\_**

| FUND          | CASH BALANCE LAST REPORT | RECEIPTS | DISBURSEMENTS | CASH BALANCE THIS REPORT |
|---------------|--------------------------|----------|---------------|--------------------------|
| GENERAL FUND  |                          |          |               | \$ -                     |
| OTHER FUND    |                          |          |               | \$ -                     |
| <b>TOTALS</b> | \$ -                     | \$ -     | \$ -          | \$ -                     |

|                                         |           |
|-----------------------------------------|-----------|
| BANK BALANCE AS SHOWN ON BANK STATEMENT | \$        |
| PLUS OUT STANDING DEPOSITS:             | \$        |
| LESS OUTSTANDING CHECKS:                | \$        |
| <b>TOTAL BANK BALANCE:</b>              | <b>\$</b> |

|                   |  |                                                                                                                                                                   |
|-------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1st Year Trustee: |  | <b>THIS IS TO CERTIFY THAT THE BOOKS OF THE DISTRICT SECRETARY AND DISTRICT TREASURER HAVE BEEN AUDITED, FOUND CORRECT, AND ALL MONEYS PROPERLY ACCOUNTED FOR</b> |
| 2nd Year Trustee: |  |                                                                                                                                                                   |
| 3rd Year Trustee: |  |                                                                                                                                                                   |
| Dated Audited:    |  |                                                                                                                                                                   |

**SEND COPY OF THIS AUDIT TO:**

Debbie Martin  
 Auxiliary VFW Virginia 539 Westwood Drive  
 Ruckerville, Virginia 22968

|                                                                                  |
|----------------------------------------------------------------------------------|
| Distribution: Original to: Auxiliary Secretary after the Senior Trustee has read |
|----------------------------------------------------------------------------------|

# Form 990-N

Annual Electronic Filing Requirement for Small Exempt Organizations - (e-Postcard)

***Complete the information below and send to the  
Department Treasurer if you would like her to complete the  
Auxiliary Form 990-N for your Auxiliary***

The Auxiliary to VFW Post

\_\_\_\_\_

would like for the Treasurer of the Department of Virginia Auxiliary  
VFW to file their 990-N for the period of July 1, \_\_\_\_\_ to June 30,  
\_\_\_\_\_.

We declare that our receipts do not exceed \$50,000.00 for this period.

EIN: \_\_\_\_\_

Signed by: \_\_\_\_\_

Name and Auxiliary Title

Send to:

Debbie Martin, Department Treasurer

539 Westwood Drive

Ruckersville, VA 22968-3676

Form **8822-B**  
 (Rev. October 2014)  
 Department of the Treasury  
 Internal Revenue Service

**Change of Address or Responsible Party — Business**

▶ Please type or print.  
 ▶ See instructions on back. ▶ Do not attach this form to your return.  
 ▶ Information about Form 8822-B is available at [www.irs.gov/form8822b](http://www.irs.gov/form8822b).

OMB No. 1545-1163

**Before you begin:** If you are also changing your home address, use Form 8822 to report that change.

If you are a tax-exempt organization (see instructions), check here

Check **all** boxes this change affects:

- 1  Employment, excise, income, and other business returns (Forms 720, 940, 941, 990, 1041, 1065, 1120, etc.)
- 2  Employee plan returns (Forms 5500, 5500-EZ, etc.)
- 3  Business location

|                         |                                          |
|-------------------------|------------------------------------------|
| <b>4a</b> Business name | <b>4b</b> Employer identification number |
|-------------------------|------------------------------------------|

**5** Old mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

|                      |                         |                     |
|----------------------|-------------------------|---------------------|
| Foreign country name | Foreign province/county | Foreign postal code |
|----------------------|-------------------------|---------------------|

**6** New mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

|                      |                         |                     |
|----------------------|-------------------------|---------------------|
| Foreign country name | Foreign province/county | Foreign postal code |
|----------------------|-------------------------|---------------------|

**7** New business location (no., street, room or suite no., city or town, state, and ZIP code). If a foreign address, also complete spaces below, see instructions.

|                      |                         |                     |
|----------------------|-------------------------|---------------------|
| Foreign country name | Foreign province/county | Foreign postal code |
|----------------------|-------------------------|---------------------|

**8** New responsible party's name

**9** New responsible party's SSN, ITIN, or EIN

**10** Signature  
 Daytime telephone number of person to contact (optional) ▶ \_\_\_\_\_

**Sign Here**

|                                                |      |
|------------------------------------------------|------|
| Signature of owner, officer, or representative | Date |
| Title                                          |      |

| <b>Where To File</b>                                                                                                                                                                                                                                                                                |                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Send this form to the address shown here that applies to you.                                                                                                                                                                                                                                       |                                                       |
| IF your old business address was in . . .                                                                                                                                                                                                                                                           | THEN use this address . . .                           |
| Connecticut, Delaware, District of Columbia, Florida, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin | Internal Revenue Service<br>Cincinnati, OH 45999-0023 |
| Alabama, Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, any place outside the United States      | Internal Revenue Service<br>Ogden, UT 84201-0023      |

## Future Developments

Information about any future developments affecting Form 8822-B (such as legislation enacted after we release it) will be posted at [www.irs.gov/form8822b](http://www.irs.gov/form8822b).

## What's New

**Change of responsible party.** Any entity with an EIN is now required to report a change in its "responsible party" by: (a) completing Form 8822-B as appropriate, including entering the new responsible party's name on line 8 and the new responsible party's SSN, ITIN, or EIN on line 9; and (b) filing the completed form with the Internal Revenue Service within 60 days of the change. See *Responsible Party*, later, for more information.

## Purpose of Form

Use Form 8822-B to notify the Internal Revenue Service if you changed your business mailing address, your business location, or the identity of your responsible party. Also, any entities that change their address or identity of their responsible party must file Form 8822-B, whether or not they are engaged in a trade or business. If you are a representative signing for the taxpayer, attach to Form 8822-B a copy of your power of attorney. Generally, it takes 4 to 6 weeks to process your address or responsible party change.

**Changing both home and business addresses?** Use Form 8822 to change your home address.

## Tax-Exempt Organizations

Check the box if you are a tax-exempt organization. See Pub. 557, *Tax-Exempt Status for Your Organization*, for details.

## Addresses

Be sure to include any apartment, room, or suite number in the space provided.

### P.O. Box

Enter your box number instead of your street address only if your post office does not deliver mail to your street address.

### Foreign Address

Follow the country's practice for entering the postal code. Please do not abbreviate the country name.

### "In Care of" Address

If you receive your mail in care of a third party (such as an accountant or attorney), enter "C/O" followed by the third party's name and street address or P.O. box.

## Responsible Party

Enter the full name (first name, middle initial, last name, if applicable) and

SSN (social security number), ITIN (individual taxpayer identification number), or EIN (employer identification number) of the new responsible party, as defined next.

**Responsible party defined.** For entities with shares or interests traded on a public exchange, or which are registered with the Securities and Exchange Commission, "responsible party" is (a) the principal officer, if the business is a corporation, (b) a general partner, if a partnership, (c) the owner of an entity that is disregarded as separate from its owner (disregarded entities owned by a corporation enter the corporation's name and EIN), or (d) a grantor, owner, or trustor, if a trust. For tax-exempt organizations, the "responsible party" is commonly the same as the "principal officer" as defined in the Form 990 instructions.

For all other entities, "responsible party" is the person who has a level of control over, or entitlement to, the funds or assets in the entity that, as a practical matter, enables the individual, directly or indirectly, to control, manage, or direct the entity and the disposition of its funds and assets. The ability to fund the entity or the entitlement to the property of the entity alone, however, without any corresponding authority to control, manage, or direct the entity (such as in the case of a minor child beneficiary), does not cause the individual to be a responsible party.

If the responsible party is an alien individual with a previously assigned ITIN, enter the ITIN in the space provided and submit a copy of an official identifying document. If necessary, complete Form W-7, *Application for IRS Individual Taxpayer Identification Number*, to obtain an ITIN.

You must enter the new responsible party's SSN, ITIN, or EIN unless the only reason you obtained an EIN was to make an entity classification election (see Regulations sections 301.7701-1 through 301.7701-3) and you are a nonresident alien or other foreign entity with no effectively connected income from sources within the United States.

## Signature

An officer, owner, general partner or LLC member manager, plan administrator, fiduciary, or an authorized representative must sign. An officer is the president, vice president, treasurer, chief accounting officer, etc.



*If you are a representative signing on behalf of the taxpayer, you must attach to Form 8822-B a copy of your power of attorney.*

*To do this, you can use Form 2848. The Internal Revenue Service will not complete an address or responsible party change from an "unauthorized" third party.*

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. Our legal right to ask for information is Internal Revenue Code sections 6001 and 6011, which require you to file a statement with us for any tax for which you are liable. Section 6109 requires that you provide your identifying number on what you file. This is so we know who you are, and can process your form and other papers.

Generally, tax returns and return information are confidential, as required by section 6103. However, we may give the information to the Department of Justice and to other federal agencies, as provided by law. We may give it to cities, states, the District of Columbia, and U.S. commonwealths or possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

If you are an entity with an EIN and your responsible party has changed, use of this form is mandatory. Otherwise, use of this form is voluntary. You will not be subject to penalties for failure to file this form. However, if you fail to provide the IRS with your current mailing address or the identity of your responsible party, you may not receive a notice of deficiency or a notice of demand for tax. Despite the failure to receive such notices, penalties and interest will continue to accrue on any tax deficiencies.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is 18 minutes.

**Comments.** You can send us comments by going to [www.irs.gov/formspubs](http://www.irs.gov/formspubs), clicking on "More Information," and then clicking on "Give us feedback." You can also send your comments to the Internal Revenue Service, Tax Forms and Publications Division, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. **DO NOT SEND THE FORM TO THIS ADDRESS.** Instead, see *Where To File*, earlier.